

Logged ✓ STATUTORY



Craigdale Housing Association Limited

Report and Financial Statements

For the year ended 31st March 2010

Registered Housing Association No.HCB 95

FSA Reference No. 2296R(S)

Scottish Charity No. SC031879

CRAIGDALE HOUSING ASSOCIATION LIMITED

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CRAIGDALE HOUSING ASSOCIATION LIMITED

MANAGEMENT COMMITTEE , EXECUTIVES AND ADVISERS YEAR ENDED 31st MARCH 2010

MANAGEMENT COMMITTEE

Patsy Beaton	Chairperson
Joan Sutherland	Vice Chairperson
Ann Strain	Secretary
Margaret Welsh	Treasurer
Margaret Carson	Resigned 27 August 2009
Enzina McMillan	
Christine McCormack	
Anne Nicol	Resigned 26 November 2009
Ann Booth	
Marie Lawrence	
Miss Catherine Sinclair	Appointed 27 August 2009
Mrs Catherine Sinclair	Appointed 27 August 2009
Morag Cameron	Appointed 29 September 2009
Lee Kerr	Co-opted 27 September 2009

EXECUTIVE OFFICERS

Elizabeth McGinniss	Director
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REGISTERED OFFICE

83-85 Dougrie Road
Castlemilk
Glasgow
G45 9NS

AUDITORS

Alexander Sloan
Chartered Accountants
38 Cadogan Street
Glasgow
G2 7HF

BANKERS

Bank of Scotland
82 Main Street
Rutherglen
Glasgow
G73 2HZ

SOLICITORS

Brechin Tindall Oatts
48 St Vincent Street
Glasgow
G2 5HS

FINANCE AGENTS

Reidvale Housing Association
13 Whitevale Street
Glasgow
G31 1QW

Naftalin Duncan & Co
534 Sauchiehall Street
Glasgow
G2 3LX

CRAIGDALE HOUSING ASSOCIATION LIMITED

REPORT OF THE MANAGEMENT COMMITTEE FOR THE YEAR ENDED 31ST MARCH 2010

The Management Committee presents its report and the Financial Statements for the year ended 31st March 2010.

Legal Status

The Association is a registered non-profit making organisation under the Industrial and Provident Societies Act 1965 No.2296R(S). The Association is constituted under its Rule Book. The Association is a registered Scottish Charity with the charity number SC031879.

Principal Activities

The principal activities of the Association are the provision and management of affordable rented accommodation. The Association also aims to be a caring landlord to our tenants and endeavours to provide services and social events throughout the year to reduce isolation and encourage participation within our community.

Review of Business and Future Developments

Review of the Year

This is the Association's 21st year of operation and without a doubt the changes we have brought about in our area have certainly contributed to the regeneration of Castlemilk as a whole.

Staff and Committee of the Association have continued to work hard over the past year to provide a quality service to all our tenants, owners and service users. Our website means we can be accessed 24 hours a day. In addition to applying for a house, tenants can pay rent, report repairs and download newsletters etc.

The Association maintained our Investors in People Accreditation but this time moved to Bronze status. We have also been recognised under EFQM Excellence Model achieving Committed to Excellence and are currently working towards Recognised for Excellence Accreditation through Quality Scotland's training programme.

Housing Management

Our Housing Services Team of Lorraine Quinn (Housing Services Manager) Angela Hughes (Housing Services Officer) and Lisa McIlroy (Housing Services Assistant) had another busy but successful year, particularly in achieving all the targets set by the Association.

We let 21 houses throughout the year without any loss of rental income and our rent arrears level reduced yet again to 0.73% of the net annual rental income. Staff dealt with 22 complaints of anti-social behaviour and all were resolved without recourse of court action or eviction. Our staff continue to carry out weekly estate management visits of our properties to ensure our high standards are maintained.

CRAIGDALE HOUSING ASSOCIATION LIMITED

REPORT OF THE MANAGEMENT COMMITTEE FOR THE YEAR ENDED 31ST MARCH 2010

Review of Business and Future Developments (Contd.)

Maintenance

The Association again provided an excellent repairs service to our tenants where we achieved tremendous response times by our Contractors. In total, tenants reported 1029 repairs all of which were completed within our very challenging timescales.

We successfully completed the kitchen replacement programme, close & fencing painting in Phase 1 (Downcraig Drive, Road & 24 Birgidale Road) with very high levels of satisfaction and will be progressing with kitchen replacement programme in our Phase 2 (2-22 Birgidale Road).

Development

The Association's proposed Phase 10 development in Dougrie Drive/Terrace has been very slow in progressing. However we are still hopeful to be involved in this area at some point in the future.

Tenant Participation

We have now developed a panel of tenants who have become involved in the review process of our policies and procedures. The Director has set up a complete new review process which involves obtaining our stakeholders views in addition to staff views. A Policy Sub-Committee has been developed for discussion prior to documents getting full approval from Committee.

During the year the following documents were reviewed:

- Smoking Policy
- Financial Regulations
- Gas Servicing
- 5 Year Major Repairs Programme
- Tenancy Agreement

CRAIGDALE HOUSING ASSOCIATION LIMITED

REPORT OF THE MANAGEMENT COMMITTEE FOR THE YEAR ENDED 31ST MARCH 2010

Review of Business and Future Developments (Contd.)

Community Involvement

The Community Events Group have done a tremendous job this year organising events free of charge for tenants as follows:

- Manchester United Soccer Skills Camp (Glasgow)
- Over 50's - Falkirk Wheel
- Fathers Day Treat (received vouchers for East Kilbride shopping)
- Family Day Trip to Loudoun Castle
- Halloween Party
- Christmas Party
- Christmas Hampers (two families received vouchers for Iceland)
- International Women's Day - Celebrated Scotland
- Mothers Day Treat (two mums received vouchers for a pamper session)

Committee and Staff participated in the Castlemilk Fun Day where our Posse of Cowgirls and Indian rounded up some locals for face painting, hooping the cactus and having a go in the shooting gallery. In addition, staff participated in fundraising events and raised £3,732.00 for various charities.

We also brought some Christmas cheer to the four local primary schools by donating £100 to each of them to help with Christmas Festivities for the children.

Factoring Service

We have continued to provide an excellent value for money service to our 28 owner occupiers and sharing owners in the vicinity.

Management Committee and Executive Officer

The members of the Management Committee and the Executive Officers are listed on Page 1.

Each member of the Management Committee holds one fully paid share of £1 in the Association. The Executive Officers hold no interest in the Association's share capital and, although not having the legal status of Directors, they act as Executives within the authority delegated by the Management Committee.

The members of the Management Committee are also Trustees of the Charity. Members of the Management Committee are appointed by the members at the Association's Annual General Meeting.

CRAIGDALE HOUSING ASSOCIATION LIMITED

REPORT OF THE MANAGEMENT COMMITTEE FOR THE YEAR ENDED 31ST MARCH 2010

Management Committee and Executive Officers

The members of the Management Committee and the Executive Officers are listed on Page 1.

Each member of the Management Committee holds one fully paid share of £1 in the Association. The Executive Officers hold no interest in the Association's share capital and, although not having the legal status of Directors, they act as Executives within the authority delegated by the Management Committee.

The members of the Management Committee are also Trustees of the Charity. Members of the Management Committee are appointed by the members at the Association's Annual General Meeting.

Statement of Management Committee's Responsibilities

The Industrial and Provident Societies Acts 1965 to 2002 require the Management Committee to prepare Financial Statements for each financial year which give a true and fair view of the state of affairs of the Association and of the surplus or deficit of the Association for that period. In preparing those Financial Statements, the Management Committee is required to:-

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the Financial Statements
- prepare the Financial Statements on the going concern basis unless it is inappropriate to presume that the Association will continue in business.
- prepare a statement on Internal Financial Control.

The Management Committee is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Association and to enable them to ensure that the Financial Statements comply with the Industrial and Provident Societies Act 1965 to 2002, the Housing (Scotland) Act 2001 and the Registered Social Landlords Accounting Requirements (Scotland) Order 2007. They are also responsible for safeguarding the assets of the Association and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. It is also responsible for ensuring the Association's suppliers are paid promptly.

The Management Committee must in determining how amounts are presented within items in the income and expenditure account and balance sheet, have regard to the substance of the reported transaction or arrangement, in accordance with generally accepted accounting practices.

In so far as the Management Committee are aware:

- There is no relevant audit information (information needed by the Housing Association's auditors in connection with preparing their report) of which the Association's auditors are unaware, and
- The Management Committee have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the Housing Association's Auditors are aware of that information

CRAIGDALE HOUSING ASSOCIATION LIMITED

REPORT OF THE MANAGEMENT COMMITTEE FOR THE YEAR ENDED 31ST MARCH 2010

Statement on Internal Financial Control

The Management Committee acknowledges its ultimate responsibility for ensuring that the Association has in place a system of controls that is appropriate for the business environment in which it operates. These controls are designed to give reasonable assurance with respect to:

- the reliability of financial information used within the Association, or for publication;
- the maintenance of proper accounting records;
- the safeguarding of assets against unauthorised use or disposition.

It is the Management Committee's responsibility to establish and maintain systems of Internal Financial Control. Such systems can only provide reasonable and not absolute assurance against material financial mis-statement or Loss. Key elements of the Association's systems include ensuring that:

- formal policies and procedures are in place, including the ongoing documentation of key systems and rules relating to the delegation of authority, which allow the monitoring of controls and restrict the unauthorised use of Association's assets;
- experienced and suitably qualified staff take responsibility for important business functions and annual appraisal procedures have been established to maintain standards of performance;
- forecasts and budgets are prepared which allow the management team and the Management Committee to monitor key business risks, financial objectives and the progress being made towards achieving the financial plans set for the year and for the medium term;
- regular financial management reports are prepared promptly, providing relevant, reliable and up to date financial and other information, with significant variances from budget being investigated as appropriate
- all significant new initiatives, major commitments and investment projects are subject to formal authorisation procedures, through the Management Committee;
- the Management Committee receive reports from management and from the external and internal auditors to provide reasonable assurance that control procedures are in place and are being followed and that a general review of the major risks facing the Association is undertaken;
- formal procedures have been established for instituting appropriate action to correct any weaknesses identified through internal or external audit reports.

Donations

During the year the Association made charitable donations amounting to £NIL (2009 £500)

Auditors

A resolution to re-appoint the Auditors, Alexander Sloan, Chartered Accountants, will be proposed at the Annual General Meeting.

By order of the Management Committee

ANN STRAIN
Secretary
24 June 2010



CRAIGDALE HOUSING ASSOCIATION LIMITED

**REPORT BY THE AUDITORS TO THE MANAGEMENT COMMITTEE OF
CRAIGDALE HOUSING ASSOCIATION LIMITED
ON CORPORATE GOVERNANCE MATTERS**

In addition to our audit of the Financial Statements, we have reviewed your statement on Page 6 concerning the Association's compliance with the information required by the section on Internal Financial Control within SFHA's publication "Raising Standards in Housing".

Basis of Opinion

We carried out our review having regard to the requirements relating to corporate governance matters within Bulletin 2006/5 issued by the Auditing Practices Board. The Bulletin does not require us to review the effectiveness of the Association's procedures for ensuring compliance with the guidance notes, nor to investigate the appropriateness of the reasons given for non-compliance.

Opinion

In our opinion the Statement on Internal Financial Control on page 6 has provided the disclosures required by the section on Internal Financial Control within SFHA's publication "Raising Standards in Housing" and is consistent with the information which came to our attention as a result of our audit work on the Financial Statements.

Through enquiry of certain members of the Management Committee and Officers of the Association, and examination of relevant documents, we have satisfied ourselves that the Management Committee's Statement on Internal Financial Control appropriately reflects the Association's compliance with the information required by the section on Internal Financial Control within SFHA's "Raising Standards in Housing".



ALEXANDER SLOAN
Chartered Accountants

GLASGOW
24 June 2010

**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF
CRAIGDALE HOUSING ASSOCIATION LIMITED**

We have audited the financial statements of Craigdale Housing Association Limited for the year ended 31st March 2010 which comprise an income and expenditure account, balance sheet, cash flow statement and related notes. These financial statements have been prepared in accordance with the accounting policies set out therein.

This report is made solely to the Association's members, as a body, in accordance with Section 9 of the Friendly and Industrial and Provident Societies Act 1968. Our audit work has been undertaken so that we might state to the Association's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Association and the Association's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective Responsibilities of Management Committee and Auditors

As described in the Statement of Management Committee's Responsibilities the Association's Management Committee are responsible for the preparation of the Financial Statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the Financial Statements give a true and fair view and are properly prepared in accordance with the Industrial and Provident Societies Act 1965 to 2002, the Housing (Scotland) Act 2001 and the Registered Social Landlords Accounting Requirements (Scotland) Order 2007. We also report to you if, in our opinion, the Management Committee's Report is consistent with the Financial Statements, if the Association has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding Management Committee's remuneration and transactions with the Association is not disclosed.

We read the Management Committee's Report and consider the implications for our report if we become aware of any apparent misstatements within it.

Basis of Opinion

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the Financial Statements. It also includes an assessment of the significant estimates and judgments made by the Management Committee in the preparation of the Financial Statements, and of whether the accounting policies are appropriate to the Association's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the Financial Statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the Financial Statements.

Opinion

In our opinion the Financial Statements:

give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice of the state of the Association's affairs as at 31st March 2010 and of its income and expenditure and cash flow for the year then ended; and

have been properly prepared in accordance with the Industrial and Provident Societies Acts 1965 to 2002, the Housing (Scotland) Act 2001 and the Registered Social Landlords Accounting Requirements (Scotland) Order 2007.

In our opinion, the information given in the Management Committee's Report is consistent with the financial statements.



ALEXANDER SLOAN
Chartered Accountants
Statutory Auditors
GLASGOW
24 June 2010

CRAIGDALE HOUSING ASSOCIATION LIMITED

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31st MARCH 2010

	Notes	£	2010 £	£	2009 £
TURNOVER	2.		1,190,119		1,222,114
Operating Costs	2.		(980,072)		(1,134,004)
OPERATING SURPLUS	9.		210,047		88,110
Profit on Sale of Housing Stock	7.	11,246		3,652	
Interest Receivable and Other Income		10,925		65,350	
Interest Payable and Similar Charges	8.	(89,017)		(234,691)	
			(66,846)		(165,689)
SURPLUS FOR YEAR			<u>143,201</u>		<u>(77,579)</u>

All amounts relate to continuing activities. All recognised surpluses and deficits have been included in the Income & Expenditure Account. Historical cost surpluses and deficits are identical to those shown in the accounts.

CRAIGDALE HOUSING ASSOCIATION LIMITED

BALANCE SHEET AS AT 31st MARCH 2010

	Notes	£	2010 £	£	2009 £
TANGIBLE FIXED ASSETS					
Housing Properties - Depreciated Cost	11.(a)		23,446,153		23,722,452
Less: Social Housing Grant	11.(a)		(18,122,718)		(18,264,411)
: Other Public Grants	11.(a)		(343,000)		(343,000)
			<u>4,980,435</u>		<u>5,115,041</u>
Other fixed assets	11.(b)		197,033		167,063
			<u>5,177,468</u>		<u>5,282,104</u>
CURRENT ASSETS					
Debtors	13.	63,058		79,339	
Cash at bank and in hand		1,308,628		1,293,602	
			<u>1,371,686</u>	<u>1,372,941</u>	
CREDITORS: Amounts falling due within one year	14.	(408,487)		(399,914)	
			<u>963,199</u>	<u>973,027</u>	
NET CURRENT ASSETS					
			<u>6,140,667</u>	<u>6,255,131</u>	
TOTAL ASSETS LESS CURRENT LIABILITIES					
CREDITORS: Amounts falling due after more than one year	15.		(4,175,313)		(4,432,973)
			<u>1,965,354</u>	<u>1,822,158</u>	
NET ASSETS					
CAPITAL AND RESERVES					
Share Capital	17.		175		180
Designated Reserves	18.(a)		1,543,000		1,543,000
Revenue Reserves	18.(b)		422,179		278,978
			<u>1,965,354</u>	<u>1,822,158</u>	

The Financial Statements were approved by the Management Committee and signed on their behalf on

24 June 2010


Patsy Beaton
Chairperson


Joan Sultherland
Vice-Chairperson


Ann Strain
Secretary

CRAIGDALE HOUSING ASSOCIATION LIMITED

CASH FLOW STATEMENT FOR THE YEAR ENDED 31st MARCH 2010

	Notes	£	2010 £	£	2009 £
Net Cash Inflow from Operating Activities	16.		344,089		166,285
Returns on Investment and Servicing of Finance					
Interest Received		12,416		70,499	
Interest Paid		(89,652)		(237,379)	
Net Cash (Outflow) from Investment and Servicing of Finance			(77,236)		(166,880)
Capital Expenditure and Financial Investment					
Acquisition and Construction of Properties		(40,716)		(25,347)	
Purchase of Other Fixed Assets		(38,712)		-	
Social Housing Grant Received		-		16,587	
Social Housing Grant Repaid		-		(33,725)	
Proceeds on Disposal of Properties		96,679		49,789	
Net Cash (Inflow) from Capital Expenditure and Financial Investment			17,251		7,304
Net Cash Inflow before use of Liquid Resources and Financing			284,104		6,709
Management of Liquid Resources					
Change in short term deposits with banks			-		-
Financing					
Loan Advances Received		-		-	
Loan Redemption Payments		-		-	
Loan Principal Repayments		(269,085)		(164,219)	
Share Capital Issued		7		8	
Net Cash Outflow from Financing			(269,078)		(164,211)
Increase/(Decrease) in Cash	16.		15,026		(157,502)

CRAIGDALE HOUSING ASSOCIATION LIMITED

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2010

NOTES TO THE FINANCIAL STATEMENTS

1 PRINCIPAL ACCOUNTING POLICIES

Basis Of Accounting

The Financial Statements have been prepared in accordance with applicable Accounting Standards, the Statement of Recommended Practice - Accounting by Registered Social Landlords 2008, and on the historical cost basis. They also comply with the Registered Social Landlords Accounting Requirements (Scotland) Order 2007. A summary of the more important accounting policies is set out below.

Turnover

Turnover represents rental and service charge income receivable, fees receivable and revenue grants receivable.

Retirement Benefits

The Association participates in the S.F.H.A. Defined Benefits Pension Scheme and retirement benefits to employees of the Association are funded by the contributions from all participating employers and employees in the Scheme. Payments are made in accordance with periodic calculations by consulting Actuaries and are based on pension costs applicable across the various participating Associations taken as a whole.

Valuation Of Housing Properties

Housing Properties are stated at cost, less social housing and other public grants and less accumulated depreciation. Depreciation is charged on a straight line basis over the expected economic useful lives of the properties at an annual rate of 2%. Land is not depreciated. Housing Properties are reviewed for impairment if events or circumstances indicate that the carrying value is higher than the recoverable amount.

Depreciation And Impairment Of Other Fixed Assets

Other Fixed Assets are stated at cost less accumulated depreciation. Depreciation is charged on a straight line basis over the expected economic useful lives of the assets at the following annual rates:-

Office Premises	2%
Furniture and Fittings	25%
Computer Equipment	33.33%
Office Equipment	20%

The carrying value of tangible fixed assets are reviewed for impairment in periods if events or changes in circumstances indicate the carrying value may not be recoverable.

Social Housing Grant And Other Grants In Advance/Arrears

Where developments have been financed wholly or partly by Social Housing Grant or other capital grant, the cost of those developments has been reduced by the amount of the grant receivable. The amount of the grants receivable is shown separately on the Balance Sheet.

Social Housing Grant received in respect of revenue expenditure is credited to the Income and Expenditure Account in the same period as the expenditure to which it relates.

Although Social Housing Grant is treated as a grant for accounting purposes, it may nevertheless become repayable in certain circumstances, such as the disposal of certain assets. The amount repayable would be restricted to the net proceeds of sale.

CRAIGDALE HOUSING ASSOCIATION LIMITED

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2010

NOTES TO THE FINANCIAL STATEMENTS (Continued)

1 PRINCIPAL ACCOUNTING POLICIES (Continued.)

Sales Of Housing Properties

First tranche Shared Ownership disposals are credited to turnover on completion. The cost of construction of these sales is taken to operating cost. In accordance with the Statement of Recommended Practice, disposals of subsequent tranches are treated as fixed asset disposals with the gain or loss on disposal shown in the Income and Expenditure Account.

Disposals of housing property under the Right to Buy scheme are treated as a fixed asset disposal and any gain and loss on disposal accounted for in the Income and Expenditure Account.

Leases/Leased Assets

Costs in respect of operating leases are charged to the Income and Expenditure Account on a straight line basis over the lease term. Assets held under finance leases and hire purchase contracts are capitalised in the Balance Sheet and are depreciated over their useful lives.

Works to Existing Properties

The Association capitalises major repairs expenditure where these works result in an enhancement of economic benefits by increasing the net rental stream over the life of the property.

Capitalisation Of Development Overheads

Directly attributable development administration costs relating to development activities are capitalised in accordance with the Statement of Recommended Practice.

Development Interest

Interest incurred on financing a development is capitalised up to the date of practical completion of the scheme.

Designated Reserves

The Association has designated part of its reserves to meet its long term obligations.

The Planned Maintenance Reserve has been designated to meet future repairs and maintenance obligations in accordance with a planned programme of works. These works are planned to ensure that properties are maintained in a state of repair which at least maintains their residual prices prevailing at the time of acquisition and construction.

CRAIGDALE HOUSING ASSOCIATION LIMITED

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2010

NOTES TO THE FINANCIAL STATEMENTS (Continued)

2. PARTICULARS OF TURNOVER, COST OF SALES, OPERATING COSTS AND OPERATING SURPLUS

	Notes	2010			2009		
		Turnover	Operating	Operating	Turnover	Operating	Operating
			Costs	Surplus / (Deficit)		Costs	Surplus / (Deficit)
		£	£	£	£	£	£
Social Lettings	3.	1,187,660	971,608	216,052	1,205,335	1,108,456	96,879
Other Activities	4.	2,459	8,464	(6,005)	16,779	25,548	(8,769)
Total		1,190,119	980,072	210,047	1,222,114	1,134,004	88,110

3. PARTICULARS OF INCOME & EXPENDITURE FROM SOCIAL LETTINGS

	General Needs Housing £	Shared ownership £	2010 Total £	2009 Total £
Income from Lettings				
Rent Receivable Net of Identifiable Service Charges	1,165,306	9,961	1,175,267	1,205,335
Gross Rents Receivable	1,165,306	9,961	1,175,267	1,205,335
Less: Rent losses from voids	-	-	-	-
Net Rents Receivable	1,165,306	9,961	1,175,267	1,205,335
Revenue Grants from Scottish Ministers	-	-	-	-
Revenue Grants From Local Authorities and Other Agencies	12,393	-	12,393	-
Total Income From Social Letting	1,177,699	9,961	1,187,660	1,205,335
Expenditure on Social Letting Activities				
Management and maintenance administration costs	410,378	3,306	413,684	401,377
Reactive Maintenance	97,171	784	97,955	78,191
Bad Debts - Rents and Service Charges	-	-	-	-
Planned and Cyclical Maintenance, including Major Repairs	355,645	2,868	358,513	526,731
Depreciation of Social Housing	100,227	1,229	101,456	102,157
Operating Costs of Social Letting	963,421	8,187	971,608	1,108,456
Operating Surplus on Social Letting Activities	214,278	1,774	216,052	96,879
2009	96,250	629		

CRAIGDALE HOUSING ASSOCIATION LIMITED

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2010

NOTES TO THE FINANCIAL STATEMENTS (Continued)

4. PARTICULARS OF TURNOVER, OPERATING COSTS AND OPERATING SURPLUS OR DEFICIT FROM OTHER ACTIVITIES

	Grants From Scottish Ministers	Other Revenue Grants	Supporting People Income	Other Income	Total Turnover	Operating Costs Bad Debts	Operating Costs Other	Operating Surplus /(Deficit) 2010	Operating Surplus /(Deficit) 2009
	£	£	£	£	£	£	£	£	£
Wider Role Activities	-	-	-	-	-	-	1,084	(1,084)	(8,363)
Factoring	-	-	-	2,459	2,459	-	1,072	1,387	(406)
Development and construction of property activities	-	-	-	-	-	-	6,308	(6,308)	-
Total From Other Activities	-	-	-	2,459	2,459	-	8,464	(6,005)	(8,769)
2009	-	-	-	16,779	16,779	-	25,548	(8,769)	-

CRAIGDALE HOUSING ASSOCIATION LIMITED

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2010

NOTES TO THE FINANCIAL STATEMENTS (Continued)

5. OFFICERS' EMOLUMENTS

The Officers are defined in s74 of the Industrial and Provident Societies Act 1965 as the members of the Management Committee, managers or servants of

2010	2009
£	£

No Officer of the Association received emoluments greater than £60,000.

Emoluments payable to Chief Executive (excluding pension contributions)

51,813	50,355
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Pension contributions payable to Chief Executive

-	3,973
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6. EMPLOYEE INFORMATION

2010	2009
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No.	No.
-----	-----

The average monthly number of full time equivalent persons employed during the year was

7	7
---	---

Staff Costs were:

£	£
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Wages and Salaries

176,105	176,575
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Social Security Costs

15,119	14,415
--------	--------

Other Pension Costs

16,520	19,726
--------	--------

Temporary, Agency and Seconded Staff

49,892	52,384
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257,636	263,100
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CRAIGDALE HOUSING ASSOCIATION LIMITED

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2010

NOTES TO THE FINANCIAL STATEMENTS (Continued)

7. GAIN ON SALE OF HOUSING STOCK

	2010	2009
	£	£
Sales Proceeds	96,679	49,789
Cost of Sales	85,433	46,137
Gain On Sale Of Housing Stock	<u>11,246</u>	<u>3,652</u>

8. INTEREST PAYABLE

	2010	2009
	£	£
On Bank Loans & Overdrafts	89,017	234,691
On Other Loans	-	-
	<u>89,017</u>	<u>234,691</u>
Less: Interest Capitalised	-	-
	<u>89,017</u>	<u>234,691</u>

9. SURPLUS ON ORDINARY ACTIVITIES BEFORE TAXATION

	2010	2009
	£	£
Surplus on Ordinary Activities before Taxation is stated after charging:-		
Depreciation - Tangible Owned Fixed Assets	110,198	111,075
Auditors' Remuneration - Audit Services	4,200	4,200
Auditors' Remuneration - Other Services	<u>1,500</u>	<u>1,500</u>

10. TAX ON SURPLUS ON ORDINARY ACTIVITIES

The Association is a Registered Scottish Charity and is not liable to United Kingdom Corporation Tax on its charitable activities.

CRAIGDALE HOUSING ASSOCIATION LIMITED

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2010

NOTES TO THE FINANCIAL STATEMENTS (Continued)

11. TANGIBLE FIXED ASSETS

a) Housing Properties	Housing Properties Held for Letting £	Housing Properties In course of Construction £	Completed Shared Ownership Properties £	Total £
COST				
As at 1st April 2009	24,088,928	49,457	270,792	24,409,177
Additions	-	690	-	690
Disposals	(184,079)	-	-	(184,079)
Schemes Completed	-	-	-	-
As at 31st March 2010	23,904,849	50,147	270,792	24,225,788
DEPRECIATION				
As at 1st April 2009	675,973	-	10,752	686,725
Charge for Year	100,227	-	1,229	101,456
Disposals	(8,546)	-	-	(8,546)
As at 31st March 2010	767,654	-	11,981	779,635
SOCIAL HOUSING GRANT				
As at 1st April 2009	18,036,017	30,769	197,625	18,264,411
Additions	-	-	-	-
Disposals	(141,693)	-	-	(141,693)
Schemes Completed	-	-	-	-
As at 31st March 2010	17,894,324	30,769	197,625	18,122,718
OTHER CAPITAL GRANTS				
As at 1st April 2009	343,000	-	-	343,000
Additions	-	-	-	-
Disposals	-	-	-	-
Schemes Completed	-	-	-	-
As at 31st March 2010	343,000	-	-	343,000
NET BOOK VALUE				
As at 31st March 2010	4,899,871	19,378	61,186	4,980,435
As at 31st March 2009	5,033,938	18,688	62,415	5,115,041

Additions to housing properties includes capitalised development administration costs of £6,308 (2009 - £13,851) and capitalised major repair costs to existing properties of £Nil (2009 £Nil)

All land and housing properties are freehold.

CRAIGDALE HOUSING ASSOCIATION LIMITED

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2010

NOTES TO THE FINANCIAL STATEMENTS (Continued)

11. TANGIBLE FIXED ASSETS (Continued)

b) Other Tangible Assets	Furniture & Fittings £	Computer Equipment £	Office Premises £	Furniture & Equipment £	Total £
COST					
As at 1st April 2009	35,160	83,016	220,661	18,359	357,196
Additions	-	8,883	29,829	-	38,712
Eliminated on Disposals	-	-	-	-	-
As at 31st March 2010	35,160	91,899	250,490	18,359	395,908
AGGREGATE DEPRECIATION					
As at 1st April 2009	35,160	81,651	54,963	18,359	190,133
Charge for year	-	3,732	5,010	-	8,742
Eliminated on disposal	-	-	-	-	-
As at 31st March 2010	35,160	85,383	59,973	18,359	198,875
NET BOOK VALUE					
As at 31st March 2010	-	6,516	190,517	-	197,033
As at 31st March 2009	-	1,365	165,698	-	167,063

12. CAPITAL COMMITMENTS

	2010 £	2009 £
Capital Expenditure that has been contracted for but has not been provided for in the Financial Statements	-	10,987

CRAIGDALE HOUSING ASSOCIATION LIMITED

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2010

NOTES TO THE FINANCIAL STATEMENTS (Continued)

16 DEBTORS

	2010 £	2009 £
Arrears of Rent & Service Charges	10,350	10,534
Less: Provision for Doubtful Debts	-	-
	<u>10,350</u>	<u>10,534</u>
Other Debtors	52,708	68,805
	<u>63,058</u>	<u>79,339</u>

17 CREDITORS: Amounts falling due within one year

	2010 £	2009 £
Housing Loans	243,691	255,115
Rent in Advance	66,826	61,148
Other Creditors	83,260	70,128
Accruals and Deferred Income	14,710	13,523
	<u>408,487</u>	<u>399,914</u>

18 CREDITORS: Amounts falling due after more than one year

	2010 £	2009 £
Housing Loans	<u>4,175,313</u>	<u>4,432,973</u>
Housing Loans are secured by specific charges on the Association's housing properties and are repayable at varying rates of interest in instalments, due as follows:-		
Within one year	243,691	255,115
Between one and two years	241,705	258,556
Between two and five years	731,132	782,202
In five years or more	<u>3,202,476</u>	<u>3,392,215</u>
	4,419,004	4,688,088
Less: Amount shown in Current Liabilities	<u>243,691</u>	<u>255,115</u>
	<u>4,175,313</u>	<u>4,432,973</u>

CRAIGDALE HOUSING ASSOCIATION LIMITED

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2010

NOTES TO THE FINANCIAL STATEMENTS (Continued)

16 CASH FLOW STATEMENT

<i>Reconciliation of operating surplus to net cash inflow from operating activities</i>	2010 £	2009 £
Operating Surplus	210,047	88,110
Depreciation	110,198	111,075
Change in Debtors	14,790	(1,837)
Change in Creditors	9,066	(31,056)
Share Capital Written Off	(12)	(7)
Net Cash Inflow from Operating Activities	<u>344,089</u>	<u>166,285</u>

<i>Reconciliation of net cash flow to movement in net debt</i>	2010 £	£	2009 £	£
Increase/(Decrease) in Cash	15,026		(157,502)	
Cash flow from change in debt	<u>269,084</u>		<u>164,219</u>	
Movement in net debt during year		284,110		6,717
Net debt at 1st April 2009		<u>(3,394,486)</u>		<u>(3,401,203)</u>
Net debt at 31st March 2010		<u><u>(3,110,376)</u></u>		<u><u>(3,394,486)</u></u>

<i>Analysis of changes in net debt</i>	At 01.04.09 £	Cash Flows £	Other Changes £	At 31.03.10 £
Cash at bank and in hand	<u>1,293,602</u>	<u>15,026</u>		<u>1,308,628</u>
	1,293,602	15,026		1,308,628
Debt: Due within one year	<u>(255,115)</u>	<u>269,084</u>	<u>(257,660)</u>	<u>(243,691)</u>
Debt: Due after more than one year	<u>(4,432,973)</u>	<u>-</u>	<u>257,660</u>	<u>(4,175,313)</u>
Net Debt	<u><u>(3,394,486)</u></u>	<u><u>284,110</u></u>	<u><u>-</u></u>	<u><u>(3,110,376)</u></u>

CRAIGDALE HOUSING ASSOCIATION LIMITED

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2010

NOTES TO THE FINANCIAL STATEMENTS (Continued)

17. SHARE CAPITAL

Shares of £1 each Issued and Fully Paid	£
At 1st April 2009	180
Issued in year	7
Cancelled in year	(12)
At 31st March 2010	<u>175</u>

Each member of the Association holds one share of £1 in the Association. These shares carry no rights to dividend or distributions on a winding up. When a shareholder ceases to be a member, that person's share is cancelled and the amount paid thereon becomes the property of the Association. Each member has a right to vote at members' meetings.

18. RESERVES

(a) Designated Reserves	Planned Maintenance £	Total £
At 1st April 2009	1,543,000	1,543,000
Transfer to / (from) Revenue Reserves	-	-
At 31st March 2010	<u>1,543,000</u>	<u>1,543,000</u>
 (b) Revenue Reserves		
		Total £
At 1st April 2009		278,978
Surplus for the Year		143,201
Transfer (to) / from Designated Reserves		-
At 31st March 2010		<u>422,179</u>

19. HOUSING STOCK

The number of units of accommodation in management at the year end was:-	2010 No.	2009 No.
General Needs - New Build	227	230
- Rehabilitation	143	143
Shared Ownership	6	6
	<u>376</u>	<u>379</u>

CRAIGDALE HOUSING ASSOCIATION LIMITED

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2010

NOTES TO THE FINANCIAL STATEMENTS (Continued)

20. RELATED PARTY TRANSACTIONS

Members of the Management Committee are related parties of the Association as defined by Financial Reporting Standard 8.

The related party relationships of the members of the Management Committee is summarised as follows:

12 members are tenants of the Association

Those members that are tenants of the Association have tenancies that are on the Association's normal tenancy terms and they cannot use their positions to their advantage.

CRAIGDALE HOUSING ASSOCIATION LIMITED

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2010

NOTES TO THE FINANCIAL STATEMENTS (Continued)

21. RETIREMENT BENEFIT OBLIGATIONS

General

Craigdale Housing Association Limited participates in the SFHA Pension Scheme.

The SFHA Pension Scheme is a multi-employer defined benefit scheme. The Scheme is funded and is contracted out of the state scheme

The Scheme offers three benefit structures to employers, namely:

- Final salary with a 1/60th accrual rate.
- Career average revalued earnings with a 1/60th accrual rate
- Career average revalued earnings with a 1/70th accrual rate

An employer can elect to operate different benefit structures for their active members (as at the first day of April in any given year) and their new entrants. An employer can only operate one open benefit structure at any one time. An open benefit structure is one which new entrants are able to join.

Craigdale Housing Association Limited has elected to operate the final salary with a 1/60th accrual rate benefit structure for active members as at 31 March 2008 and the final salary with a 1/60th accrual rate benefit structure for new entrants from 1 April 2008.

The Trustee commissions an actuarial valuation of the Scheme every 3 years. The main purpose of the valuation is to determine the financial position of the Scheme in order to determine the level of future contributions required so that the Scheme can meet its pension obligations as they fall due.

The actuarial valuation assesses whether the Scheme's assets at the valuation date are likely to be sufficient to pay the pension benefits accrued by members as at the valuation date. Asset values are calculated by reference to market levels. Accrued pension benefits are valued by discounting expected future benefit payments using a discount rate calculated by reference to the expected future investment returns.

During the accounting period Craigdale Housing Association Limited paid contributions at the rate of 15.4% of pensionable salaries. Member contributions were 7.7%.

As at the balance sheet date there were 4 active members of the Scheme employed by Craigdale Housing Association Limited. The annual pensionable payroll in respect of these members was £109,626. Craigdale Housing Association Limited continues to offer membership of the Scheme to its employees.

It is not possible in the normal course of events to identify the share of underlying assets and liabilities belonging to individual participating employers. SFHA is a multi-employer scheme where the scheme assets are co-mingled for investment purposes, benefits are paid from the total scheme assets, and the contribution rate for all employers is set by reference to the overall financial position of the scheme rather than by reference to individual employer experience. Accordingly, due to the nature of the Plan, the accounting charge for the period under FRS17 represents the employer

The last formal valuation of the Scheme was performed as at 30 September 2006 by a professionally qualified actuary using the Projected Unit Credit method. The market value of the Scheme's assets at the valuation date was £268m. The valuation revealed a shortfall of assets compared with the value of liabilities of £54m (equivalent to a past service funding level of 83.4%).

CRAIGDALE HOUSING ASSOCIATION LIMITED

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2010

NOTES TO THE FINANCIAL STATEMENTS (Continued)

21. RETIREMENT BENEFIT OBLIGATIONS (Continued)

The Scheme Actuary has prepared an Actuarial Report that provides an approximate update on the funding position of the Scheme as at 30 September 2008. Such a report is required by legislation for years in which a full actuarial valuation is not carried out. The funding update revealed a decrease in the assets of the Scheme to £265 million and indicated an increase in the shortfall of assets compared to liabilities to approximately £149 million, equivalent to a past service funding level of 63.9%. Annual funding updates of the SFHA Pension Scheme are carried out using approximate actuarial techniques rather than member by member calculations, and will therefore not produce the same results as a full actuarial valuation. However they will provide a good indication of the financial

Since the contribution rates payable to the Scheme have been determined by reference to the last full actuarial valuation the following notes relate to the formal actuarial valuation as at 30 September 2006.

Financial Assumptions

The financial assumptions underlying the valuation as at 30 September 2006 were as follows:

	% p.a.
- Investment return pre-retirement	7.2
- Investment return post-retirement	4.9
- Rate of Salary increases	4.6
- Rate of pension increases:	
pension accrued pre 6 April 2005	2.6
pension accrued from 6 April 2005	2.25
(for leavers before 1 October 1993 pension increases are 5.0%)	
- Rate of price inflation	2.6

The valuation was carried out using the PA92C2025 short cohort mortality table for non-pensioners and PA92C2013 short cohort mortality table for pensioners. The table below illustrates the assumed life expectancy in years for pension scheme members at age 65 using these mortality assumptions:

	<i>Males</i>	<i>Females</i>
	<i>Assumed life expectancy in years at age 65</i>	<i>Assumed life expectancy in years at age 65</i>
Non-pensioners	21.6	24.4
Pensioners	20.7	23.6

CRAIGDALE HOUSING ASSOCIATION LIMITED

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2010

NOTES TO THE FINANCIAL STATEMENTS (Continued)

21. REQUIREMENT BENEFIT OBLIGATIONS (Continued)

A small number of employers that have closed the Scheme to new entrants are required to pay an additional employer contribution loading of 3.5% to reflect the higher costs of a closed arrangement.

If the valuation assumptions are borne out in practice, this pattern of contributions should be sufficient to eliminate the past service deficit, on an on-going funding basis, by 31 March 2020.

A copy of the recovery plan, setting out the level of deficit contributions payable and the period for which they will be payable, must be sent to the Pensions Regulator. The Regulator has the power under Part 3 of the Pensions Act 2004 to issue scheme funding directions where it believes that the actuarial valuation assumptions and/or recovery plan are inappropriate. For example the Regulator could require that the Trustee strengthens the actuarial assumptions (which would increase the scheme liabilities and hence impact on the recovery plan) or impose a schedule of contributions on the Scheme (which would effectively amend the terms of the recovery plan). The Regulator has reviewed the recovery plan for the SFHA Pension Scheme and confirmed that, in respect of the September 2006 actuarial valuation, it does not propose to issue any scheme funding directions under Part 3 of the Pensions Act 2004.

The current triennial valuation, as at 30 September 2009, is being undertaken by a professionally qualified actuary. The provisional results of this valuation were issued by the SFHA Pension Scheme in May 2010. These figures show that the deficit on the scheme has increased from £53.6million to £160million. The funding level of liabilities, based on these figures, would be 64.8% (2006 - 83.4%).

As a result of this valuation the total contribution rate must increase on average by 7% of pensionable earnings for all existing benefit options structures from April 2011.

As a result of Pension Scheme legislation there is a potential debt on the employer that could be levied by the Trustee of the Scheme. The debt is due in the event of the employer ceasing to participate in the Scheme or the Scheme winding up.

The debt for the Scheme as a whole is calculated by comparing the liabilities for the Scheme (calculated on a buyout basis i.e. the cost of securing benefits by purchasing annuity policies from an insurer, plus an allowance for expenses) with the assets of the Scheme. If the liabilities exceed assets there is a buy-out debt.

The leaving employer's share of the buy-out debt is the proportion of the Scheme's liability attributable to employment with the leaving employer compared to the total amount of the Scheme's liabilities (relating to employment with all the currently participating employers). The leaving employer's debt therefore includes a share of any "orphan" liabilities in respect of previously participating employers. The amount of the debt therefore depends on many factors including total Scheme liabilities, Scheme investment performance, the liabilities in respect of current and former employees of the employer, financial conditions at the time of the cessation event and the insurance buy-out market. The amounts of debt can therefore be volatile over time.

CRAIGDALE HOUSING ASSOCIATION LIMITED

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2010

NOTES TO THE FINANCIAL STATEMENTS (Continued)

21. RETIREMENT BENEFIT OBLIGATIONS (Continued)

Valuation Results

The long-term joint contribution rates required from employers and members to meet the cost of future benefit accrual were assessed as:

<i>Benefit Structure</i>	<i>Long-term joint contribution rate (% of pensionable</i>
Final salary - 60ths	17.8
Career average 60ths	14.6
Career average 70ths	12.6

If an actuarial valuation reveals a shortfall of assets compared to liabilities the Trustee must prepare a recovery plan setting out the steps to be taken to make up the shortfall.

Following consideration of the results of the valuation it was agreed that the shortfall of £54m would be dealt with by the payment of additional contributions of 5.3% of pensionable salaries per annum with effect from 1 April 2008. It is the Scheme policy that the joint contribution rate payable is split between employers and members in the ratio 2:1. Accordingly the joint contribution rates from 1 April 2008 for each of the benefit structures will be:

<i>Benefit Structure</i>	<i>Joint contribution rate (% of pensionable salaries)</i>
Final salary 60ths	23.1% comprising employer contributions of 15.4% and member contributions of 7.7%
Career average 60ths	19.9% comprising employer contributions of 13.3% and member contributions of 6.6%
Career average 70ths	17.9% comprising employer contributions of 11.9% and member contributions of 6.0%