

**SANCTUARY SCOTLAND HOUSING ASSOCIATION LIMITED**

**ANNUAL REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2018**

**Scottish Registered Charity:  
Scottish Housing Regulator:  
Registered Society Number:**

**SC024549  
HEP302  
2508RS**

**Annual Report and Financial Statements for the year ended 31 March 2018**

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## **Sanctuary Scotland Housing Association Limited**

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### **Board of Management and Advisors**

#### **Members of the Board of Management**

Arthur Bruce  
Alexander Clark (Deputy Chairperson)  
Peter Cowe  
Kenneth Gibb (Chairperson)  
J' (Deputy Chairperson)  
Michael McGrane  
Suzanne Phee  
Alan West

#### **Corporate Director**

Sanctuary Housing Association

#### **Secretary**

Nicole Seymour

#### **Independent statutory auditor**

KPMG LLP  
One Snowhill  
Snow Hill Queensway  
Birmingham  
B4 6GH

#### **Internal auditor**

PricewaterhouseCoopers LLP  
Cornwall Court  
19 Cornwall Street  
Birmingham  
B3 2DT

#### **Bankers**

Bank of Scotland plc  
Bank of Scotland Commercial  
New Uberior House  
11 Earl Grey Street  
Edinburgh  
EH3 9BN

Barclays Bank plc  
Barclays Corporate  
Social Housing Team  
Level 27  
1 Churchill Place  
London  
E14 5HP

#### **Legal advisors**

TC Young  
7 West George Street  
Glasgow  
G2 1AB

#### **Registered address**

Sanctuary House  
7 Freeland Drive  
Glasgow  
G53 6PG

#### **Scottish registered charity number**

SC024549

## Sanctuary Scotland Housing Association Limited

### The Board of Management's Report

The Board of Management (the Board) presents its Annual Report and the audited financial statements for the year ended 31 March 2018.

### Principal activity

Sanctuary Scotland Housing Association Limited (the Association) was registered for the purpose of developing, managing and maintaining housing for people in housing need.

The Association is registered with the Scottish Housing Regulator, number HEP302.

The Association's ultimate parent undertaking is Sanctuary Housing Association and it forms part of the Sanctuary Group of entities (the Group).

The Association is registered under the Co-operative and Community Benefit Societies Act 2014, number 2508RS, and is a Scottish Registered Charity, number SC024549.

### Review of business activities

The Association has the following strategic aims:

- To provide good quality affordable housing both for rent and for sale for those less able to compete in their sections of the housing market.
- To provide housing and associated services for those with more specific housing requirements, such as older people and those with long-term disabilities.
- To provide value for money services and advice to individuals and organisations working to provide social housing.
- To ensure that any investment made by the Association in Scotland provides sustainable benefits for local communities.

The table below highlights the performance by income streams:

	Revenue		Operating surplus/(deficit)	
	2018 £'000	2017 £'000	2018 £'000	2017 £'000
General needs	26,411	20,554	12,050	9,762
Sheltered and supported housing	1,963	1,483	613	410
Other activities	939	1,039	(90)	585
Other gains and losses	-	-	151	309
<b>Totals</b>	<b>29,313</b>	<b>23,076</b>	<b>12,724</b>	<b>11,066</b>

The Executive Team and the Board of Management use a number of key indicators to monitor the outcome of the Association's objectives. A selection of these indicators and results for the year, are as follows:

Indicator	Actual for year 2018	Actual for year 2017
Current tenant arrears as a % of gross annual rent	5.67%	6.33%
Void loss as a % of gross annual rent	0.42%	0.97%

## Sanctuary Scotland Housing Association Limited

### The Board of Management's Report (continued)

#### Review of business activities (continued)

#### Accommodation in management

	2018	2017
<b>Social housing accommodation:</b>		
General needs housing	6,226	6,091
Sheltered & supported housing accommodation	421	422
<b>Total units in management</b>	<b>6,647</b>	<b>6,513</b>
Not available for letting	(115)	(383)
<b>Total stock available for letting</b>	<b>6,532</b>	<b>6,130</b>

115 (2017: 383) units are being held vacant pending demolition as part of the Cumbernauld high rise project.

24 (2017: 24) units owned by the Association were being managed by a third party, external to the Group, at the reporting date. No Supported Housing Management Grant was payable during the year in respect of these properties. These units of accommodation are managed on behalf of the Association by Margaret Blackwood Housing Association in Edinburgh.

#### *Housing management*

Void loss for available to let properties was 0.42% (2017: 0.97%). The level of current tenant rent arrears at the year end is 5.67% (2017: 6.33%) of the annual rental amount.

#### *Community initiatives*

A number of local community projects were supported during the year both by the Association and by Sanctuary Group, which provided direct funding totalling £50,000 (2017: £48,000) for a wide range of projects taking place throughout Scotland. In addition to providing funding, the Association has supported projects in a number of ways, including helping community projects to access external funding, training, administrative support and practical help in delivering activities.

#### *Property maintenance and improvement*

The maintenance service has continued to expand the in-house delivery of repairs, gas servicing, estates management and cyclical works across Scotland, to deliver a high quality, sustainable, value for money service, while decreasing reliance on external contractors. We have a rolling programme of reinvestment across the Association's housing stock to ensure compliance with energy efficiency and Decent Homes Standards. Our continued investment in our apprentice and graduate programmes ensures a steady supply of the skills we require into the future. While working with our Information Systems team we have continued our investment in technology to support operational efficiency through integrated materials management, and surveyor mobile and estates management solutions.

#### *Support services*

The Association operates a Sheltered Housing Support Service at its three sheltered housing developments in the wider Aberdeenshire area, with local authority funding confirmed for 2018/2019 under the Supporting People Programme. Across Aberdeen city we are now working with Cornerstone, who provide the care and support services at our three sheltered housing developments. Retirement Living replaced our sheltered housing service in our two Dundee developments on 1 April 2018, with support services now led by Dundee City Council.

## **Sanctuary Scotland Housing Association Limited**

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### **The Board of Management's Report (continued)**

#### **Review of business activities (continued)**

##### *Risk management policy*

The Association maintains a detailed risk map which is monitored and updated on a regular basis. The risk map identifies risks which the Association might face, the likelihood of such risks occurring and their impact on the Association if they do occur. The risk map also identifies action taken by the Association to mitigate such risks occurring or to minimise their impact. The risk map is utilised by both the Board and the Executive Team to ensure that the Association minimises, and controls as far as possible, the level of risk to which it is exposed.

Three of the principal risks identified in the most recent (February 2018) risk map are:

- Welfare reform – the likely impact of Government reforms including cutbacks, local authority spending reviews and similar austerity measures on the Association and its tenants;
- Realising the benefits of the 2016/2017 transfer of engagements of Tenants First and Cumbernauld to the Association; and
- Embedding and maximising the benefits of the Association's information technology platform, OneSanctuary.

#### **Corporate governance**

A key focus of the Board of Management has been overseeing changes to the management and operating structure of the Association following the merger of the former Cumbernauld Housing Partnership Limited and Tenants First Housing Co-operative Limited entities with the Association in 2016/2017.

During the year the Area Committees and the Equality and Diversity Committee met regularly to consider matters within their approved remits.

## **The Board of Management's Report (continued)**

### **Statement of Board of Management's responsibilities in respect of the Board of Management's Report and the financial statements**

The Board of Management is responsible for preparing the Board of Management's Report and the financial statements in accordance with applicable law and regulations.

Co-operative and Community Benefit Society and charity law require the Board of Management to prepare financial statements for each financial year. Under those regulations the Board of Management has elected to prepare the financial statements in accordance with International Financial Reporting Standards (IFRSs) as adopted by the EU and applicable law.

The financial statements are required by law to give a true and fair view of the state of affairs of the Association and of its income and expenditure for that period.

In preparing these financial statements, the Board of Management is required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards and the Statement of Recommended Practice have been followed, subject to any material departures disclosed and explained in the financial statements;
- assess the Association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern; and
- use the going concern basis of accounting unless it either intends to liquidate the Association or to cease operations, or has no realistic alternative but to do so.

The Board of Management is responsible for keeping proper books of account that disclose with reasonable accuracy at any time the financial position of the Association and enable them to ensure that its financial statements comply with the Co-operative and Community Benefit Societies Act 2014, the Housing (Scotland) Act 2010 and the Registered Social Landlords Determination of Accounting Requirements 2012, the Charities and Trustee Investment (Scotland) Act 2005, and regulation 8 of the Charities Accounts (Scotland) Regulations 2006 (as amended). It is responsible for such internal control as it determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error, and has general responsibility for taking such steps as are reasonably open to it to safeguard the assets of the Association and to prevent and detect fraud and other irregularities.

The Board of Management is responsible for the maintenance and integrity of the corporate and financial information included on the Association's website. Legislation in the UK governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

### **Statement of internal financial control**

The Board of Management is ultimately responsible for ensuring that the Association maintains a system of internal control that is appropriate to the various business environments in which it operates. Internal control systems are designed to meet the particular needs of the Association and the risks to which it is exposed. The controls by their nature can provide reasonable but not absolute assurance against material misstatement or loss.

The Board of Management has established key procedures to provide internal control and there are clear lines of responsibility for the creation and maintenance of the procedures through the designated senior executives. These controls are designed to give reasonable assurance with respect to:

- the reliability of financial information used within the Association or for publication;
- the maintenance of proper accounting records; and
- the safeguarding of assets against unauthorised use or disposition.

## Sanctuary Scotland Housing Association Limited

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### The Board of Management's Report (continued)

#### Statement of internal financial control (continued)

Major business risks are identified through a system of continuous monitoring. The financial control framework includes the following key features:

- The Board of Management being directly responsible for strategic risk management.
- The adoption of formal policies and procedures including documentation of key systems and rules relating to a delegation of authorities which allows the monitoring of controls and restricts the unauthorised use of the Association's assets.
- Experienced and suitably qualified staff being responsible for important business functions. Annual appraisal procedures have been established to maintain standards of performance.
- Executives to monitor the key business risks and financial objectives allowing the Association to progress towards its financial plans set for the year and the medium-term. Regular management accounts are prepared promptly providing relevant, reliable and up-to-date financial and other information including significant variances from targets which are investigated as necessary.
- All significant new initiatives, major commitments and investment projects are subject to formal authorisation procedures.
- The Group Audit and Risk Committee reviews reports from management, PricewaterhouseCoopers LLP (internal auditors) and KPMG LLP (external auditors) to provide reasonable assurance that control procedures are in place and are being followed. The Group Audit and Risk Committee receive an annual report on internal controls from the Executive Directors. The Group Audit and Risk Committee makes regular reports to the Group Board. The Group follows formal procedures for instituting appropriate action to correct weaknesses identified in the above reporting and relevant points are communicated to the Association.

The Association follows formal procedures for ensuring appropriate actions are taken to correct weaknesses identified from the above reports, which are followed up by the Board of Management.

On behalf of the Board, the Group Audit and Risk Committee has reviewed the effectiveness of the systems of internal control in existence in the Group for the year ended 31 March 2018 and is not aware of any material changes at the date of signing the financial statements.

#### Future developments and corporate issues

The year to 31 March 2018 saw the first significant results of the high level of development activity in recent years with the completion of 419 new homes (2017: 62). 229 homes for social rent, 171 homes for mid market rent and 19 for affordable home ownership (through the New Supply Shared Equity (NSSE) model) were completed on projects in Cumbernauld and Glasgow.

In 2018/2019, the Association expects to complete almost seven hundred homes at sites across Scotland, the majority of which will be for social rent. There will also be new homes developed for mid market and for sale through the shared equity scheme. We will be delivering homes on a wide variety of sites ranging from the final 72 homes available for mid market rent at our site in Craiginches, Aberdeen, through to Newfield Square in the Nitshill area of Glasgow, which will provide 77 social rent and 43 NSSE properties.

Good progress also continues to be made at the iconic Victoria Infirmary site in Glasgow, purchased by the Group in August 2016. Planning has now been granted for 405 new homes that will incorporate both the heritage Nightingale wings and stylish, contemporary apartments overlooking Queen's Park. Demolition work has been completed and the build contract is being tendered, off-plan sales are expected to launch in summer 2018.



## Sanctuary Scotland Housing Association Limited

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### The Board of Management's Report (continued)

#### Future developments and corporate issues (continued)

##### Financial risk management

The Association's operations expose it to a variety of financial risks that include the effects of cash flow risk, liquidity risk and interest rate risk. The Association has in place a risk management programme that seeks to limit the adverse effects on the financial performance of the Association by monitoring levels of debt finance and related finance costs.

##### *Cash flow risk*

At 31 March 2018, 89% of the Association's debt was on fixed rate terms (2017: 96%). Further to this the Association seeks to minimise the risk of uncertain funding in its operations by borrowing within a spread of maturity periods. At the year end, 7.30% (2017: 1.30%) of debt was payable within one year. The Association does not use derivative financial instruments to manage interest rate costs.

##### *Liquidity risk*

The Association actively maintains a level of debt finance that is designed to ensure that the Association has sufficient available funds for its operations.

##### *Interest rate risk*

The Association has interest bearing liabilities, which are maintained at a fixed rate to ensure certainty of future interest cash flows.

#### Results

The financial affairs of the Association remained satisfactory and total comprehensive income for the year was achieved of £6,086,000 (2017: £41,537,000 which included a £37,623,000 one-off gain on business combinations). The Association has £56,271,000 (2017: £50,185,000) of revenue reserves and support via £1,289,000 (2017: £1,448,000) of loan funding from the Association's parent undertaking, Sanctuary Housing Association and £184,831,000 (2017: £156,889,000) from Sanctuary Treasury Limited, a fellow Group undertaking.

#### Board of Management Members

Arthur Bruce	
Alexander Clark	Deputy Chairperson
Peter Cowe	
Kenneth Gibb	Chairperson
J'	Deputy Chairperson
Michael McGrane	
Suzanne Phee	
Alexandra Tate	(Resigned 1 May 2018)
Alan West	
Sanctuary Housing Association	

#### Political and charitable donations

The Association made no donations to political or charitable organisations in the year or the prior year.

#### Health and safety

The Board is aware of its responsibilities on all matters relating to health and safety. The Association's risk appraisal and management processes aim to address all health and safety matters in relation to property, tenants and staff. A report on health and safety matters is submitted to each meeting of the Board.

**Sanctuary Scotland Housing Association Limited**

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**The Board of Management's Report (continued)**

**Going concern**

The Board confirms it has a reasonable expectation that the Association has adequate resources to continue in operational existence for the foreseeable future. Accordingly, it continues to adopt the going concern basis in preparing the Association's financial statements.

**Independent Auditor**

KPMG LLP has indicated its willingness to continue in office. A resolution concerning the appointment of the auditor will be proposed at the Annual General Meeting.

By order of the Board of Management.



Secretary  
14 August 2018

## **Independent auditor's report to the members of Sanctuary Scotland Housing Association Limited**

### **Opinion**

We have audited the financial statements of Sanctuary Scotland Housing Association Limited (the Association) for the year ended 31 March 2018 which comprise the Statement of Comprehensive Income, Statement of Financial Position, Statement of Changes in Equity, Statement of Cash Flows and related notes, including the accounting policies in note 1.

In our opinion the financial statements:

- give a true and fair view, in accordance with accounting standards, including International Financial Reporting Standards as adopted by the European Union (IFRS), of the state of affairs of the Association as at 31 March 2018 and of its income and expenditure the year then ended;
- comply with the requirements of the Co-operative and Community Benefit Societies Act 2014; and
- have been properly prepared in accordance with the Housing (Scotland) Act 2010 and the Registered Social Landlords Determination of Accounting Requirements 2012.

### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) ("ISAs (UK)") and applicable law. Our responsibilities are described below. We have fulfilled our ethical responsibilities under, and are independent of the Association in accordance with, UK ethical requirements including the FRC Ethical Standard. We believe that the audit evidence we have obtained is a sufficient and appropriate basis for our opinion.

### **Going concern**

We are required to report to you if we have concluded that the use of the going concern basis of accounting is inappropriate or there is an undisclosed material uncertainty that may cast significant doubt over the use of that basis for a period of at least twelve months from the date of approval of the financial statements. We have nothing to report in these respects.

### **Other information**

The Association's Board of Management is responsible for the other information, which comprises the Board of Management's report and the Statement of internal financial control. Our opinion on the financial statements does not cover the other information and, accordingly, we do not express an audit opinion or any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether, based on our financial statements audit work, the information therein is materially misstated or inconsistent with the financial statements or our audit knowledge.

We are required to report to you if:

- based solely on that work, we have identified material misstatements in the other information; or
- in our opinion, the Statement on internal financial control on page 6 does not provide the disclosures required by the relevant Regulatory Standards within the publication "Our Regulatory Framework" and associated Regulatory Advisory Notes issued by the Scottish Housing Regulator in respect of internal financial controls; or
- in our opinion, the Statement on internal financial control is materially inconsistent with the knowledge acquired by us in the course of performing our audit.

We have nothing to report in these respects.

## **Independent auditor's report to the members of Sanctuary Scotland Housing Association Limited (continued)**

### **Matters on which we are required to report by exception**

Under the Co-operative and Community Benefit Societies Act 2014 we are required to report to you if, in our opinion:

- the Association has not kept proper books of account; or
- the Association has not maintained a satisfactory system of control over transactions; or
- the financial statements are not in agreement with the Association's books of account; or
- we have not received all the information and explanations we need for our audit.

We have nothing to report in these respects.

### **Board of Management's responsibilities**

As more fully explained in their statement set out on page 6, the Association's Board of Management is responsible for the preparation of financial statements which give a true and fair view; such internal control as it determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error; assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern; and using the going concern basis of accounting unless it either intends to liquidate the Association or to cease operations, or has no realistic alternative but to do so.

### **Auditor's responsibilities**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue our opinion in an auditor's report. Reasonable assurance is a high level of assurance, but does not guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

A fuller description of our responsibilities is provided on the FRC's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities).

### **The purpose of our audit work and to whom we owe our responsibilities**

This report is made solely to the Association in accordance with section 87 of the Co-operative and Community Benefit Societies Act 2014 and section 69 of the Housing (Scotland) Act 2010. Our audit work has been undertaken so that we might state to the Association those matters we are required to state to it in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Association as a body, for our audit work, for this report, or for the opinions we have formed.



**Gordon Docherty**  
**for and on behalf of KPMG LLP, Statutory Auditor**

*Chartered Accountants*

One Snowhill  
Snow Hill Queensway  
Birmingham  
B4 6GH  
21 August 2018

**Statement of Comprehensive Income for the year ended 31 March 2018**

	<b>Note</b>	<b>2018 £'000</b>	<b>2017 £'000</b>
<b>Revenue</b>	2	29,313	23,076
<b>Operating expenditure</b>	2	(16,740)	(12,319)
Other gains	7	151	309
<b>Operating surplus</b>	2,4	<b>12,724</b>	<b>11,066</b>
Gain on business combinations	24	-	37,623
Finance Income	8a	19	3
Finance costs	8b	(7,920)	(7,705)
<b>Surplus for the year from continuing operations</b>		<b>4,823</b>	<b>40,987</b>
<b>Other comprehensive income</b>			
<b>Items that will not be reclassified subsequently to income or expense:</b>			
Re-measurement of defined benefit pension scheme liability	17	1,263	550
<b>Other comprehensive income for the year</b>		<b>1,263</b>	<b>550</b>
<b>Total comprehensive income for the year</b>		<b>6,086</b>	<b>41,537</b>

There were no discontinued operations in either the current or previous financial years.

The notes on pages 16 to 47 form part of these financial statements.

## Sanctuary Scotland Housing Association Limited

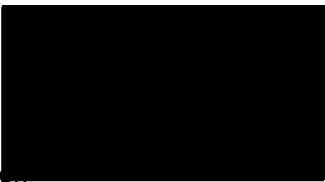
## Statement of Financial Position as at 31 March 2018

	Note	31 March 2018 £'000	31 March 2017 £'000
<b>Assets</b>			
<b>Non-current assets:</b>			
Property, plant and equipment	9	286,372	249,164
Investment Property	10	573	42
Other Investments	11	1	1
		<u>286,946</u>	<u>249,207</u>
<b>Current assets</b>			
Inventory	12	9,171	949
Trade and other receivables	13	5,403	12,834
		<u>14,574</u>	<u>13,783</u>
<b>Total Assets</b>		<u><b>301,520</b></u>	<u><b>262,990</b></u>
<b>Liabilities</b>			
<b>Current liabilities:</b>			
Trade and other payables	14	20,645	14,147
Cash and cash equivalents	20	1,049	1,500
Loans and borrowings	15	16,201	2,570
		<u>37,895</u>	<u>18,217</u>
<b>Non-current liabilities</b>			
Loans and borrowings	15	205,952	192,091
Retirement benefit obligations	17	1,402	2,497
		<u>207,354</u>	<u>194,588</u>
<b>Total liabilities</b>		<u><b>245,249</b></u>	<u><b>212,805</b></u>
<b>Equity</b>			
<b>Equity attributable to owners of the parent:</b>			
Share capital	18	-	-
Retained earnings		56,271	50,185
<b>Total Equity</b>		<u><b>56,271</b></u>	<u><b>50,185</b></u>
<b>Total Equity and liabilities</b>		<u><b>301,520</b></u>	<u><b>262,990</b></u>

The notes on pages 16 to 47 form part of these financial statements.

The financial statements were approved by the Board of Management on 14 August 2018 and signed on its behalf by:

  
Kenneth Gibb  
Chairperson

  
Alexander Clark  
Deputy Chairperson

  
J'  
Deputy Chairperson

  
Secretary

**Statement of Changes in Equity for the year ended 31 March 2018**

	Share capital £'000	Revenue reserve £'000	Total equity £'000
At 1 April 2016	-	8,648	8,648
Surplus for the year	-	40,987	40,987
Other comprehensive income	-	550	550
<b>Total comprehensive income</b>	-	41,537	41,537
At 31 March 2017	-	<b>50,185</b>	<b>50,185</b>
At 1 April 2017	-	<b>50,185</b>	<b>50,185</b>
Surplus for the year	-	4,823	4,823
Other comprehensive income	-	1,263	1,263
<b>Total comprehensive income</b>	-	6,086	6,086
<b>At 31 March 2018</b>	-	<b>56,271</b>	<b>56,271</b>

The notes on pages 16 to 47 form part of these financial statements.

**Sanctuary Scotland Housing Association Limited**

**Statement of Cash Flows for the year ended 31 March 2018**

	<b>Notes</b>	<b>2018 £'000</b>	<b>2017 £'000</b>
<b>Cash flows from operating activities</b>			
Surplus		4,823	40,987
Adjustments for:			
Depreciation	4	2,295	1,856
Gain on business combinations	24	-	(37,623)
(Gain)/loss on sale of property, plant and equipment	7	(151)	(309)
Net finance costs	8	7,901	7,702
		<u>10,045</u>	<u>(28,374)</u>
Cash generated before working capital movements		<u>14,868</u>	<u>12,613</u>
Changes in:			
Trade and other receivables		(379)	2,057
Trade and other payables		(472)	(18,515)
Provisions		-	33
		<u>(851)</u>	<u>(16,425)</u>
Cash generated from operating activities		<u>14,017</u>	<u>(3,812)</u>
Interest paid		(9,111)	(8,443)
<b>Net cash inflow/(outflow) from operating activities</b>		<u><b>4,906</b></u>	<u><b>(12,255)</b></u>
<b>Cash flows from investing activities</b>			
Interest received		19	122
Proceeds from sale of property, plant and equipment		463	1,532
Acquisition and construction of property, plant and equipment and investment property		(62,573)	(69,987)
Capital grants received		30,080	42,538
Net cash acquired in transfer of engagements		-	3,751
<b>Net cash outflow from investing activities</b>		<u><b>(32,011)</b></u>	<u><b>(22,044)</b></u>
<b>Cash flows from financing activities</b>			
Proceeds from loans and borrowings		46,550	34,400
Repayment of borrowings		(18,994)	(2,182)
<b>Net cash flow from financing activities</b>		<u><b>27,556</b></u>	<u><b>32,218</b></u>
<b>Net movement in cash and cash equivalents</b>		<u><b>451</b></u>	<u><b>(2,081)</b></u>
Cash and cash equivalents 1 April		(1,500)	581
<b>Cash and cash equivalents 31 March</b>		<u><b>(1,049)</b></u>	<u><b>(1,500)</b></u>

The notes on pages 16 to 47 form part of these financial statements.



## **Notes to the Financial Statements**

### **1. Principal Accounting Policies**

#### **General Information**

The financial statements are presented in pounds sterling which is the Group's functional currency. Unless otherwise stated, amounts are denominated in thousands (£'000) rounded to the nearest £1,000.

#### **Basis of accounting**

The Association's financial statements have been prepared and approved by the Board of Management in accordance with IFRS. They are also prepared in accordance with the Co-operative and Community Benefit Societies Act 2014, the Housing (Scotland) Act 2010, the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended), Statement of Recommended Practice: Accounting by Registered Social Housing Providers 2014 (the SORP) and the Determination of Accounting Requirements 2014 where these do not conflict with IFRS. The principal accounting policies are set out below.

The financial statements are prepared on the historical cost basis.

Judgements made by the Board of Management, in the application of these accounting policies that have significant effect on the financial statements and estimates with a significant risk of material adjustment in the next year are separately considered later within these accounting policies.

#### **Going Concern**

The Association's business activities, together with the factors likely to affect its future development and position, are set out in the Board of Management's report on page 3.

The Board of Management have no reason to believe that a material uncertainty exists for the Association since the Directors of the Association's parent, Sanctuary Housing Association, have already signed the Annual Report and Accounts for the same period on a going concern basis. The Board of Management therefore have evidence of the Group's ability to continue in operational existence for the foreseeable future with its current banking arrangements. Thus they continue to adopt the going concern basis of accounting in preparing the annual Financial Statements.

#### **IFRSs not yet applied**

The below list details new standards, amendments and interpretations which are either not effective or not yet endorsed by the European Union, which may have an impact on the accounting within the Association's financial statements in future periods:

- Amendments resulting from Annual Improvements 2014 - 2016 Cycle
- Amendments to IAS 40 Investment property
- IFRS 9 Financial instruments and the amendment on general hedge accounting (effective for annual periods beginning on or after 1 January 2018)
- IFRS 15 Revenue from contracts with customers (effective for annual periods beginning on or after 1 January 2018)
- IFRS 16 Leases (effective for annual periods beginning on or after 1 January 2019)

**Sanctuary Scotland Housing Association Limited**

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**Notes to the Financial Statements (continued)****1. Principal Accounting Policies (continued)****IFRSs not yet applied (continued)**

IFRS 9 will impact both the measurement and disclosures of financial instruments and is effective for the Association's year ending 31 March 2019. A project to evaluate the effect of adoption of IFRS 9 on the Association is underway.

IFRS 15 specifies how and when the Association will recognise revenue as well as requiring the Association to provide users of the financial statements with informative, relevant disclosures in respect of revenue. IFRS 15 is effective for the Association's year ending 31 March 2019. The Association has commenced evaluation of the effect of adoption.

IFRS 16 specifies how the Association will recognise, measure, present and disclose leases. The standard provides a single lessee accounting model, requiring lessees to recognise assets and liabilities for all leases unless the term is 12 months or less or the underlying asset has a low value. Lessors continue to classify leases as operating or finance. IFRS 16 is not effective for the Group until year ending 31 March 2020 and, as a result, the Group has not yet completed its evaluation of the effect of adoption.

Other forthcoming standards, amendments or interpretations which are not covered within the above are unlikely to impact the financial statements of the Association.

**Critical accounting judgements**

In the process of applying the Association's accounting policies, management have made certain judgements which have a significant impact upon the financial statements, these are detailed below.

*Classification of property*

A degree of judgement is required over whether property held by the Association is treated as property, plant and equipment or as investment property.

Investment property is property held to earn rentals or for capital appreciation or both. The Association considers all of its commercial property to fall under this definition.

## Notes to the financial statements (continued)

### 1. Principal accounting policies (continued)

#### Critical accounting estimates and assumptions

Property held for use in the production or supply of goods or services or for administrative purposes is treated as property, plant and equipment. The Association has therefore classified its office buildings (held for administrative purposes) as property, plant and equipment.

A greater degree of judgement is required over the classification of housing property held for social lettings. It is the Association's opinion that whilst rental income is received from the provision of social housing, the primary purpose is to provide social benefits. The provision of social housing is therefore akin to supplying a service and so property held for this purpose has been accounted for as property, plant and equipment. This treatment is consistent with housing associations that have chosen the alternative option of applying the revised UK GAAP (FRS 102), which contains explicit provisions for this scenario and arrives at a similar conclusion; it is also consistent with guidance contained in the Statement of Recommended Practice: Accounting by Registered Social Housing Providers 2014 (the SORP).

The preparation of the Association's financial statements requires management to make estimates and assumptions that affect reported carrying amounts of assets and liabilities.

Estimates and assumptions are continually evaluated based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances. Actual experience may differ from these estimates and assumptions. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed on the following pages.

#### *Fair value measurement*

A number of assets and liabilities included in the Association's financial statements require measurement at, and/or disclosure of, fair value.

The fair value measurement of the Association's financial and non-financial assets and liabilities utilises market observable inputs and data as far as possible.

#### *Retirement benefit obligation valuations*

In determining the valuation of defined benefit schemes' assets and liabilities, a number of key assumptions have been made. The key assumptions, which are given below, are largely dependent on factors outside the control of the Association.

- inflation rate;
- life expectancy;
- discount rate; and
- salary and pension growth rates.

The Association is exposed to risks through its defined benefit schemes if actual experience differs to the assumptions used and through volatility in the plan assets.

**Notes to the financial statements (continued)**

**1. Principal accounting policies (continued)**

**Revenue**

The Association has the following revenue streams:

- Rental income from housing accommodation, net of void losses.
- Service charges for provision of services to properties and communal areas.
- Fee income and Supporting People contract income for provision of support services.
- Fee income for care and support services provided to people in properties under the Association's management or in their own homes.
- Factoring and management services income for third party properties.
- Sales of properties built by the Association, either through shared ownership or outright sales.

Revenue is measured at the fair value of the consideration received or receivable in relation to the sale of goods or provision of services in the normal course of business, net of discounts, VAT and other sales related taxes.

Rental income is credited to revenue on a straight-line basis over the period of the tenancy agreement. Where tenancy agreements include rent free periods, income is accrued or deferred in order to recognise the rent free periods on a straight line basis.

Revenue from the rendering of services and from Supporting People contracts is recognised when the service concerned has been provided. Grants made as contributions to revenue expenditure are credited to income in the period in which the related expenditure is incurred.

Income from property sales is recognised on the date of completion of the sale.

Where the Association uses managing agents to run supported housing but overall control and risk of financial loss is retained by the Association, the income from the supported housing is included in revenue.

Where management charges are receivable from other Group entities by the Association, the income is recognised in revenue.

**Property, plant and equipment and depreciation**

Property, plant and equipment are stated at cost less accumulated depreciation and accumulated impairment losses.

Where parts of an item of property, plant and equipment have different useful lives, they are accounted for as separate items of property, plant and equipment.

Leases in which the Association assumes substantially all the risks and rewards of ownership of the leased asset are classified as finance leases. Where land and buildings are held under leases the accounting treatment of the land is considered separately from that of the buildings. Leased assets acquired by way of finance lease are stated at an amount equal to the lower of their fair value and the present value of the minimum lease payments at inception of the lease, less accumulated depreciation and less accumulated impairment losses.

## Sanctuary Scotland Housing Association Limited

### Notes to the financial statements (continued)

#### 1. Principal accounting policies (continued)

##### Property, plant and equipment and depreciation (continued)

###### *Land and buildings:*

Land and buildings consists of housing properties for social rent and shared ownership properties. Housing properties are stated at historical cost less accumulated depreciation. Historical cost includes expenditure that is directly attributable to the acquisition of the items. The cost of such properties includes the following:

- a) cost of acquiring land and buildings;
- b) construction costs including internal equipment and fitting;
- c) directly attributable development administration costs;
- d) cost of capital employed during the development period;
- e) expenditure incurred in respect of improvements and extensions to existing properties; and
- f) construction costs incurred but not yet certified at the reporting date.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic or social benefits associated with the item will flow to the Association and the cost of the item can be measured reliably.

Expenditure on housing properties which is capable of generating increased future rents, extends their useful life, or significantly reduces future maintenance costs, is capitalised. All other repairs and maintenance are charged to the Statement of Comprehensive Income during the financial year in which they are incurred.

Land is not depreciated. Depreciation on other assets is calculated using the straight-line method to allocate their cost to their residual values over their estimated useful lives, as follows:

Structure	40 – 125 years
Doors and door entry systems	10 – 40 years
Bathrooms	15 – 40 years
External works	20 – 25 years
Heating systems	15 – 40 years
Kitchens	30 years
Lifts	10 years
Green technologies	25 years
Roof coverings	50 years
Windows	40 years
Electrical wiring	30 years

The acquisition and disposal of properties is accounted for on the date when completion takes place.

###### *Offices, plant and equipment:*

Assets are stated at cost (this includes the original purchase price of the asset and the costs attributable to bringing the asset into its working condition for its intended use) less accumulated depreciation, which is charged on a straight line basis to write off assets over their expected economic useful lives as follows:

Freehold land and buildings (offices)	10 – 40 years
Leasehold land and buildings (offices)	Over the period of the lease
Furniture and equipment	4 – 10 years
Motor vehicles	4 – 7 years
Computer equipment (excluding software)	4 – 10 years

## Notes to the financial statements (continued)

### 1. Principal accounting policies (continued)

#### Investment property

Investment properties are properties which are held either to earn rental income or for capital appreciation or for both. The Association classifies its commercial property as investment property. The Group has chosen to apply the cost model to all of its investment properties; they are therefore stated at cost less accumulated depreciation.

Depreciation on investment properties is charged on a straight-line basis to write off assets over their expected economic useful lives as follows:

Investment property	As per property, plant and equipment
---------------------	--------------------------------------

#### Borrowing costs and development administration costs

Interest on the Association's borrowings to finance developments is capitalised in properties under construction to the extent it accrues in respect of the period of development. The interest is either on borrowings specifically financing a scheme (after deduction of interest on Social Housing Grant (SHG) received in advance) or the weighted average borrowing rate across net borrowings deemed to be financing a scheme. Where a scheme has SHG in excess of costs, interest receivable is accrued against the balance.

Directly attributable development administration costs capitalised are the labour costs of the Association's own employees arising directly from the construction or acquisition of properties, and the incremental costs that would have been avoided only if the properties had not been constructed or acquired.

#### Impairment

##### Financial assets

A financial asset not carried at fair value through the Statement of Comprehensive Income is assessed at each reporting date to determine whether there is objective evidence that it is impaired. A financial asset is impaired if objective evidence indicates that a loss event has occurred after the initial recognition of the asset, and that the loss event had a negative effect on the estimated future cash flows of that asset that can be estimated reliably.

An impairment loss in respect of a financial asset measured at amortised cost is calculated as the difference between its carrying amount and the present value of the estimated future cash flows discounted at the asset's original effective interest rate. Interest on the impaired asset continues to be recognised through the unwinding of the discount. When a subsequent event causes the amount of impairment loss to decrease, the decrease in impairment loss is reversed through the Statement of Comprehensive Income.

**Notes to the financial statements (continued)**

**1. Principal accounting policies (continued)**

**Impairment (continued)**

**Impairment testing – property**

When an impairment indicator is identified, an impairment review is performed at an individual property level and compared against the higher of:

- the fair value less selling costs of the property, or
- its value in use (VIU).

Should the net book value of the property exceed the higher of these measures, it is impaired to this value, with the movement going through the Statement of Comprehensive Income.

Fair value is deemed to be the market value of the property based on its current use. For social housing, this will be the existing use value – Social Housing (EUV-SH). For other property types, open market valuations are used as an indicator of this value.

VIU is based on the property's recoverable amount. The recoverable amount is calculated using an assessment of future discounted cash flows or other valuation methods deemed appropriate. For this purpose, discounted cash flows are assessed over a period of up to 30 years.

Discounted cash flows use the Weighted Average Cost of Borrowing for the asset owning entity and an appropriate retail price inflation rate. Sensitivity analysis is undertaken on these assumptions to ensure calculations are robust.

Another measure of VIU permitted by the SORP for social housing is the depreciated replacement cost (DRC) of the property. To determine the DRC, the Association uses information on current and recently completed developments in order to establish a build cost relevant to the property being tested, based on size, location, and other factors.

**Impairment reversals**

Impairment losses recognised in prior periods are assessed at each reporting date for any indications that the loss has decreased or no longer exists. An impairment loss is reversed if there has been a change in the estimates used to determine the recoverable amount. An impairment loss is reversed only to the extent that the asset's carrying amount does not exceed the carrying amount that would have been determined, net of depreciation or amortisation, if no impairment loss had been recognised.

**Sanctuary Scotland Housing Association Limited**


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**Notes to the financial statements (continued)**
**1. Principal accounting policies (continued)**
**Financial instruments**
**Financial assets**

Financial assets are defined as cash or any asset that is a contractual right to receive cash or another financial asset from another entity, or a contractual right to exchange financial instruments with another entity under conditions that are potentially favourable, or an equity instrument of another entity. There are two categories of financial assets held by the Association:

- loans and receivables; and
- available-for-sale financial assets.

Loans and receivables are assets with fixed or determinable payments that are not quoted on an active market, other than those that are categorised as financial assets at fair value through income and expenditure or available-for-sale assets. These are initially recognised at fair value plus transaction costs, and subsequently at amortised cost. Examples of loans and receivables include tenant arrears, unlisted investments, sundry receivables and cash at bank and in hand.

Available-for-sale financial assets are initially recognised at fair value plus transaction costs, which is effectively historical cost. At each reporting date they are remeasured at fair value and movements are recorded in equity reserves and in the Statement of Comprehensive Income when the reserves are fully utilised. The Association considers listed investments to be available-for-sale assets.

**Financial liabilities**

The Association has one category of financial liability:

- other financial liabilities.

Other financial liabilities are all financial liabilities that have value to the supplying party, for instance debt finance, trade payables, other payables and accruals. They are valued at fair value at inception and then amortised cost subsequently.

**Provisions for liabilities and charges**

A provision is recognised in the Statement of Financial Position when the Association has a present legal or constructive obligation as a result of a past event, that can be reliably measured and it is probable that an outflow of economic benefits will be required to settle the obligation. Dilapidations provisions are made to reflect the cost of restoring leased assets to their original condition, as required under the terms of the lease.

**Financing costs**

Costs which are incurred directly in connection with the raising of private finance are deducted from the liability and amortised over the term of the loan on a consistent periodic rate of charge. Premiums or discounts on financial instruments are amortised using the effective interest rate basis or a straight-line basis where it can be demonstrated that there is no material difference between the two methods.



**Notes to the financial statements (continued)**

**1. Principal accounting policies (continued)**

**Leasehold service charge sinking funds**

The Association is required to set aside sums for future maintenance of certain properties subject to leasehold arrangements. These sums are held in a separate bank account to which interest is added. Amounts accumulated in the fund are included within trade and other receivables and within trade and other payables.

Unutilised contributions to sinking funds and over recovery of service costs repayable to tenants/leaseholders are shown in liabilities (including any interest). Where there has been an under recovery of variable service charges, the balance is included within receivables to the extent it is recoverable.

**Shared Equity Housing**

Properties developed under the Scottish Government's shared equity initiative are funded by grant and ultimate sales proceeds. For properties commenced and completed before 1 April 2008, the net investment in shared equity properties is shown on the face of the Balance Sheet as investments and carried at historical cost with the linked finance cost, being the grant received, deducted from the gross amount of the shared equity asset. Shared equity properties under construction are shown in inventory, while completed properties commenced and completed after 1 April 2008 are not disclosed in the financial statements, as any interest in the completed property is held by the Scottish Government.

**Housing Association Grant (HAG) and other public grant**

Where developments have been financed wholly or partly by HAG and/or other public grant, the amount of grant received is offset against the cost of developments on the Balance Sheet. In instances where grant for the development programme exceeds development costs, an amount equal to the excess is held in creditors. Similarly if grant is receivable for the development programme in arrears the amount is accrued in debtors.

**Transfers of engagements - internal restructuring**

A transfer of engagements is treated as an acquisition in the receiving entity with assets and liabilities being fair valued using external data available and any gains on business combinations presented in the receiving entity. Should there be a contractual obligation to transfer an acquired entity's engagements at the time of initial acquisition, there are no fair value movements on transfer. There is no consideration paid.

**Retirement benefits**

The Association's pension arrangements comprise two defined benefit schemes. Where the underlying assets and liabilities of the defined benefit schemes can be separately identified the Association recognises in full the schemes' surpluses or deficits on the Statement of Financial Position. Actuarial gains and losses for these schemes are included within Other Comprehensive Income. Current and past service costs, curtailments and settlements are recognised within operating surplus. Interest on net pension liabilities is recognised as a finance expense. Key assumptions used in determining the valuation of defined benefit schemes are given within critical accounting estimates and assumptions.

For defined benefit pension schemes where a debt has been, or is soon to be, crystallised, the Group and Association recognise the full liability on the Statement of Financial Position based upon a cessation valuation.

**Sanctuary Scotland Housing Association Limited**

**Notes to the Financial Statements (continued)**

**2. Revenue, Operating Costs and Operating Surplus**

	2018 Revenue £'000	2018 Operating costs £'000	2018 Other gains £'000	2018 Operating Surplus/ (deficit) £'000	2017 Operating Surplus/ (deficit) £'000
Social housing lettings	28,374	(15,711)	-	12,663	10,172
Other social housing activities	939	(1,029)	-	(90)	585
Other gains and losses	-	-	151	151	309
<b>Total</b>	<b>29,313</b>	<b>(16,740)</b>	<b>151</b>	<b>12,724</b>	<b>11,066</b>
<b>Total for previous year</b>	<b>23,076</b>	<b>(12,319)</b>	<b>309</b>	<b>11,066</b>	

**3a. Income and Expenditure from Social Housing Lettings**

	Rented housing £'000	Supported housing £'000	2018 Total £'000	2017 Total £'000
<b>Income from lettings</b>				
Rents receivable net of service charges	26,361	1,727	28,088	21,638
Service charges	339	273	612	516
<b>Gross income from rents and service charges</b>	<b>26,700</b>	<b>2,000</b>	<b>28,700</b>	<b>22,154</b>
Less voids	(289)	(37)	(326)	(117)
<b>Net income from rents and service charges</b>	<b>26,411</b>	<b>1,963</b>	<b>28,374</b>	<b>22,037</b>
<b>Expenditure on lettings</b>				
Management and maintenance administration costs	(4,407)	(328)	(4,735)	(4,251)
Services costs	(1,538)	(251)	(1,789)	(1,542)
Reactive maintenance	(4,598)	(501)	(5,099)	(3,780)
Planned and cyclical maintenance	(1,559)	(161)	(1,720)	(824)
Bad debts – rents and service charges	(234)	54	(180)	(346)
Depreciation of social housing	(2,025)	(163)	(2,188)	(1,122)
<b>Operating costs from social letting activities</b>	<b>(14,361)</b>	<b>(1,350)</b>	<b>(15,711)</b>	<b>(11,865)</b>
<b>Operating surplus from social letting activities</b>	<b>12,050</b>	<b>613</b>	<b>12,663</b>	<b>10,172</b>
<b>Operating surplus from social letting activities for previous year</b>	<b>9,762</b>	<b>410</b>	<b>10,172</b>	

**Sanctuary Scotland Housing Association Limited**

**Notes to the Financial Statements (continued)**

**3b. Income and Expenditure from Other Activities**

	Other income	Other operating costs	Operating surplus/ (deficit)	2017 Operating Surplus/ (deficit)
	£'000	£'000	£'000	£'000
Management services for Registered Providers	-	(298)	(298)	(45)
Supporting People contract income	264	(264)	-	-
Other	675	(467)	208	630
<b>Total from other activities</b>	<b>939</b>	<b>(1,029)</b>	<b>(90)</b>	<b>585</b>
Total from other activities for the previous year	<b>1,039</b>	<b>(454)</b>	<b>585</b>	

**4. Operating Surplus**

**2018**  
**£'000**

**2017**  
**£'000**

**The operating surplus is arrived at after charging/(crediting):**

Depreciation of property, plant and equipment	2,295	1,857
(Surplus) on the sale of property, plant and equipment	(151)	(309)
Auditors' remuneration – audit	27	26

There have been no non-audit services in the year or the prior year.

**5. Board of Management Members' Emoluments**

Alan West received remuneration from the parent undertaking, Sanctuary Housing Association. Any expenses payable were also borne by the parent undertaking and are negligible.

The Members of the Board of Management were reimbursed for expenses necessarily incurred in the conduct of their duties amounting to £2,000 (2017: £3,000).

**Notes to the Financial Statements (continued)**

**6. Employee Information**

	<b>2018 £'000</b>	<b>2017 £'000</b>
Employee costs charged during the period amounted to:		
Wages and salaries	932	397
Social security costs	59	35
Other pension costs	138	86
	<u>1,129</u>	<u>518</u>

	<b>2018 Number</b>	<b>2017 Number</b>
The average monthly number of persons employed during the period expressed in full-time equivalents was:		
Office based staff	<u>18</u>	<u>13</u>
	<u>18</u>	<u>13</u>

Following transfer of engagements on 26 August 2016, employees from Cumbernauld Housing Partnership Limited and Tenants First Housing Co-operative Limited became employees of the Association (see note 24).

Full-time equivalents have been calculated based on hours worked compared to the standard level of working hours per week for an equivalent employee in the same business area.

**7. Other gains and losses**

	<b>2018 £'000</b>	<b>2017 £'000</b>
Proceeds	463	1,532
Cost of disposals	<u>(312)</u>	<u>(1,223)</u>
	<u>151</u>	<u>309</u>

**8. Finance income and costs**

**a) Finance income**

	<b>2018 £'000</b>	<b>2017 £'000</b>
Interest receivable from:		
Short-term cash deposits	<u>19</u>	<u>3</u>

**b) Finance costs**

	<b>2018 £000</b>	<b>2017 £000</b>
Interest on loans from group undertakings	7,501	7,351
Interest on external loans	1,976	890
Less: amounts transferred to housing properties in the course of construction	<u>(1,622)</u>	<u>(556)</u>
Finance costs of defined benefit pension schemes	65	20
	<u>7,920</u>	<u>7,705</u>

**Sanctuary Scotland Housing Association Limited**

**Notes to the Financial Statements (continued)**

**9. Property, plant and equipment**

	Land and buildings £'000	Plant and equipment £'000	Offices £'000	Under construction £'000	Total £'000
<b>Cost</b>					
Balance at 1 April 2016	311,093	72	720	21,998	333,883
Additions	139,569	202	4	82,321	222,096
Transfers at completion	7,418	-	-	(7,418)	-
Transfers to inventory	-	-	-	(1,047)	(1,047)
Disposals	(2,132)	(45)	-	-	(2,177)
Balance at 31 March 2017	<u>455,948</u>	<u>229</u>	<u>724</u>	<u>95,854</u>	<u>552,755</u>
Balance at 1 April 2017	455,948	229	724	95,854	552,755
Additions	3,268	16	-	62,733	66,017
Transfers at completion	44,864	-	-	(44,864)	-
Transfer (to)/from inventory	2,312	-	-	(7,227)	(4,915)
Disposals	(903)	-	-	-	(903)
Balance at 31 March 2018	<u>505,489</u>	<u>245</u>	<u>724</u>	<u>106,496</u>	<u>612,954</u>
<b>Depreciation and impairment</b>					
Balance at 1 April 2016	8,492	55	260	-	8,807
Depreciation charge for the year	1,778	24	55	-	1,857
Disposals	(264)	(45)	-	-	(309)
Balance at 31 March 2017	<u>10,006</u>	<u>34</u>	<u>315</u>	<u>-</u>	<u>10,355</u>
Balance at 1 April 2017	10,006	34	315	-	10,355
Depreciation charge for the year	2,193	35	53	-	2,281
Disposals	(591)	-	-	-	(591)
Balance at 31 March 2018	<u>11,608</u>	<u>69</u>	<u>368</u>	<u>-</u>	<u>12,045</u>
<b>Housing association grant</b>					
Balance at 1 April 2016	162,184	-	-	19,933	182,117
Additions	52,963	-	-	58,801	111,764
Net transfers at completion	3,495	-	-	(3,495)	-
Disposals	(645)	-	-	-	(645)
Balance at 31 March 2017	<u>217,997</u>	<u>-</u>	<u>-</u>	<u>75,239</u>	<u>293,236</u>
Balance at 1 April 2017	217,997	-	-	75,239	293,236
Additions	32	-	-	21,485	21,517
Net transfers at completion	22,644	-	-	(22,644)	-
Disposals	(216)	-	-	-	(216)
Balance at 31 March 2018	<u>240,457</u>	<u>-</u>	<u>-</u>	<u>74,080</u>	<u>314,537</u>
<b>Net book value</b>					
31 March 2018	<u>253,424</u>	<u>176</u>	<u>356</u>	<u>32,416</u>	<u>286,372</u>
31 March 2017	<u>227,945</u>	<u>195</u>	<u>409</u>	<u>20,615</u>	<u>249,164</u>
1 April 2016	<u>140,417</u>	<u>17</u>	<u>460</u>	<u>2,065</u>	<u>142,959</u>

**Sanctuary Scotland Housing Association Limited**

**Notes to the Financial Statements (continued)**

**9. Property, plant and equipment (continued)**

**Annual impairment review**

The Association has reviewed all properties for indicators of impairment for the year ended 31 March 2018; no impairments have been identified.

**Assets pledged as security**

Property with a pre-grant carrying amount of £210,368,000 (2017: £216,069,000) has been pledged to secure borrowings.

**Land and buildings**

Of the total net book value of land and buildings, £252,370,000 is freehold (2017: £228,114,000).

**Offices**

Of the total net book value for offices, £356,000 is freehold (2017: £409,000).

**10. Investment property**

	<b>£'000</b>
<b>Cost</b>	
Balance at 1 April 2016	-
Transfer of engagements	209
Balance at 31 March/1 April 2017	209
Additions	821
Balance at 31 March 2018	1,030
<b>Depreciation</b>	
Balance at 1 April 2016	-
Charge for the year	-
Balance at 31 March/1 April 2017	-
Charge for the year	14
Balance at 31 March 2018	14
<b>Other grant</b>	
Balance at 1 April 2016	-
Transfer of engagements	167
Balance at 31 March/1 April 2017	167
Additions	276
Balance at 31 March 2018	443
<b>Net book value</b>	
31 March 2018	573
31 March 2017	42

Notes to the Financial Statements (continued)

11. Other Investments

	2018 £'000	2017 £'000
Shared Equity		
- Investment	1,545	1,545
- Grant	(1,545)	(1,545)
	<u>-</u>	<u>-</u>
Investment in shares – Energy Prospects Co-operative Limited	1	1
Subsidiary company – Sanctuary Homes (Scotland) Limited	-	-
Total other investments	<u>1</u>	<u>1</u>

Properties developed under the Scottish Government's shared equity initiative are funded by grant and ultimate sales proceeds. The net investment in shared equity properties is carried at historical cost with the linked finance cost, being the grant received, deducted from the gross amount of the shared equity asset in line with the SORP.

The Association owns 1,341 shares in Energy Prospects Co-operative Limited. These were transferred to the Association from Tenants First Housing Co-operative Limited following the transfer of engagements.

Sanctuary Homes (Scotland) Limited is a wholly owned subsidiary of the Association. It was incorporated in Scotland under the Companies Act in February 2017. The principal activity of Sanctuary Homes (Scotland) Limited is the management of real estate on an agency basis on behalf of the Association.

12. Inventory

	£'000
Shared equity properties:	
Cost of properties as at 1 April 2017	949
Additions	5,619
Transfers from property, plant and equipment	4,915
NSSE income	(2,312)
<b>Total properties held for sale as at 31 March 2018</b>	<u><b>9,171</b></u>
Total properties held for sale as at 31 March 2017	<u>949</u>

The Association's homes in Scotland are sold through the Scottish Government's New Supply Shared Equity Scheme (NSSE). Buyers purchase 60 to 80 per cent of the homes value, with the Scottish Government retaining the remaining stake in the form of a loan to the home buyer. Additions and transfers from property, plant and equipment represent the cost of properties developed. NSSE income represents the initial purchase price of homes sold, this along with grant income bringing the Association's residual interest in sold properties to nil.

**Notes to the Financial Statements (continued)**

**13. Trade and other receivables**

	<b>2018</b>	<b>2017</b>
	<b>£'000</b>	<b>£'000</b>
<b>Current:</b>		
Tenant rental receivables (note 16)	1,740	2,093
Tenant rental bad debt provision (note 16)	(822)	(922)
Other trade receivables (note 16)	704	683
Amounts owed from fellow group undertakings	1,972	1,511
Prepayments	97	39
Accrued income	1,382	9,189
Other receivables	330	241
	<u>5,403</u>	<u>12,834</u>

Amounts due from parent and fellow Group undertakings are trading in nature, repayable on demand and do not bear interest.

**14. Trade and other payables**

	<b>2018</b>	<b>2017</b>
	<b>£'000</b>	<b>£'000</b>
<b>Current:</b>		
Trade payables	1,208	4,498
Amount due to Group entities	2,911	1,569
Other payables	548	574
Accruals	10,057	5,514
Grants received in advance	5,831	1,826
Deferred income	90	166
	<u>20,645</u>	<u>14,147</u>

Amounts due to fellow group undertakings and parent undertaking are trading in nature, are repayable on demand and do not bear interest.

**15. Loans and borrowings**

	<b>2018</b>	<b>2017</b>
	<b>£'000</b>	<b>£'000</b>
<b>Current:</b>		
Amounts owed to Group entities	15,338	2,125
Bank loans and mortgages	863	445
	<u>16,201</u>	<u>2,570</u>
<b>Non-current:</b>		
Amounts owed to fellow Group entities	170,782	156,212
Bank loans and mortgages	35,170	35,879
	<u>205,952</u>	<u>192,091</u>
<b>Total loans and borrowings</b>	<u>222,153</u>	<u>194,661</u>



**Sanctuary Scotland Housing Association Limited**
**Notes to the Financial Statements (continued)**
**15. Loans and borrowings (continued)**

Based on the lender's earliest repayment date, borrowings fall due as follows:

	<b>2018</b> <b>£'000</b>	<b>2017</b> <b>£'000</b>
In one year or less	16,201	2,570
Between one and two years	12,610	16,362
Between two and five years	10,257	9,886
In five years or more	183,085	165,843
	<u>222,153</u>	<u>194,661</u>

**16. Financial instruments and risk management**
**Financial risk management objectives and policies**

The Group's Treasury function is responsible for the management of funds and control of the associated risks. Other financial risks, for example arrears, are the responsibility of other operating divisions of the Group's finance function. Treasury and finance activities are governed in accordance with the Board approved policy and the management of associated risks is reviewed and approved by the Group Audit and Risk Committee.

Where financial instruments are measured in the Statement of Financial Position at fair value, disclosure of fair value measurements by level is required, in accordance with the following fair value measurement hierarchy:

- Level 1 – Quoted prices (unadjusted) in active markets for identical assets or liabilities.
- Level 2 – Inputs other than quoted prices included within level 1 that are observable for the asset or liability, either directly (that is, as prices) or indirectly (that is, derived from prices).
- Level 3 – Inputs for the asset or liability that are not based on observable market data (that is, unobservable inputs).

The Association's financial instruments include:

**Financial assets**
**Loans and receivables**

	<b>2018</b> <b>£'000</b>	<b>2017</b> <b>£'000</b>
Rental receivables (note 13)	918	1,171
Other trade receivables (note 13)	704	683
Other receivables (note 13)	330	241
Amounts due from Group entities (note 13)	1,972	1,511
	<u>3,924</u>	<u>3,606</u>

Of the above loans and receivables balances, rental receivables, amounts due from parent undertaking, amounts due from subsidiary undertakings and other receivables £3,924,000 (2017: £3,606,000) derive from current trade and other receivables balances on the Statement of Financial Position. Trade and other receivables totalled £5,403,000 at 31 March 2018 (2017: £12,834,000). The remaining balances of £1,479,000 (2017: £9,228,000) are not considered to fall within the definition of a financial asset.

**Sanctuary Scotland Housing Association Limited**

**Notes to the Financial Statements (continued)**

**16. Financial instruments and risk management (continued)**

**Financial liabilities**

As at 31 March the Association's financial liability balances were as follows:

**Other financial liabilities - current**

	<b>2018</b>	<b>2017</b>
	<b>£'000</b>	<b>£'000</b>
Debt finance excluding setup costs	16,413	2,627
Trade payables (note 14)	1,208	4,498
Amounts due to Group entities (note 14)	2,911	1,569
Other payables (note 14)	548	574
Cash and cash equivalents	1,049	1,500
	<u>22,129</u>	<u>10,768</u>

Other payables include other tax and social security and other payables. Current trade and other payables as disclosed in the Statement of Financial Position totalled £20,645,000 (2017: £14,147,000). The difference between the Statement of Financial Position and the amounts disclosed above is £15,978,000 (2017: £7,506,000) and relates to balances that are not considered to fall within the definition of a financial liability. Debt finance consists of loans and mortgages and is presented before deducting setup costs.

**Other financial liabilities – non-current**

	<b>2018</b>	<b>2017</b>
	<b>£'000</b>	<b>£'000</b>
Debt finance excluding setup costs	206,863	192,720
	<u>206,863</u>	<u>192,720</u>

Non-current trade and other payables as disclosed in the Statement of Financial Position totalled £nil (2017: £nil). Debt finance consists of loans and mortgages and is presented before deducting setup costs.

Total current and non-current other financial liabilities at 31 March 2018 were £228,992,000 (2017: £203,488,000).

All significant inputs required to value the above instruments are observable and, as such, the Association has classified them as level 2.

**Valuation**

Balances are valued in accordance with note 1 Principal Accounting Policies – Financial Instruments.

Where applicable, all assets and liabilities at fair value through the Income Statement are designated as such on initial recognition.

Bank loans and mortgages are measured at book value. However, fair value can be calculated and these are disclosed in note 16a.

**Sanctuary Scotland Housing Association Limited**
**Notes to the Financial Statements (continued)**
**16. Financial instruments and risk management (continued)**
**Analysis of risks**
**a) Interest rate risk and exposure**

Interest rate risk is defined as the risk that interest rates may change in the future materially affecting the Association's liabilities and cash flows.

The interest rate exposure of the Association net debt at 31 March 2018 was:

	<b>£'000</b>	<b>%</b>
Fixed rate financial liabilities	198,442	89.3
Variable rate financial liabilities	23,711	10.7
	<u>222,153</u>	<u>100.0</u>

The weighted average interest rate of the Association's total financial liabilities is 4.22% (2017: 4.58%). The weighted average life of fixed rate financial liabilities is 18.9 years (2017: 19.4 years). The Association operates an interest rate policy designed to minimise interest cost and reduce volatility in cash flow and debt service costs.

The Association's cash flow interest rate risk relates to:

- fixed rate financial instruments where benefits of interest rate reductions are lost – a 0.25% rate reduction would result in a lost benefit of £477,000 (2017: £448,000).

A comparison of the book value to fair value of Association's long-term borrowings at 31 March 2018 is set out below.

	<b>2018 Book Value £'000</b>	<b>2018 Fair Value £'000</b>
Bank loans and mortgages (note 15)	34,365	40,380
Amounts owed to Group entities (notes 15)	171,587	223,741
	<u>205,952</u>	<u>264,121</u>

The following methods and assumptions have been applied in determining the value of the financial instruments in the table above.

- The book value of loans with a maturity of less than one year is assumed to equate to their carrying value.
- The fair value of loans greater than one year is established by utilising discounted cash flow valuation models or listed market prices where available.
- The fair value of balances shown above at a variable rate of interest is assumed to approximate to their book value.

Interest rate risk applies to debt finance.

**Notes to the Financial Statements (continued)**

**16. Financial instruments and risk management (continued)**

**Analysis of risks (continued)**

**b) Liquidity risk**

Liquidity risk is the risk that the Association will fail to be able to access liquid funds - either through:

- lack of available facilities; or
- lack of secured, but available, facilities; or
- lack of identification of need to draw on available facilities.

The Treasury function ensures the above risks are managed by preparing cash forecasts on a daily and longer term basis to ensure that short and longer term requirements are known. The forecasts are cautious in the approach and are constantly updated to allow for sensitivity in assumptions. These are reported to the Chief Financial Officer on a weekly basis. The forecasts identify when draw-downs on existing facilities are required and when existing facilities expire. Further facilities are negotiated and secured well in advance of them being needed for draw-down.

The Treasury function also manages a database of the Association's stock in order to identify unencumbered stock for security of new facilities. A programme of valuations is maintained to ensure that optimum value as security is gained from the Association's stock. These systems ensure that facilities are available to the Association which are secured and available to draw on as required.

The Association's liquidity policy is to maintain sufficient liquid resources to cover cash flow requirements and fluctuations in funding to enable the Association to meet its financial obligations.

The Association has not defaulted on any of its loan arrangements in the year.

Liquidity risk applies to cash and all payables balances.

**Sanctuary Scotland Housing Association Limited**
**Notes to the Financial Statements (continued)**
**16. Financial instruments and risk management (continued)**
**Analysis of risks (continued)**
**b) Liquidity risk (continued)**
**Contractual cash flows for all financial liabilities**

The following is an analysis of the anticipated contractual cash flows including interest and finance charges payable for financial liabilities on an undiscounted basis. For the purpose of this table, debt is defined as bank loans, mortgages and deferred finance. Interest is calculated based on debt held at 31 March. Floating rate interest is estimated using the prevailing interest rate at the reporting date.

At 31 March 2018	Debt	Interest on debt	Other liabilities not in net debt	Total
	£'000	£'000	£'000	£'000
Due less than one year	(16,201)	(9,943)	(4,667)	(30,811)
Between one and two years	(12,584)	(9,596)	-	(22,180)
Between two and three years	(3,094)	(9,372)	-	(12,466)
Between three and four years	(3,230)	(9,359)	-	(12,589)
Between four and five years	(3,366)	(9,166)	-	(12,532)
Greater than five years	(176,633)	(125,464)	-	(302,097)
<b>Gross contractual cash flows</b>	<b>(215,108)</b>	<b>(172,900)</b>	<b>(4,667)</b>	<b>(392,675)</b>

At 31 March 2017	Debt	Interest on debt	Other liabilities not in net debt	Total
	£'000	£'000	£'000	£'000
Due less than one year	(2,425)	(9,632)	(6,641)	(18,698)
Between one and two years	(16,207)	(8,923)	-	(25,130)
Between two and three years	(3,089)	(8,445)	-	(11,534)
Between three and four years	(3,100)	(8,231)	-	(11,331)
Between four and five years	(3,110)	(7,976)	-	(11,086)
Greater than five years	(159,047)	(115,294)	-	(274,341)
<b>Gross contractual cash flows</b>	<b>(186,978)</b>	<b>(158,501)</b>	<b>(6,641)</b>	<b>(352,120)</b>

**Sanctuary Scotland Housing Association Limited**
**Notes to the Financial Statements (continued)**
**16. Financial instruments and risk management (continued)**
**Analysis of risks (continued)**
**c) Credit risk**

Credit risk applies to all debtor balances and to debt finance. The risk falls into two categories: financial and operational.

**Financial**

The Association manages credit risk by carrying out monthly credit checks on all counterparties from which the Association either sources funds or places deposits. The financial credit risk is mitigated to some extent by the existence of borrowing facilities with such counterparties. It is the Association's policy not to take or place funds with any financial institution which is not accepted as a counterparty in the Association's Financial Regulations. Such counterparties are approved by the Board but only on the achievement of the desired credit agency rating. The maximum exposure with a single external funder is £15,000,000 as at 31 March 2018 (2017: £15,000,000).

**Operational**

The majority of the operational debt at any given time relates to tenants and non-tenants of the Association. These debts are reported to the Board of Management on a regular basis and recovery of debts is coordinated through operational management teams.

**Tenant rental receivable arrears**

Gross tenant rental arrears due as at 31 March 2018 totalled £1,740,000 (2017: £2,093,000). Most of this balance was past due as the majority of tenancy agreements state that the rent is due in advance. The age of these arrears was as follows:

	<b>2018</b> <b>£'000</b>	<b>2017</b> <b>£'000</b>
Less than 30 days	568	250
30 to 60 days	434	684
60 to 90 days	161	278
More than 90 days	577	881
Balance as at 31 March	<u>1,740</u>	<u>2,093</u>

There is a provision against £822,000 (2017: £922,000) of this balance leaving a net rental arrears balance of £918,000 (2017: £1,171,000) (see note 13).

**Tenant rental receivable arrears provision**

	<b>2018</b> <b>£'000</b>	<b>2017</b> <b>£'000</b>
Balance as at 1 April	922	285
Provided in the year	262	411
Transfer of engagements	-	308
Amounts written off	(362)	(82)
Balance as at 31 March	<u>822</u>	<u>922</u>

**Notes to the Financial Statements (continued)**

**16. Financial instruments and risk management (continued)**

**Analysis of risks (continued)**

**c) Credit risk (continued)**

The majority of the provision relates to arrears classified as more than 90 days old. The Association provides fully for arrears due from former tenants. Specific categories of current tenant debt and specific tenant balances are provided for where the likelihood of settlement in full or in part is unlikely.

**Other trade receivables**

Gross other trade receivables balances as at 31 March 2018 totalled £1,245,000 (2017: £942,000). Of this balance £985,000 (2017: £505,000) was deemed past due. Normal payment terms are 30 days. The age of gross other trade receivables balances was as follows:

	<b>2018</b> <b>£'000</b>	<b>2017</b> <b>£'000</b>
Less than 30 days	260	437
30 to 60 days	294	48
60 to 90 days	128	1
More than 90 days	563	456
Balance as at 31 March	<u>1,245</u>	<u>942</u>

There is a provision against £541,000 (2017: £259,000) of this balance leaving a net other trade receivables balance of £704,000 (2017: £683,000) (see note 13).

**Other trade receivables provision**

	<b>2018</b> <b>£'000</b>	<b>2017</b> <b>£'000</b>
Balance as at 1 April	259	83
Provided/(released) in the year	284	(87)
Transfer of engagements	-	265
Amounts written off	(2)	(2)
Balance as at 31 March	<u>541</u>	<u>259</u>

The Association provides for specific categories of sundry receivable balances and specific sundry receivable balances where the likelihood of settlement in full or in part is unlikely.

**Notes to the Financial Statements (continued)**

**16. Financial instruments and risk management (continued)**

**Analysis of risks (continued)**

**c) Credit risk (continued)**

The maximum credit risk at 31 March 2018 and 2017 was as follows:

	<b>2018</b>	<b>2017</b>
	<b>£'000</b>	<b>£'000</b>
Receivables	3,924	3,606
	<u>3,924</u>	<u>3,606</u>

**d) Concentration risk**

Concentration risk is defined as the risk associated with a reliance on transactions that carry a similar risk profile.

Management determines concentrations of risk through its standard risk management procedures, as detailed in the review of business activities in the Board of Management's report.

Management considers the Association's main concentration of risk to be within rent and service charge arrears. The shared characteristic of this concentration is the social demographic of the client base that can be linked to lower credit quality. However, the arrears are from a number of types of tenancy:

- Rental
- Sheltered housing
- Supported housing
- Commercial tenants
- Shared ownership
- Home ownership.

A reduced level of risk is associated with shared ownership and home ownership residents.

The maximum exposure to this risk is equal to the tenant arrears balance (net of provision) at 31 March 2018, £918,000 (2017: £1,171,000).

**e) Market rate risk**

Market risk applies to listed investments. Listed investments are exposed to fluctuations in market values that are outside the Association's control. Listed investments at 31 March 2018 totalled £nil (2017: £nil).

**f) Capital**

The Association considers its capital balances to be share capital (note 18) and reserves (Statement of Changes in Equity).



**Notes to the Financial Statements (continued)**

**17. Retirement benefits**

The Association participated in two funded defined benefit schemes. All schemes' assets are held in separate funds administered by the Trustees of each scheme. Details are given below.

**Strathclyde Pension Fund**

Following a transfer of engagements from Cumbernauld Housing Partnership Limited on 26 August 2016, the Association became an admitted body of the Strathclyde Pension Fund, part of the Scottish Local Government Pension Scheme. The Association has contributed at a rate of 17.2% of pensionable salaries for the current year. Members have contributed at a rate of between 5.5% and 12.0% for the current year.

**North East Scotland Pension Fund**

Following a transfer of engagements from Tenants First Housing Co-operative Limited on 26 August 2016, the Association became an admitted body of the North East Scotland Pension Fund, part of the Scottish Local Government Pension Scheme. The Association contributed at a rate of 19.3% of pensionable salaries for the current year. Members have contributed at a rate of between 5.5% and 12% of pensionable salaries for the current year.

The financial assumptions used to calculate scheme liabilities for both the Strathclyde Pension Fund and the North East Scotland Pension Fund under IAS 19 Employee Benefits were as follows.

**IAS 19 Employee Benefits**

	<b>2018</b> %	<b>2017</b> %
Inflation (RPI)	3.35	3.45
Rate of increase in salaries for the next two years	3.35	3.35
Rate of increase in salaries thereafter	3.35	3.35
Rate of increase for pensions in payment	2.35	2.45
Rate of increase for deferred pensions	3.35	3.45
Discount rate	2.50	2.50

**Sanctuary Scotland Housing Association Limited**
**Notes to the Financial Statements (continued)**
**17. Retirement benefits continued**

The assumptions for mortality rates use the Self-Administered Pension Scheme (SAPS) All Pensioners (excluding dependents) 'amounts' tables, with projected improvement rates varying by year of birth with medium cohort and 1.25% pa minimum improvements for males and 1.00% for females. Based on these assumptions, the average future life expectancies at age 65 are:

	Males	Females
Current pensioners	22.1 years	24.0 years
Future pensioners	23.5 years	25.5 years

**Expected return on assets**

In line with financial reporting standards, the expected return on assets across all types of asset class is aligned with the discount rate of 2.5% pa as at 31 March 2018 (31 March 2017: 2.5%).

The fair values of assets in the schemes, split between quoted and unquoted investments, are as follows:

	<b>2018</b>		<b>2018</b>		<b>2017</b>		<b>2017</b>	
	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>%</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>%</b>
	Quoted	Unquoted	Total		Quoted	Unquoted	Total	
Equities	7,075	895	7,970	49.6	7,974	750	8,724	55.0
Bonds	664	-	664	4.1	867	-	867	5.4
Property	-	1,565	1,565	9.7	-	1,572	1,572	9.8
Other	3,606	2,285	5,891	36.6	106	4,632	4,738	29.8
Total value of assets	11,345	4,745	16,090	100.0	8,947	6,954	15,901	100.0

Reconciliation of the fair value of assets with the effect of the asset ceiling:

	<b>2018</b>	<b>2017</b>
	<b>£'000</b>	<b>£'000</b>
Fair value of defined benefit assets	16,090	15,901
Effect of net asset ceiling	(436)	-
Total present value of defined benefit assets	<b>15,654</b>	<b>15,901</b>

Scheme liabilities are reflected in the Statements of Financial Position:

	<b>2018</b>	<b>2017</b>
	<b>£'000</b>	<b>£'000</b>
Present value of employer assets	15,654	15,901
Present value of funded liabilities	(17,056)	(18,398)
Net liability	<b>(1,402)</b>	<b>(2,497)</b>

**Sanctuary Scotland Housing Association Limited**
**Notes to the Financial Statements (continued)**
**17. Retirement benefits (continued)**

An analysis of the expense reflected in the Statement of Comprehensive Income

<b>Amounts charged to operating surplus:</b>	<b>2018 £'000</b>	<b>2017 £'000</b>
Current service cost	(256)	(137)
Past service cost	-	-
Expenses	(2)	(1)
<b>Total service cost</b>	<b>(258)</b>	<b>(138)</b>

<b>Analysis of amount charged to finance cost:</b>	<b>2018 £'000</b>	<b>2017 £'000</b>
Interest income on plan assets	400	214
Interest cost on defined benefit obligations	(465)	(234)
<b>Total amount charged to finance cost</b>	<b>(65)</b>	<b>(20)</b>

<b>The total amount recognised in Other Comprehensive Income:</b>	<b>2018 £'000</b>	<b>2017 £'000</b>
Change in demographic assumptions	442	(77)
Change in financial assumptions	690	(459)
Gains on scheme assets excluding interest	188	1,086
Other experience	563	-
Other remeasurement gains and losses	(184)	-
Effect of net asset ceiling	(436)	-
<b>Total remeasurement gains</b>	<b>1,263</b>	<b>550</b>

Reconciliation of the opening and closing balances of the present value of scheme assets:

	<b>2018 £'000</b>	<b>2017 £'000</b>
Opening fair value of assets	15,901	-
Transfer of engagements	-	14,715
Expenses	(2)	(1)
Interest income on plan assets	400	214
Return on plan assets excluding interest	188	1,086
Contributions by employer	155	105
Contributions by employees	42	28
Net benefits paid (including expenses)	(410)	(246)
Other remeasurement gains and losses	(184)	-
Effect of net asset ceiling	(436)	-
<b>Closing fair value of the assets</b>	<b>15,654</b>	<b>15,901</b>

## Notes to the Financial Statements (continued)

### 17. Retirement benefits (continued)

Reconciliation of the opening and closing balances of the present value of scheme liabilities:

	2018 £'000	2017 £'000
Opening defined benefit obligation	18,398	-
Transfer of engagements	-	17,709
Service cost	256	137
Interest cost	465	234
Contributions by employees	42	28
Change in demographic assumptions	(442)	77
Change in financial assumptions	(690)	459
Net benefits paid (including expenses)	(410)	(246)
Other experience	(563)	-
<b>Closing defined benefit obligation</b>	<b>17,056</b>	<b>18,398</b>

History of defined benefit schemes in the Statements of Financial Position:

	2018 £'000	2017 £'000
Defined benefit obligations	(17,056)	(18,398)
Scheme assets	15,654	15,901
Net deficit	(1,402)	(2,497)

As the Association did not participate in any defined benefit pension schemes prior to the transfer of engagements, a nil balance is shown for all years except the current and prior year.

The Association expects to contribute the following amounts to the defined benefit schemes during the year ended 31 March 2019:

	£'000
North East Scotland	103
Strathclyde Pension Fund	56
	<u>159</u>

### Assumption sensitivity analysis

The impact of a 0.1 percentage point movement in the primary assumptions (longevity: 1 year) on the defined benefit obligations as at 31 March 2018 is set out below:

2018	Strathclyde Pension Fund Movement £'000	North East Scotland Pension Fund Movement £'000
Discount rate +0.1%	(141)	(162)
Discount rate -0.1%	141	162
Rate of inflation +0.1%	123	166
Rate of inflation -0.1%	(123)	(166)
Life expectancy +1 year	328	173
Life expectancy -1 year	(328)	(173)

## Notes to the Financial Statements (continued)

### 17. Retirement benefits (continued)

#### Assumption sensitivity analysis (continued)

The above sensitivity analyses are based on isolated changes in each assumption, whilst holding all other assumptions constant. In practice, this is unlikely to occur, and there is likely to be some level of correlation between movements in different assumptions. In addition, these sensitivities relate only to potential movement in the defined benefit obligations.

The assets, held by the schemes, are to some extent designed to mitigate the full impact of these movements so that the movements in the defined benefit obligations shown would, in practice be partly offset by movements in asset valuations.

However, the above sensitivities are shown to illustrate at a high level the scale of sensitivity of the defined benefit obligations to key actuarial assumptions.

The same actuarial methods have been used to calculate these sensitivities as are used to calculate the relevant balance sheet values, and have not changed compared to the previous period.

#### Defined benefit schemes – risk factors

Through its post-employment pension scheme, the Association is exposed to a number of risks, the most significant of which are detailed below. The Association's focus is on managing the cash demands which the pension scheme has in place on the Association, rather than balance sheet volatility in its own right. For funded schemes cash requirements are generally determined by funding valuations which are performed on a different basis from accounting valuations.

**Asset volatility:** scheme liabilities are calculated using discount rates set with reference to bond yields (although the discount rate methodology differs for accounting and funding purposes). If plan assets deliver a return which is lower than the discount rate, this will create or increase a plan deficit.

The Association's pension schemes hold a significant proportion of equities and similar 'growth assets', which are expected to out-perform bonds in the long term, albeit at the risk of short term volatility.

As the pension scheme matures, with a shorter time horizon to cope with volatility, the scheme Trustees and administering authority will gradually reduce holdings of growth assets in favour of increased matching assets (bonds and similar). In the meantime, the Association considers that equities and similar assets are an appropriate means of managing pension funding requirements, given the long term nature of the liabilities and the strength of the Association to withstand volatility.

**Changes in bond yields:** A decrease in bond yields will typically increase scheme liabilities (and vice-versa), although this will be offset partially by an increase in the value of bonds held in the asset portfolios of the various plans. The effect of changes in bond yields is more pronounced in less well funded schemes where there is less potential for offsetting movements in asset values.

**Inflation risk:** as the Association's pension obligations are linked to inflation, higher inflation expectations will lead to higher liabilities, although caps are in place to protect against unusually high levels of inflation. The asset portfolio includes some inflation linked bonds to provide an element of protection against this risk.

**Member longevity:** As the Association's post-employment obligations are generally to provide benefits for the life of the member, increases in life expectancy will result in an increase in scheme liabilities (and vice versa).

**Sanctuary Scotland Housing Association Limited**

**Notes to the Financial Statements (continued)**

**18. Called up share capital**

	<b>2018</b>	<b>2017</b>
	<b>£</b>	<b>£</b>
Each member holds one share of £1 in the Association		
Allotted, issued and fully paid		
At 1 April	9	14
Redeemed in the year	-	(5)
At 31 March	<u>9</u>	<u>9</u>

Each share carries voting rights but not rights to dividends, distributions on winding up or rights of redemption.

**19. Capital commitments**

	<b>2018</b>	<b>2017</b>
	<b>£'000</b>	<b>£'000</b>
Expenditure contracted	46,879	36,108
Authorised expenditure not contracted	72,155	122,651
	<u>119,034</u>	<u>158,759</u>

£62,461,000 (2017: £44,595,000) of the capital commitments will be financed by grant and other public finances with the remainder being financed from existing funds, largely from the parent undertaking or Sanctuary Treasury Limited.

**20. Notes to the Statement of Cash Flows**

	<b>2018</b>	<b>2017</b>
	<b>£'000</b>	<b>£'000</b>
Cash and cash equivalents per Statement of Financial Position	(1,049)	(1,500)
Cash and cash equivalents per Statement of Cash Flows	<u>(1,049)</u>	<u>(1,500)</u>

Cash and cash equivalents at the end of the reporting period can be reconciled to the related items in the Statement of Financial Position as shown above.

**Sanctuary Scotland Housing Association Limited**

**Notes to the Financial Statements (continued)**

**20. Notes to the Statement of Cash Flows (continued)**

**Reconciliation of liabilities arising from financial activities**

	<b>At 1 April 2017</b>	<b>Cash flows</b>	<b>Acquisitions /disposals</b>	<b>Other non- cash changes</b>	<b>At 31 March 2018</b>
	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>
Short-term borrowings	(2,570)	2,570	-	(37,625)	(16,201)
Long-term borrowings	(192,091)	(30,126)	-	37,689	(205,952)
	<b>(194,661)</b>	<b>(27,556)</b>	<b>-</b>	<b>64</b>	<b>(222,153)</b>

	<b>At 1 April 2016</b>	<b>Cash flows</b>	<b>Acquisitions /disposals</b>	<b>Other non- cash changes</b>	<b>At 31 March 2017</b>
	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>
Short-term borrowings	(1,878)	1,944	-	(2,636)	(2,570)
Long-term borrowings	(133,942)	(34,162)	(26,749)	2,762	(192,091)
	<b>(135,820)</b>	<b>(32,218)</b>	<b>(26,749)</b>	<b>126</b>	<b>(194,661)</b>

Non-cash changes reflect progression in the ageing of debt due after more than one year to less than one year, the movement in finance leases and a fair value adjustment on some of the Association's debt where commitments to incur break costs have been made.

**21. Ultimate parent undertaking and controlling party**

The ultimate parent undertaking and controlling party is Sanctuary Housing Association, registered in England as a Registered Society (Number 19059R) and with the Homes and Communities Agency (Number L0247). A copy of the Group financial statements can be obtained from Sanctuary Housing Association, Chamber Court, Castle Street, Worcester, WR1 3ZQ.

**22. Related party transactions**

Related party transactions between members of the Board of Management and the entities within Sanctuary Group are disclosed in note 5 – Board of Management members' emoluments.

During the year, Sanctuary Housing Association recharged the Association a total of £8,389,000 (2017: £8,722,000) in costs including £2,632,000 in management charges (2017: £2,609,000). Sanctuary Housing Association was recharged by the Association a total of £1,727,000 (2017: £3,322,000). At the year end the Association owed Sanctuary Housing Association a sum of £1,151,000 (2017: £1,018,000).

During the year, Sanctuary Maintenance Contractors Limited recharged the Association a total of £13,545,000 (2017: £8,125,000). Sanctuary Maintenance Contractors Limited was recharged by the Association a total of £269,000 during the year (2017: £113,000). At the year end the Association owed Sanctuary Maintenance Contractors Limited a sum of £1,760,000 (2017: £551,000).

During the year, Sanctuary Treasury Limited recharged the Association a total of £568,000 (2017: £nil). There was no balance owed at the year end (2017: nil).

**Notes to the Financial Statements (continued)**

**22. Related party transactions (continued)**

During the year, Sanctuary Homes (Scotland) Limited recharged the Association a total of £218,000 (2017: £nil). Sanctuary Homes (Scotland) Limited was recharged by the Association a total of £237,000 during the year (2017: £nil). At the year end the Sanctuary Homes (Scotland) Limited owed the Association £62,000 (2017: £nil).

**23. Events after the reporting period**

There were no events after the reporting period.

**24. Gain on business combinations**

During the year ended 31 March 2017, the assets and liabilities of Cumbernauld Housing Partnership Limited and Tenants First Housing Co-operative Limited were transferred into the Association through transfers of engagements.

The transfers were incorporated into the Association's financial statements using the acquisition method of accounting.

Transferred housing properties were valued at 'existing use value – social housing'. Based on this method, the Association recorded a gain of £37,623,000.