Shire Housing Association Limited

Report and Financial Statements

For the year ended 31st March 2016

Registered Housing Association No.HAL296

FCA Reference No. 2515R(S)

Scottish Charity No. SC038664

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BOARD OF MANAGEMENT, EXECUTIVES AND ADVISERS YEAR ENDED 31st MARCH 2016

BOARD OF MANAGEMENT

Janet Allan Chairperson
Lorne Campbell Vice Chairperson
Grace Nichol

Zoe Forster Nick Allan Edith Young

Paul Hillard Resigned - 12 May 2015

Shaun Lowrie John Graham William Paterson Wendy McCracken

Resigned - 23 March 2016 Co-opted - 26 August 2015 Co-opted - 24 June 2015

EXECUTIVE OFFICERS

Jim Munro (appointed 11.3.16) Director & Secretary

Lynn Miller Barbara Spittal Head of Customer Services Head of Finance

REGISTERED OFFICE

Netherthird House

Netherthird Cumnock Ayrshire KA18 3DB

AUDITORS

Alexander Sloan Chartered Accountants 38 Cadogan Street Glasgow G2 7HF

INTERNAL AUDITORS

The Internal Audit Association Conference House The Exchange Edinburgh EH3 9EB

BANKERS

Bank of Scotland 43/45 Townhead Street Cumnock KA18 1LF

SOLICITORS

HBJ Gateley Wareing (Scotland) LLP Exchange Tower 19 Canning Street Edinburgh EH3 8EH

REPORT OF THE BOARD OF MANAGEMENT FOR THE YEAR ENDED 31ST MARCH 2016

The Board of Management presents its report and the Financial Statements for the year ended 31st March 2016.

Legal Status

The Association is a registered non-profit making organisation under the Co-operative and Community Benefit Societies Act 2014 No.2515R(S). The Association is governed under its Rule Book. The Association is a registered Scottish Charity with the charity number SC038664.

Principal Activities

The Association is a Registered Scottish Charity and we provide relief of those in need by reason of age, ill health (whether related to mental or physical health), disability (whether due to mental or physical health issues or learning disabilities), financial hardship or other disadvantage, both to individual persons or to a group of persons with similar needs and issues by;

- 1. providing, constructing, improving and managing land, accommodation and associated facilities;
- 2. providing or arranging home maintenance, repair and improvement services and providing facilities and services for the benefit of such people either exclusively for them or together with other persons;
- 3. undertaking any activities which are charitable, allowed under section 58 of the Housing (Scotland) Act 2001, including any statutory amendment or re enactment of the provisions of this section from time to time being in force and;
- 4. carrying on any other charitable activities permitted to registered social landlords from time to time.

Review of Business and Future Developments

Shire Housing undertook a strategic review of its business and operations in 2014/15 with the aid of external consultants; the aim to validate our business plan and provide a range of strategic business options. This work progressed during 2015/16 with the Association undergoing a staff restructure, and the appointment of a new Director Jim Munro in March 2016, plus two additional new staff bringing our full staff compliment to 19. Throughout this period service and performance has been the focus to ensure we have the right resources in place to deal with the challenges of on-going welfare reform for both our tenants and ourselves, as well as further economic and political uncertainties within the region and nationally.

As part of the strategic options review we also reviewed our Rent Setting Policy to reduce its complexity and make it more equitable. The Association engaged external consultants to assist in the process which involved full tenant consultation. The new Rent Policy was implemented April 2016.

The strategic review has focused on financial security over the next 30 years, ensuring that we maintain and build on our good governance arrangements, confirming our commitment to delivering cost effective high quality services to our tenants of today and tomorrow.

We have continued with our development of the Board and its role in providing effective governance. The Board continue to focus on the Association's strategic aim and objectives for the next three to five years.

REPORT OF THE BOARD OF MANAGEMENT FOR THE YEAR ENDED 31ST MARCH 2016

Review of Business and Future Developments (Contd.)

Throughout the year we have seen high levels of satisfaction with our services. This is demonstrated again with the re-accreditation of Customer Service Excellence award. Our income recovery has improved with a reduction in tenant debtors from last year. However we continue to have significant challenges with over supply and low demand in certain areas. This has necessitated some innovative and more commercial approaches being taken to fill our empty homes. We continue to work closely with East Ayrshire Council and are members of the Common Housing Register. The areas in which we operate are impacted by both welfare reform and a broader economic downturn in terms of employment opportunities. We have implemented tenancy support initiatives with debt advice services now being provided in-house, and are currently developing support packages to encourage take up of homes including some furnishings, white goods and transport costs.

Offering an attractive and energy efficient home is key to helping create sustainable communities and as part of our strategic review we have also continued to update our stock condition data which allows us to plan for future investment in our assets.

Future Developments

Vision

We are currently reviewing our strategic vision to ensure we remain a locally based sustainable housing association providing quality services to its customers.

Scottish Housing Regulator

Our strategic planning will continue to progress to meet the requirements as set out by the Scottish Housing Regulator. We will seek to move from a medium to low engagement Regulation Plan during 2016/17.

Value for Money

As part of our continued approach to delivering quality services we aim to demonstrate value for money in all areas of our work. This is a key part of our work to ensure customers agree we are delivering the right services at the right cost.

Care and Repair

We were successful with our tender bid in 2015 to continue to administer the Care and Repair service for East Ayrshire Council. The service has expanded and now delivers minor adaptations and integrated care fund activities. We aim to maintain our association with Care and Repair and run a very active continuous improvement programme including annual performance reviews with our contractors.

REPORT OF THE BOARD OF MANAGEMENT FOR THE YEAR ENDED 31ST MARCH 2016

Board of Management and Executive Officers

The members of the Board of Management and the Executive Officers are listed on Page 1.

Each member of the Board of Management holds one fully paid share of £1 in the Association. The Executive Officers hold no interest in the Association's share capital and, although not having the legal status of Directors, they act as Executives within the authority delegated by the Board of Management.

The members of the Board of Management are also Trustees of the Charity. Members of the Board of Management are appointed by the members at the Association's Annual General Meeting.

Statement of Board of Management's Responsibilities

The Co-operative and Community Benefit Act 2014 require the Board of Management to prepare Financial Statements for each financial year which give a true and fair view of the state of affairs of the Association and of the surplus or deficit of the Association for that period. In preparing those Financial Statements, the Board of Management is required to:-

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the Financial Statements;
- prepare the Financial Statements on the going concern basis unless it is inappropriate to presume that the Association will continue in business;
- prepare a statement on Internal Financial Control

The Board of Management is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Association and to enable them to: ensure that the Financial Statements comply with the Co-operative and Community Benefit Societies Act 2014, the Housing (Scotland) Act 2014 and the Determination of Accounting Requirements - 2015. They are also responsible for safeguarding the assets of the Association and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. It is also responsible for ensuring the Association's suppliers are paid promptly.

The Board of Management must in determining how amounts are presented within items in the income and expenditure account and balance sheet, have regard to the substance of the reported transaction or arrangement, in accordance with generally accepted accounting practices.

In so far as the Board of Management are aware:

- There is no relevant audit information (information needed by the Housing Association's auditors in connection with preparing their report) of which the Association's auditors are unaware, and
- The Board of Management have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the Housing Association's auditors are aware of that information.

REPORT OF THE BOARD OF MANAGEMENT FOR THE YEAR ENDED 31ST MARCH 2016

Statement on Internal Financial Control

The Board of Management acknowledges its ultimate responsibility for ensuring that the Association has in place a system of controls that is appropriate for the business environment in which it operates. These controls are designed to give reasonable assurance with respect to:

- the reliability of financial information used within the Association, or for publication;
- the maintenance of proper accounting records;
- the safeguarding of assets against unauthorised use or disposition.

It is the Board of Management's responsibility to establish and maintain systems of Internal Financial Control. Such systems can only provide reasonable and not absolute assurance against material financial mis-statement or loss. Key elements of the Association's systems include ensuring that:

- formal policies and procedures are in place, including the ongoing documentation of key systems and rules relating to the delegation of authority, which allow the monitoring of controls and restrict the unauthorised use of Association's assets:
- experienced and suitably qualified staff take responsibility for important business functions and annual appraisal procedures have been established to maintain standards of performance;
- forecasts and budgets are prepared which allow the management team and the Board of Management to monitor key business risks, financial objectives and the progress being made towards achieving the financial plans set for the year and for the medium term;
- Quarterly financial management reports are prepared promptly, providing relevant, reliable and up to date financial and other information, with significant variances from budget being investigated as appropriate
- Regulatory returns are prepared, authorised and submitted promptly to the relevant regulatory bodies.
- all significant new initiatives, major commitments and investment projects are subject to formal authorisation procedures, through the Board of Management;
- the Board of Management receive reports from management and from the external and internal auditors to provide reasonable assurance that control procedures are in place and are being followed and that a general review of the major risks facing the Association is undertaken;
- formal procedures have been established for instituting appropriate action to correct any weaknesses identified through internal or external audit reports.

The Board of Management has reviewed the effectiveness of the system of internal financial control in existence in the Association for the year ended 31 March 2016. No weaknesses were found in the internal financial controls which resulted in material losses, contingencies or uncertainties which require disclosure in the financial statements or in the auditor's report on the financial statements.

Auditors

A resolution to re-appoint the Auditors, Alexander Sloan, Chartered Accountants, will be proposed at the Annual General Meeting.

By order of the Board of Management

Secretary
29th June 2016

REPORT BY THE AUDITORS TO THE BOARD OF MANAGEMENT OF SHIRE HOUSING ASSOCIATION LIMITED ON CORPORATE GOVERNANCE MATTERS



In addition to our audit of the Financial Statements, we have reviewed your statement on Page 5 concerning the Association's compliance with the information required by the Regulatory Standards in respect of internal financial controls contained in the publication "Our Regulatory Framework" and associated Regulatory Advice Notes which are issued by the Scottish Housing Regulator.

Basis of Opinion

We carried out our review having regard to the requirements relating to corporate governance matters within Bulletin 2006/5 issued by the Auditing Practices Board. The Bulletin does not require us to review the effectiveness of the Association's procedures for ensuring compliance with the guidance notes, nor to investigate the appropriateness of the reasons given for non-compliance.

Opinion

In our opinion the Statement on Internal Financial Control on page 5 has provided the disclosures required by the relevant Regulatory Standards with the publication "Our Regulatory Framework" and associated Regulatory Advice Notes by the Scottish Housing Regulator in respect of internal financial controls and is consistent with the information which came to our attention as a result of our audit work on the Financial Statements.

Through enquiry of certain members of the Board of Management, the Audit Committee and Officers of the Association, and examination of relevant documents, we have satisfied ourselves that the Management Committee's Statement on Internal Financial Control appropriately reflects the Association's compliance with the information required by the relevant Regulatory Standards in respect of internal financial controls within the publication "Our Regulatory Framework" and associated Regulatory Advice Notes issued by the Scottish Housing Regulator in respect of internal financial controls .

ALEXANDER SLOAN

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Chartered Accountants

GLASGOW 29th June 2016



We have audited the financial statements of Shire Housing Association Limited for the year ended 31st March 2016 which comprise a statement of comprehensive income, statement of financial position, statement of cash flows, statement of changes in equity and related notes. The financial reporting framework that has been applied in their preparation is applicable law and accounting standard of the United Kingdom

This report is made solely to the Association's members, as a body, in accordance with the Co-operative and Community Benefit Societies Act 2014. Our audit work has been undertaken so that we might state to the Association's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Association and the Association's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective Responsibilities of Board of Management and Auditors

As explained more fully in the Statement of Board of Management's Responsibilities the Association's Board of Management, are responsible for the preparation of the Financial Statements that give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

Scope of the audit on the Financial Statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the Association's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the Management Committee; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Board of Management report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications of our report.

Opinion on the financial statements

In our opinion the Financial Statements:

- give a true and fair view of the state of the Association's affairs as at 31st March 2016 and of its surplus for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice: and
- have been properly prepared in accordance with the Co-operative and Community Benefit Societies Act 2014, the Housing (Scotland) Act 2014 and the Determination of Accounting Requirements 2015.

Matters on which we are required to report by exception

We are required to report to you if, in our opinion:

- the information given in the Board of Management's Report is inconsistent with the financial statements.
- proper books of account have not been kept by the Association in accordance with the requirements of the legislation.
- a satisfactory system of control over transactions has not been maintained by the Association in accordance with the requirements of the legislation.

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF SHIRE HOUSING ASSOCIATION LIMITED

Matters on which we are required to report by exception (contd.)

- the Statement of Comprehensive Income to which our report relates, and the Statement of Financial Position are not in agreement with the books of the Association.
- we have not received all the information and explanations necessary for the purposes of our audit.

We have nothing to report in respect of these matters.

ALEXANDER SLOAN

Alexander Sh

Chartered Accountants Statutory Auditors GLASGOW 29th June 2016

STATEMENT OF COMPREHENSIVE INCOME FOR THE YEAR ENDED 31st MARCH 2016

	Notes	£	2016 £	£	2015 £
REVENUE	2,		4,682,616		4,619,639
Operating Costs	2.		(3,152,054)		(3,321,260)
OPERATING SURPLUS	9.		1,530,562		1,298,379
Gain On Sale Of Housing Stock	7,	153,763		186,755	
Interest Receivable and Other Income		43,682		37,511	
Interest Payable and Similar Charges	8.	(912,872)		(946,116)	
Other Finance Charges	11.	(18,988)		(87,807)	
			(734,415)		(809,657)
SURPLUS FOR YEAR			<u>796,147</u>		488,722
Other Comprehensive Income			*		340
TOTAL COMPREHENSIVE INCOME			796,147		488,722

All amounts relate to continuing operations. Comparative figures have been restated to reflect the adoption of the Housing SORP 2014 and FRS102.

The notes on pages 13 to 28 form part of these financial statements.

STATEMENT OF FINANCIAL POSITION AS AT 31st MARCH 2016

Notes		2016		2015 £
12.(a) 12.(b)	~	25,807,369 1,023,582	-	26,397,777 1,040,044
14,	118,352 4,871,262	26,830,951	196,238 4,415,108	27,437,821
15.	4,989,614 (461,991)		4,611,346 (461,642)	
		4,527,623		4,149,704
		31,358,574		31,587,525
16.		(13,329,217)		(14,113,507)
18. 18.	(12,078,692) (437,107)	(12,515,799)	(12,309,212) (447,395)	(12,756,607)
		5,513,558		4,717,411
19		5,513,442 5,513,558		116 4,717,295 4,717,411
	12.(a) 12.(b) 14. 15.	12.(a) 12.(b) 14.	12.(a) 12.(b) 12.(b) 12.(b) 12.(c) 12.(d) 12.(e) 13.358,574 16. (13,329,217) 18. (12,078,692) 18. (12,078,692) 18. (12,078,692) 19. (12,515,799) 19. (12,513,558) 19. (13,3442)	12.(a) 25,807,369 1,023,582 26,830,951 14. 118,352 4,871,262 4,871,262 4,989,614 15. (461,991) (461,642) 4,527,623 31,358,574 16. (13,329,217) 18. (12,078,692) (12,515,799) (12,515,799) 5,513,558

Comparative figures have been restated to reflect the adoption of the Housing SORP 2014 and FRS102.

The Financial Statements were approved by the Board of Management and authorised for issue and signed on their behalf on 29th June 2016.

The notes on pages 13 to 28 form part of these financial statements.

STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31st MARCH 2016

	Notes	£	2016 £	2	2015 £
Net Cash Inflow from Operating Activites	17.		2,047,809		1,962,174
Investing Activities Acquisition and Construction of Properties Purchase of Other Fixed Assets Purchase of investment properties Social Housing Grant Received Social Housing Grant Repaid Other Grants Received Changes on short term deposits with banks Proceeds on sale of investments Proceeds on Disposal of Properties Net Cash (Outflow) / Inflow from Investing Activities		(318,812) (6,647) 34,041 - 39,561 - 196,003	(55,854)	(90,416) (13,804) (53,482) 230,883	73,181
Financing Activities Interest Received on Cash and Cash Equivalents Interest Paid on Loans Loan Principal Repayments Share Capital Issued	6	41,502 (912,872) (664,434) 4		24,823 (946,116) (510,066) 10	
Net Cash Outflow from Financing			(1,535,800)		(1,431,349)
Increase in Cash			456,154		604,006
Opening Cash & Cash Equivalents			4,415,108		3,811,102
Closing Cash & Cash Equivalents			4,871,262		4,415,108
Cash and Cash equivalents as at 31 March 201 Cash Bank overdraft	6.		4,871,262		4,415,108
			4,871,262		4,415,108

The notes on pages 13 to 28 form part of these financial statements.

STATEMENT OF CHANGES IN EQUITY 31st MARCH 2016

	Share Capital	Revenue Reserve	Total
	£	£	Total £
Balance as at 1st April 2014	130	4,228,573	4,228,703
Issue of Shares	10	=	10
Cancellation of Shares	(24)	=	(24)
Adjustment from transition to FRS 102	27	(11,145)	(11,145)
Surplus for Year	3	499,867	499,867
Balance as at 31st March 2015	116	4,717,295	4,717,411
Balance as at 1st April 2015	116	4,717,295	4,717,411
Issue of Shares	4	=	4
Cancellation of Shares	(4)	9	(4)
Surplus for Year	127	796,147	796,147
Balance as at 31st March 2016	116	5,513,442	5,513,558

The reserves opening balance has been restated to reflect the change in accounting requirements under the Housing SORP 2014 and FRS102.

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2016

NOTES TO THE FINANCIAL STATEMENTS

1 PRINCIPAL ACCOUNTING POLICIES

Statement of Compliance

These financial statements were prepared in accordance with Financial Reporting Standard 102 - 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Statement of Recommended Practice for social housing providers 2014, The Association is a Public Benefit Entity in terms of its compliance with Financial Reporting Standard 102, applicable for accounting periods on or after 1 January 2015.

Revenue

The Association recognises rent receivable net of losses from voids. Service Charge Income (net of voids) is recognised with expenditure is incurred as this is considered to be the point when the service has been performed and the revenue recognition criteria is met.

Government Grants are released to income over the expected useful life of of the asset to which it relates.

Retirement Benefits

The Association participates in the Scottish Housing Association Pension Scheme and retirement benefits to employees of the Association are funded by the contributions from all participating employers and employees in the Scheme. Past service deficit payements are made in accordance with periodic calculations by consulting Actuaries and are based on pension costs applicable across the various participating Associations taken as a whole. Regular payments are made into the SHAPS defined contribution scheme at rates determined by the Board of Management.

The Association accounts for amounts that it has agreed to pay towards the Scheme deficit in accordance with paragraph 28.11A of FRS 102. The present value of this liability has been recognised in the Statement of Financial Position. The discount rate applied to this obligation is that of a yield rate for the high quality corporate bond.

Valuation Of Housing Properties

Housing Properties are stated at cost less accumulated depreciation. Housing under construction and Land are not depreciated. The Association depreciates housing properties by major component on a straight line basis over the estimated useful economic lives of each identified component. All components are categorised as Housing Properties within note 12. Impairment reviews are carried out if events or circumstances indicate that the carrying value of the components listed below is higher than the recoverable amount.

Component	Useful Economic Life
Land	N/A
Structure	50 years
Roofs	50 years
Doors & Windows	20 years
Central Heating	20 years
Kitchens	20 years
Bathrooms	30 years
Electrics	30 years

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2016 NOTES TO THE FINANCIAL STATEMENTS (Continued)

1 PRINCIPAL ACCOUNTING POLICIES (Continued.)

Depreciation And Impairment Of Other Non-Current Assets

Non-Current Assets are stated at cost less accumulated depreciation. Depreciation is charged on a straight line basis over the expected economic useful lives of the assets at the following annual rates:-

Office Premises - 2% Straight Line
Office Equipment - 25% Reducing Balance

The carrying value of non-current assets are reviewed for impairment at the end of each reporting period.

Social Housing Grant And Other Grants In Advance/Arrears

Social Housing Grants and Other Capital Grants are accounted for using the Accrual Method as outlined in Section 24 of Financial Reporting Standard 102. Grants are treated as deferred income and recognised in income on a systematic basis over the expected useful life of the property and assets to which it relates.

Social Housing Grant attributed to individual components is written off to the Statement of comprehensive Income when these components are replaced.

Social Housing Grant received in respect of revenue expenditure is credited to the Statement of Comprehensive Income in the same period as the expenditure to which it relates.

Although Social Housing Grant is treated as a grant for accounting purposes, it may nevertheless become repayable in certain circumstances, such as the disposal of certain assets. The amount repayable would be restricted to the net proceeds of sale.

Sales Of Housing Properties

Disposals of housing property under the Right to Buy scheme are treated as a non-current asset disposals and any gain and loss on disposal accounted for in the Statement of Comprehensive Income.

Estimation Uncertainty

The preparation of financial statements requires the use of certain accounting estimates. It also requires the Management Committee to exercise judgement in applying Shire Housing Association's Accounting Policies. The areas requiring a higher degree of judgement, or complexity, and areas where assumptions or estimates are most significant to the financial statements, is disclosed below:

Rent Arrears - Bad Debt Provision

The Association assesses the recoverability of rent arrears through a detailed assessment process which considers: tenant payment history, arrangements in place, and court action.

Life Cycle of Components

The Association estimates the useful lives of major components of its housing property with reference to surveys carried out by external qualified surveyors.

Useful Life of Properties, Plant and Equipment

The Association assesses the useful life of its properties, plant and equipment and estimates the annual charge to be depreciated based on this.

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2016 NOTES TO THE FINANCIAL STATEMENTS (Continued)

1 PRINCIPAL ACCOUNTING POLICIES (Continued.)

Leases/Leased Assets

Costs in respect of operating leases are charged to the Statement of Comprehensive Income on a straight line basis over the lease term. Assets held under finance leases and hire purchase contracts are capitalised in the Statement of Financial Position and are depreciated over their useful lives.

Works to Existing Properties

The Association capitalises major repairs expenditure where these works result in an enhancement of economic benefits by increasing the net rental stream over the life of the property.

Key Judgements made in the application of Accounting Policies

a) Exemptions taken in the transition to FRS 102

The Association has considered and taken advantage of the following exemptions in its first time application of FRS 102:

- i) The Association has not revisited previous accounting estimates
- ii) The Association has not revisited the accounting of previous business combinations

b) The Categorisation of Housing Properties

In the judgement of the Management Committee the entirety of the Association's housing stock is held for social benefit and is therefore classified as Property, Plant and Equipment in accordance with FRS 102.

c) Identification of Cash Generating Units

The Association considers its cash-generating units to be the schemes in which it manages its housing property for asset management purposes.

d) Pension

We have calculated the SHAPS past service deficit liability using the latest accounting estimates available, these being based on the 2015 triennial valuation, and believe these represent a fair estimate of liability due.

e) Fixed Rate Loans

The Board of Management have reviewed the terms of the Association's fixed rate loan and consider it to be a basic financial instrument in terms of FRS 102.

Financial Instruments - Basic

The Association recognises basic financial instruments in accordance with Section 11 of Financial Reporting Standard 102

The Association's debt instruments are measured at amortised cost using the effective interest rate method

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2016

NOTES TO THE FINANCIAL STATEMENTS (Continued)

AFFORDABLE LET	TING ACTIVI	TIES	OSTS AND C				
			2016			2015	
				Operating			Operating
			Operating	Surplus /		Operating	Surplus /
	Notes	Turnover	Costs	(Deficit)	Turnover	Costs	(Deficit)
		£	£	£	£	£	£
Affordable letting							
activities	3	4,340,923	2,809,760	1,531,163	4,230,141	2,929,736	1,300,405
Other Activities	4	341,693	342,294	(601)	389,498	391,524	(2,026)
Total		4,682,616	3,152,054	1,530,562	4,619,639	3.321,260	1,298,379

	General		Restated
	Needs	2016	2015
	Housing	Total	Total
	£	£	£
Revenue from Lettings			
Rent Receivable Net of Service Charges	4.101.517	4,101,517	4,024,487
Gross income from rent and service charges	4,101,517	4,101,517	4,024,487
Less: Rent losses from voids	81,342	81,342	117,194
Net Rents Receivable	4.020.175	4,020,175	3,907,293
Grants released from deferred income	274,848	274.848	274,848
Revenue grants from Scottish Ministers	45,900	45,900	48,000
Total turnover from affordable letting activities	4,340,923	4,340,923	4,230,141
Expenditure on affordable letting activities			
Management and maintenance administration costs	812.422	812,422	782,306
Service Costs	14,678	14,678	11,451
Planned and cyclical maintenance, including major repairs	363,304	363,304	512,026
Reactive maintenance costs	712,836	712,836	728,690
Bad Debts - rents and service charges	39,540	39,540	17,977
Depreciation of affordable let properties	866,980	866,980	877.286
Operating costs of affordable letting activties	2,809,760	2,809,760	2,929,736
Operating surplus on affordable letting activities	1.531 163	1,531,163	1,300,405
2015	1,201,540		

The disclosure of turnover, operating costs and operating surplus from affordable letting activities has been restated to reflect the requirements of the Housing SORP 2014. Comparative figures have been restated on the same basis.

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2016

NOTES TO THE FINANCIAL STATEMENTS (Continued)

PARTICULARS OF REVENUE, OPERATING COSTS AND OPERATING SURPLUS OR DEFICIT FROM OTHER ACTIVITIES

ы	(2.026)	(2,026)	
લ	(601)	(601)	(2,026)
ଜା	7,800	32,769	30,710
લ	308,924	309,525	360,814
બ	316,724 24,969	341,693	389,498
બ	24,969	24,969	30.710
લ	9 9	* [
બ	7,800	7,800	12
Ġ	308,924	308,924	358,788
	<u> </u>	ner Activities	
	Care and Repair Other activities	Total From Other Activities	2015

The disclosure of turnover, operating costs and operating surplus from affordable letting activities has been restated to reflect the requirements of the Housing SORP 2014. Comparative figures have been restated on the same basis.

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2016

NOTES TO THE FINANCIAL STATEMENTS (Continued)

5. OFFICERS' EMOLUMENTS		
The Officers are defined in the Co-operative and Community Benefit Societies Act 2014 as the members of the Board of Managment, managers and employees of the Association.	2016	2015
No Officer of the Association received emoluments greater than £60,000.		
Compensation payable to Officers for loss of Office	7.5	51,719
No Pension contributions were made to Officers receiving greater than £60,000		
Emoluments payable to Chief Executive (excluding pension contributions)	3,860	57,429
Total Compensation paid to key management personnel	250,031	248,746
Consideration paid for services of key management personnel paid to third parties	110,937	-
During the current year the services of a Chief Executive were supplied by an exter Chief Executive was brought into post in March 2016.	nal consulta	int. A new
During the current year the services of a Chief Executive were supplied by an exter	nal consulta	int. A new
During the current year the services of a Chief Executive were supplied by an exter Chief Executive was brought into post in March 2016.	nal consulta	2015
During the current year the services of a Chief Executive were supplied by an exter Chief Executive was brought into post in March 2016. 6. EMPLOYEE INFORMATION		
During the current year the services of a Chief Executive were supplied by an exter Chief Executive was brought into post in March 2016.	2016	2015
During the current year the services of a Chief Executive were supplied by an exter Chief Executive was brought into post in March 2016. 6. EMPLOYEE INFORMATION The average monthly number of full time equivalent persons employed during	2016 No.	2015 No.
During the current year the services of a Chief Executive were supplied by an exter Chief Executive was brought into post in March 2016. 6. EMPLOYEE INFORMATION The average monthly number of full time equivalent persons employed during the year was	2016 No.	2015 No. 15
During the current year the services of a Chief Executive were supplied by an exter Chief Executive was brought into post in March 2016. 6. EMPLOYEE INFORMATION The average monthly number of full time equivalent persons employed during the year was The average total number of Employees employed during the year was	2016 No. 17 18	2015 No. 15

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2016

NOTES TO THE FINANCIAL STATEMENTS (Continued)

7. GAIN ON SALE OF HOUSING STOCK		
	2016 £	2015 £
Sales Proceeds Cost of Sales	196,003 42,240	230,883 44,128
Gain On Sale Of Housing Stock	153,763	186,755
. INTEREST PAYABLE & SIMILAR CHARGES		
On Bank Loans & Overdrafts	2016 £ 912,872	2015 £ 946,116

Interest incurred in the development period of housing properties which has been written off to the income and expenditure account amounted to £162,955 (2015 £157,672).

9. SU	RPLUS FOR YEAR		
Sur	plus is stated after charging:-	2016 £	2015 £
	Depreciation - Tangible Owned Fixed Assets	890,089	901,602
	Auditors' Remuneration - Audit Services	8,111	8,410
	Auditors' Remuneration - Other Services	2,983	4,553
	Operating Lease Rentals - Other	13,055	12,348
	Gain on sale of fixed assets	(153,763)	(186,755)

10. TAX ON SURPLUS ON ORDINARY ACTIVITIES

The Association is a Registered Scottish Charity and is not liable to United Kingdom Corporation Tax on its charitable activities.

11. OTHER FINANCE INCOME / CHARGES		
	2016	2015
	£	£
Unwinding of Discounted Liabilities	18,988	87,807

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2016

NOTES TO THE FINANCIAL STATEMENTS (Continued)

12. NON-CURRENT ASSETS

a) Housing Properties	Housing Properties Held for Letting £	Total £
COST As at 1st April 2015 Additions Disposals Schemes Completed	34,118,295 318,812 (57,176)	34,118,295 318,812 (57,176)
As at 31st March 2016	34,379,931	34,379,931
DEPRECIATION As at 1st April 2015 Charge for Year Disposals	7,720,518 866,980 (14,936)	7,720,518 866,980 (14,936)
As at 31st March 2016	8,572,562	8,572,562
NET BOOK VALUE As at 31st March 2016 As at 31st March 2015	25,807,369 26,397,777	25,807,369

Additions to housing properties includes capitalised development administration costs of £ (2015 - £nil) and capitalised major repair costs to existing properties of £240,462 (2015 £90,416)

All land and housing properties are freehold.

Total expenditure on existing properties in the year amounted to £ 854,120 . The amount capitalised is £240,462, with the balance charged to the statement of comprehensive income. The amounts capitalised can be further split between component replacement of £240,462 and improvement of £nil.

The Association's Lenders have standard securities over Housing Property with a carrying value of £5,698,259 (2015 - £5,870,403).

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2016

NOTES TO THE FINANCIAL STATEMENTS (Continued)

12. NON CURRENT ASSETS (Continued)				
b) Other Tangible Assets	Land £	Office Premises £	Furniture & Equipment £	Total £
COST				
As at 1st April 2015	840,274	208,412	72,348	1,121,034
Additions	(=)	-	6,647	6,647
Eliminated on Disposals	34)	5975	(12,580)	(12,580)
As at 31st March 2016	840,274	208,412	66,415	1,115,101
AGGREGATE DEPRECIATION				
As at 1st April 2015	27	50,317	30,673	80,990
Charge for year	727	6,337	16,771	23,109
Eliminated on disposal	541	-	(12,580)	(12,580)
As at 31st March 2016		56,654	34,864	91,519
NET BOOK VALUE				
As at 31st March 2016	840,274	151,758	31,551	1,023,582
As at 31st March 2015	840,274	158,095	41,675	1,040,044
13 COMMITMENTS UNDER OPERATING LEASES				

13 COMMITMENTS UNDER OPERATING LEASES		
At the year and, the total future minimum lease neuments under non concellable	2016	2015
At the year end, the total future minimum lease payments under non-cancellable operating leases were as follows:-	£	£
Not later than one year	84	5,484
Later than one year and not later than five years	20,519	16,926
Later than five years	11,880	

Lease commitments have been restated under FRS102 to include the timing of the full payment due under the contract.

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2016

NOTES TO THE FINANCIAL STATEMENTS (Continued)

RECEIVABLES AMOUNTS FALLING DUE WITHIN ONE YEAR		
	2016 £	2015 £
Arrears of Rent & Service Charges Less: Provision for Doubtful Debts	161,588 (107,500)	190,865 (107,415)
Other Receivables	54,088 64,264	83,450 112,788
	118,352	196,238
. PAYABLES AMOUNTS FALLING DUE WITHIN ONE YEAR		
	2016 £	2015 £
Trade Payables Rent in Advance Other Taxation and Social Security Other Payables Liability for Poet Social Contributions	124,447 125,993 34,580 1,164 138,844	89,733 131,702 31,426 55,190 134,800
Liability for Past Service Contributions Accruals and Deferred Income	36,963 	18,791 461,642
	401,991	401,042
PAYABLES AMOUNTS FALLING DUE AFTER ONE YEAR		
	2016	2015 £
Liability for Past Service Contributions Housing Loans	£ 825,179 12,504,038	945,035 13,168,472
	13,329,217	14,113,507
Housing Loans Amounts due within one year Amounts due in one year or more but less than two years	£	2
Amounts due in two years or more but less than five years Amounts due in more than five years	3,000,000 9,504,038	3,000,000 10,192,747
	12,504,038	13,192,747
Liability for Past Service Contributions Amounts due within one year Amounts due in one year or more but less than two years Amounts due in two years or more but less than five years Amounts due in more than five years	138,844 135,163 411,144 278,872	134,800 135,829 399,991 409,215

The Association has a number of long-term housing loans the terms and conditions of which are as follows:

		Effective		
Lender	Security	Interest Rate	Maturity	Variable / Fixed
Co-op Bank	Standard Security over 777 properties	9.00%	2027	7 £9.85m fixed until 21.8.18

All of the Association's bank borrowings are repayable in a monthly basis with the principal being amortised over the term of the loans

The liability for the past service contributions has been accounted for in accordance with FRS 102 para 28.13A and represents the present value of the contributions payable. The cash out flows have been discounted at a rate of 2.49% (2015 - 2.22%)

The Association's loan is valued in the financial statements in accordance with Financial Reporting Standard 102. This results in a valuation that differs from the amount owing at the balance sheet date to the lender. At the balance sheet date the amount owing to the lender was £13,300,000 (2015 - £13,429,180). The difference of £795,962 will reduce throughout the period of the loan.

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2016

NOTES TO THE FINANCIAL STATEMENTS (Continued)

STATEMENT OF CASH FLOWS		
Reconciliation of operating surplus to balance as at 31st march 2016	2016 £	2015 £
Operating Surplus	1,530,562	1,298,379
Depreciation	890,089	901,602
Amortisation of Capital Grants	(274,848)	(274,848)
Change in debtors	40,505	75,046
Change in creditors	(119,507)	49,826
Jnwinding of Discount on Pension Liability	(18,988)	(87,807)
Share Capital Written Off	(4)	(24)
Balance as at 31st March 2016	2,047,809	1,962,174

18. DEFERRED INCOME		
	2016 £	2015 £
Social Housing Grants Balance as at 1st April 2015 Amortisation in Year	12,309,212 (264,561)	12,573,773 (264,561)
Balance as at 31st March 2016	12,078,692	12,309,212
Other Grants Balance as at 1st April 2015 Amortisation in Year	447,394 (10,287)	457,682 (10,287)
Balance as at 31st March 2016	437,107	447,395
Total	12,515,799	12,756,607

This is expected to be released to the Statement of Comprehensive Income in the following years:

	2016 £	2015 £
Amounts due within one year Amounts due in one year or more	274,848 12,240,951	274,848 12,481,759
	12,515,799	12,756,607

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2016

NOTES TO THE FINANCIAL STATEMENTS (Continued)

19. SHARE CAPITAL	
Shares of £1 each Issued and Fully Paid	£
At 1st April 2015	116
Issued in year	4
Cancelled in year	(4)
At 31st March 2016	116_

Each member of the Association holds one share of £1 in the Association. These shares carry no rights to dividend or distributions on a winding up. When a shareholder ceases to be a member, that person's share is cancelled and the amount paid thereon becomes the property of the Association. Each member has a right to vote at members' meetings.

20. HOUSING STOCK		
The number of units of accommodation in management at the year end was:-	2016 No.	2015 No.
General Needs - New Build	194	194
General Needs - Rehabilitation	785	790
	979	984

21. RELATED PARTY TRANSACTIONS

Members of the Board of Management are related parties of the Association as defined by Financial Reporting Standard 102

Those members that are tenants of the Association have tenancies that are on the Association's normal tenancy terms and they cannot use their positions to their advantage.

Governing Body Members cannot use their position to their advantage. Any transactions between the Association and any entity with which a Governing Body Member has a connection with is made at arm's length and is under normal commercial terms.

Rent Received from Tenants on the Committee was £8,876 (2015: £12,993).

At the year end total rent arrears owed by the tenant members of the Committee were £nil.

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2016

NOTES TO THE FINANCIAL STATEMENTS (Continued)

22. DETAILS OF ASSOCIATION

The Association is a Registered Society registered with the Financial Conduct Authority and is domicled in Scotland-

The Association's principal place of business is Netherthird House. Netherthird, Cumnock.

The Association is a Registered Social Landlord and Scottish Charity that owns and manages social housing property in Ayrshire.

23. GOVERNING BODY MEMBER EMOLUMENTS

Board members received £3,807 in the year by way of reimbursement of expenses (2015 - £3,322). No remuneration is paid to Board members in respect of their duties in the Association.

24. FIXED ASSET INVESTMENTS

The Association participates in a shared equity arrangement at 31 March 2016. At this date the Association has expended £378,764 on shared equity properties.

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2016

NOTES TO THE FINANCIAL STATEMENTS (Continued)

25. RETIREMENT BENEFIT OBLIGATIONS

General

Shire Housing Association Limited participates in the Scottish Housing Association Pension Scheme (the scheme).

All employees are part of the defined contribution option.

It is not possible in the normal course of events to identify the share of underlying assets and liabilities belonging to individual participating employers as the scheme is a multi-employer arrangement where the assets are co-mingled for investment purposes, benefits are paid from the total scheme assets, and the contribution rate for all employers is set by reference to the overall financial position of the scheme rather than by reference to individual employer experience. Accordingly, due to the nature of the Scheme, the accounting charge for the period under FRS102 represents the employer contribution payable.

The last formal valuation of the Scheme was performed as at 30th September 2015 by a professionally qualified actuary using the Projected Unit Credit method. The market value of the Scheme's assets at the valuation date was £295m. The valuation revealed a shortfall of assets compared with the value of liabilities of £160m (equivalent to a past service funding level of 64.8%).

The Scheme Actuary has prepared an Actuarial Report that provides an approximate update on the funding position of the Scheme as at 30th September 2015. Such a report is required by legislation for years in which a full actuarial valuation is not carried out. The funding update revealed a increase in the assets of the Scheme to £341 million and indicated an increase in the shortfall of assets compared to liabilities to approximately £207 million, equivalent to a past service funding level of 62.2%.

The Scheme operates on a 'last man standing' basis, meaning that in the event of an employer withdrawing from the Scheme and being unable to pay its share of the debt on withdrawal. Then the liability of the withdrawing employer is re-apportioned amongst the remaining employer. Therefore in certain circumstances the Association may become liable for the obligations of a third party.

All employers in the scheme have entered into an agreement to make additional contributions to fund the Scheme's past service deficit. This obligation has been recognised in terms of Para 28.11A of Financial Reporting Standard 102. At the balance sheet date the present value of this obligation was £964,023 (2015 - £1,079,835). This was calculated by reference to the terms of the agreement and discounting the liability using the yield rate of high quality corporate bond with a similar term. The discount rate used was 2.49%.

The Association made payments totalling £134,800 (2015: £131,004) to the pension scheme during the year.

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2016

NOTES TO THE FINANCIAL STATEMENTS (Continued)

26. TRANSITION TO THE FINANCIAL REPORTING STANDARD

In accordance with the Statement of Recommended Practice the Association has adopted the Financial Reporting Standard for UK & Ireland (FRS 102) for the accounting period beginning on 1 April 2015. As a result of this the comparative figures for the period ending 31 March 2015 have been restated in accordance with FRS 102.

The transition to FRS 102 has resulted in a number of changes in accounting policies compared with those used previously.

The following describes the differences between the assets and liabilities and income and expenditure as presented previously, and the amounts as restated to comply with the accounting policies selected in accordance with FRS 102 for the reporting period ending 31 March 2016.

			Reco	onciliation of C	apital & Rese	ves	
		P	t 31 March 2015			t 31 March 20	14
					As		
		As previously	Effect of		previously	Effect of	
	Note	Stated	Transition	As Restated	Stated	Transition	As Restated
		£	£	£	£	£	£
Non Current Assets	(i)	14,803,921	12,633,900	27,437,821	15,346,266	12,084,817	27,431,083
Investment		#	¥	=		140	\$ 4 00
Current Assets		4,611,346	-	4,611,346	4,091,987	90	4,091,987
Current Liabilities	(ii)	(475,914)	14,272	(461,642)	(559,266)	92,712	(466,554)
Non Current Liabilities	(ii)	(13,807,541)	(305,966)	(14,113,507)	(14,247,028)	(171,277)	(14,418,305)
Deferred Income	(i)		(12,756,607)	(12,756,607)		(12,197,141)	(12,197,141)
		5,131,812	(414,401)	4,717,411	4,631,959	(190,889)	
Capital & Reserves		(5,131,812)	414,401	(4,717,411)	(4,631,959)	190,889	(4,441,070)
			Reconciliat	ion of Retaine	d Surpluses fo	or the Year	
				Year Ended 3	1 March 2015		
	Note	As previo	usly Stated		Transition	As Re	estated
	Note	As previo	£		Transition £	As Re	£
Revenue	Note (i)	As previo	usly Stated £ 4,344,791		Transition	As Re	
Operating Costs			£ 4,344,791 (3,145,277)		Transition £	As Re	£ 4,619,639 (3,321,260)
Operating Costs Other Income	(i)		£ 4,344,791		Transition £ 274,848	As Re	£ 4,619,639
Operating Costs Other Income Exceptional item	(i)		£ 4,344,791 (3,145,277)		Transition £ 274,848	As Re	£ 4,619,639 (3,321,260)
Operating Costs Other Income	(i)		£ 4,344,791 (3,145,277)		Transition £ 274,848	As Re	£ 4,619,639 (3,321,260)
Operating Costs Other Income Exceptional item Interest Receivable Interest Payable	(i) (i) & ((ii)	£ 4,344,791 (3,145,277) 186,755		Transition £ 274,848	As Re	£ 4,619,639 (3,321,260) 186,755
Operating Costs Other Income Exceptional item Interest Receivable	(i) (i) & ((ii)	£ 4,344,791 (3,145,277) 186,755 - 37,511		Transition £ 274,848 (175,983)	As Re	£ 4,619,639 (3,321,260) 186,755
Operating Costs Other Income Exceptional item Interest Receivable Interest Payable	(i) (i) & (ncial Inst	£ 4,344,791 (3,145,277) 186,755 - 37,511 (923,913)		Transition £ 274,848 (175,983)		£ 4,619,639 (3,321,260) 186,755 37,511 (946,116) (87,807)
Operating Costs Other Income Exceptional item Interest Receivable Interest Payable Change in Fair Value of	(i) (i) & (ncial Inst	£ 4,344,791 (3,145,277) 186,755 - 37,511		Transition £ 274,848 (175,983)		£ 4,619,639 (3,321,260) 186,755 37,511 (946,116)

Notes to the Reconciliations

- (i) Social Housing Grants and Other grants have been accounted for in accordance with the SORP which has meant that grants are no longer deducted from the cost of the capital asset, but are instead treated as deferred income which is recognised in income over the useful life of the related asset.
- (ii) As the Association has entered into an agreement to make contributions to fund a deficit in the SHAPS pension scheme this has been recognised as a liability in accordance with the FRS. This liability was not previously recognised and payments made under this agreement were written off as operating costs. In addition to this the Association's loan has been restated to reflect its amortised cost using the effective interest rate method as required by FRS 102 Section 11.
- (iii) The liability recognised as a result of (ii) above has been discounted to its present value. The unwinding of the discount is recognised as a finance cost in accordance with FRS 102 para 28.13A