Cernach Housing Association Limited

Report and Financial Statements

For the year ended 31st March 2010

Registered Housing Association No.HAC 231

FSA Reference No. 2374R(S)

Scottish Charity No. SC036607

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### MANAGEMENT COMMITTEE, EXECUTIVES AND ADVISERS YEAR ENDED 31st MARCH 2010

### MANAGEMENT COMMITTEE

Susan McDonald MBE Marion McDonald **Margaret Thomson** Janet McDougall Marion Davidson Julie Allison **David Unett** Olalaken Ajobiewe

**Ebbie McInally** Zandra Yeaman Bill Byfield Stephen Burrell Anne Hardie

Rhona McGimpsey

Chairperson Vice-Chair Secretary

Resigned 30/06/09

Elected 03/08/09 Co optee from 23/02/10 Co optee from 23/02/10

**EXECUTIVE OFFICERS** 

Jean Thomson

Director

### **REGISTERED OFFICE**

79 Airgold Drive **Drumchapel** Glasgow G15 7AJ

### **AUDITORS**

Alexander Sloan **Chartered Accountants** 38 Cadogan Street Glasgow G2 7HF

### **BANKERS**

Bank of Scotland 780 Dumbarton Road Clydebank G81 4BY

### **SOLICITORS**

Harper MacLeod The Ca'd'oro 45 Gordon Street Glasgow G13PE

**FINANCE AGENTS FMD Financial Services Limited KCEDG Commercial Centre** Unit 29 Ladyloan Place Glasgow

### REPORT OF THE MANAGEMENT COMMITTEE FOR THE YEAR ENDED 31ST MARCH 2010

The Management Committee presents its report and the Financial Statements for the year ended 31st March 2010.

### Legal Status

The Association is a registered non-profit making organisation under the Industrial and Provident Societies Act 1965 No.2374R(S). The Association is constituted under its Rule Book. The Association is a registered Scottish Charity with the charity number SC036607.

### **Principal Activities**

The principal activities of the Association are the provision and management of affordable rented accommodation.

### **Review of Business and Future Developments**

The Members of the Management Committee are of the opinion that the state of affairs of the Association is satisfactory. The surplus for the year after taxation was £47,918 (2009: £56,439) The transfer to Designated reserves amounted to £35,938 (2009: £42,250.) Net assets now stand at £4,128,493 (2009: £1,251,048.)

The year saw the Association submitting a revised Business Plan to GHA board and the Scottish Housing Regulator for consideration and entering into detailed discussions with the tenants culminating in a ballot in November 2009. A milestone was finally reached when the overwhelming majority of the tenants voted in favour of the transfer and the 420 properties and tenants in Langfaulds transferred to the Association on 29<sup>th</sup> March 2010. A 26 unit new build under construction at this date will transfer to the Association upon its completion September 2010.

During the year the Association's investment was targeted at replacing the back boiler central heating systems at Kells and Inchrory with new Band A condensing Boilers with temperature reducing valves for greater efficiency, and carry out a painting contract for windows, doors, fencing and closes at Kerfield Place, Lochgoin Avenue and Kingsmore Gardens. Development activity was speculative exploring options for the site at Dunkenny Road on the presumption that the stock transfer would proceed with the inclusion of this ground.

The year ahead will see the Association carry out a site investigation, progress designs and investigate potential funding routes to provide new build housing on this site to replace the three storey tenements demolished by GHA immediately prior to the stock transfer.

Plans are in place to continue with a rolling programme of investment over our entire housing stock, both existing and the transferred stock. Significant investment is planned in the coming year ahead whereby ensuring the Association delivers the promises made to the tenants in the stock transfer and the entire housing stock meets the Housing Quality Standard.

### REPORT OF THE MANAGEMENT COMMITTEE FOR THE YEAR ENDED 31ST MARCH 2010

### **Management Committee and Executive Officers**

The members of the Management Committee and the Executive Officers are listed on Page 1.

Each member of the Management Committee holds one fully paid share of £1 in the Association. The Executive Officers hold no interest in the Association's share capital and, although not having the legal status of Directors, they act as Executives within the authority delegated by the Management Committee.

The members of the Management Committee are also Trustees of the Charity. Members of the Management Committee are appointed by the members at the Association's Annual General Meeting.

### Statement of Management Committee's Responsibilities

The Industrial and Provident Societies Acts 1965 to 2002 require the Management Committee to prepare Financial Statements for each financial year which give a true and fair view of the state of affairs of the Association and of the surplus or deficit of the Association for that period. In preparing those Financial Statements, the Management Committee is required to:-

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the Financial Statements
- prepare the Financial Statements on the going concern basis unless it is inappropriate to presume that the Association will continue in business.
- prepare a statement on Internal Financial Control.

The Management Committee is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Association and to enable them to ensure that the Financial Statements comply with the Industrial and Provident Societies Act 1965 to 2002, the Housing (Scotland) Act 2001 and the Registered Social Landlords Accounting Requirements (Scotland) Order 2007. They are also responsible for safeguarding the assets of the Association and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. It is also responsible for ensuring the Association's suppliers are paid promptly.

The Management Committee must in determining how amounts are presented within items in the income and expenditure account and balance sheet, have regard to the substance of the reported transaction or arrangement, in accordance with generally accepted accounting practices.

In so far as the Management Committee are aware:

- There is no relevant audit information (information needed by the Housing Association's auditors in connection with preparing their report) of which the Association's auditors are unaware, and
- The Management Committee have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the Association's auditors are aware of that information

### REPORT OF THE MANAGEMENT COMMITTEE FOR THE YEAR ENDED 31ST MARCH 2010

### Statement on Internal Financial Control

The Management Committee acknowledges its ultimate responsibility for ensuring that the Association has in place a system of controls that is appropriate for the business environment in which it operates. These controls are designed to give reasonable assurance with respect to:

- the reliability of financial information used within the Association, or for publication;
- the maintenance of proper accounting records;
- the safeguarding of assets against unauthorised use or disposition.

It is the Management Committee's responsibility to establish and maintain systems of Internal Financial Control. Such systems can only provide reasonable and not absolute assurance against material financial mis-statement or loss. Key elements of the Association's systems include ensuring that:

- formal policies and procedures are in place, including the ongoing documentation of key systems and rules relating to the delegation of authority, which allow the monitoring of controls and restrict the unauthorised use of Association's assets;
- experienced and suitably qualified staff take responsibility for important business functions and annual appraisal procedures have been established to maintain standards of performance;
- forecasts and budgets are prepared which allow the management team and the
   Management Committee to monitor key business risks, financial objectives and the progress being made towards achieving the financial plans set for the year and for the medium term;
- regular financial management reports are prepared promptly, providing relevant, reliable and up to date financial and other information, with significant variances from budget being investigated as appropriate
- all significant new initiatives, major commitments and investment projects are subject to formal authorisation procedures, through the Management Committee;
- the Management Committee receive reports from management and from the external and internal auditors to provide reasonable assurance that control procedures are in place and are being followed and that a general review of the major risks facing the Association is undertaken;
- formal procedures have been established for instituting appropriate action to correct any weaknesses identified through internal or external audit reports.

### Auditors

A resolution to re-appoint the Auditors, Alexander Sloan, Chartered Accountants, will be proposed at the Annual General Meeting.

By order of the Management Committee

MARGARET THOMSON

reares

Secretary 27 July 2010

# REPORT BY THE AUDITORS TO THE MANAGEMENT COMMITTEE OF CERNACH HOUSING ASSOCIATION LIMITED ON CORPORATE GOVERNANCE MATTERS

In addition to our audit of the Financial Statements, we have reviewed your statement on Page 4 concerning the Association's compliance with the information required by the section on Internal Financial Control within SFHA's publication "Raising Standards in Housing".

### **Basis of Opinion**

We carried out our review having regard to the requirements relating to corporate governance matters within Bulletin 2006/5 issued by the Auditing Practices Board. The Bulletin does not require us to review the effectiveness of the Association's procedures for ensuring compliance with the guidance notes, nor to investigate the appropriateness of the reasons given for non-compliance.

### **Opinion**

In our opinion the Statement on Internal Financial Control on page 4 has provided the disclosures required by the section on Internal Financial Control within SFHA's publication "Raising Standards in Housing" and is consistent with the information which came to our attention as a result of our audit work on the Financial Statements.

Through enquiry of certain members of the Management Committee and Officers of the Association, and examination of relevant documents, we have satisfied ourselves that the Management Committee's Statement on Internal Financial Control appropriately reflects the Association's compliance with the information required by the section on Internal Financial Control within SFHA's "Raising Standards in Housing".

ALEXANDER SLOAN
Chartered Accountants

GLASGOW 27 July 2010

,	INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF CERNACH HOUSING ASSOCIATION LIMITED
	We have audited the financial statements of Cernach Housing Association Limited for the year ended 31st March 2010 which comprise an income and expenditure account, balance sheet, cash flow statement and related notes. These financial statements have been prepared in accordance with the accounting policies set out therein.
	This report is made solely to the Association's members, as a body, in accordance with Section 9 of the Friendly and Industrial and Provident Societies Act 1968. Our audit work has been undertaken so that we might state to the Association's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Association and the Association's members as a body, for our audit work, for this report, or for the opinions we have formed.
	Respective Responsibilities of Management Committee and Auditors  As described in the Statement of Management Committee's Responsibilities the Association's Management Committee are responsible for the preparation of the Financial Statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).
]	Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).
	We report to you our opinion as to whether the Financial Statements give a true and fair view and are properly prepared in accordance with the Industrial and Provident Societies Act 1965 to 2002, the Housing (Scotland) Act 2001 and the Registered Social Landlords Accounting Requirements (Scotland) Order 2007. We also report to you if, in our opinion, the Management Committee's Report is consistent with the Financial Statements, if the Association has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding Management Committee's remuneration and transactions with the Association is not disclosed.
; ==	We read the Management Committee's Report and consider the implications for our report if we become aware of any apparent misstatements within it.
:	Basis of Opinion We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the Financial Statements. It also includes an assessment of the significant estimates and judgments made by the Management Committee in the preparation of the Financial Statements, and of whether the accounting policies are appropriate to the Association's circumstances, consistently applied and adequately disclosed.
!	We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the Financial Statements are free from

Opinion

In our opinion the Financial Statements:

overall adequacy of the presentation of information in the Financial Statements.

give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice of the state of the Association's affairs as at 31st March 2010 and of its income and expenditure and cash flow for the year then ended; and

material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the

have been properly prepared in accordance with the Industrial and Provident Societies Acts 1965 to 2002, the Housing (Scotland) Act 2001 and the Registered Social Landlords Accounting Requirements (Scotland) Order 2007.

In our opinion, the information given in the Management Committee's Report is consistent with the financial statements.

ALEXANDER SLOAN
Chartered Accountants
Statutory Auditors

GLASGOW

27 July 2010

# INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31st MARCH 2010

	Notes	£	2010 £	£	2009 £
TURNOVER	2.		1,257,729		1,147,587
Operating Costs	2.		(1,160,729)		(984,212)
OPERATING SURPLUS	8.		97,000		163,375
Interest Receivable and Other Income		7,588		43,515	
Interest Payable and Similar Charges	7.	(56,670)		(150,451)	
			(49,082)		(106,936)
			47,918		56,439
Tax on surplus on ordinary activities SURPLUS ON ORDINARY ACTIVITIES AFTER	9.		——————————————————————————————————————		- 
TAXATION			47,918 ====		56,439 ———

All amounts relate to continuing activities. All recognised surpluses and deficits have been included in the Income & Expenditure Account. Historical cost surpluses and deficits are identical to those shown in the accounts.

10			
Notes			2009 £
10.(a) 10.(a) 10.(a)	29,454,598 (19,129,719	)	23,805,729 (19,138,443) (1,024,457)
10.(b)			3,642,829 671,073
	16,551	55,170 1,088,142	4,313,902
•	-	1,143,312 (425,763)	
	1,196,896	i .	717,549
	11,137,236	i	5,031,451
14.	(7,008,743	·)	(3,780,403)
	4,128,493 ———	<b>i</b>	1,251,048 ———
16. 17.(a) 17.(b) 20.	1,052,986 245,784	<b>)</b>	196 1,017,048 233,804 
	10.(a) 10.(a) 10.(b) 10.(b) 12. 14 3,20  3,35 13. (2,15 	Notes £ £ £ £ £ £ £ £ £ £ £ £ £ £ £ £ £ £ £	Notes £ £ £ £  10.(a) 29,454,598 10.(a) (19,129,719) 10.(a) (1,024,457)  9,300,422 10.(b) 639,918 9,940,340  12. 146,551 3,207,567 1,088,142 3,354,118 13. (2,157,222) (425,763)  1,196,896 11,137,236  14. (7,008,743)  4,128,493  16. 207 17.(a) 1,052,986 17.(b) 245,784

The Financial Statements were approved by the Management Committee and signed on their behalf on

27 July 2010

Chairperson

MeDiell M.BE. M. M. Denald.

Secretary

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# CASH FLOW STATEMENT FOR THE YEAR ENDED 31st MARCH 2010

	Notes	£	2010 £	£	2009 £
Net Cash Inflow from Operating Activities	15.		1,799,126		350,392
Returns on Investment and Servicing of Finance Interest Received Interest Paid Net Cash (Outflow) from Investment and Servicing of Finance		7,588 (56,670)	(49,082)	43,515 (150,451) —	(106,936)
Capital Expenditure and Financial Investment Acquisition and Construction of Properties Purchase of Other Fixed Assets Social Housing Grant Received Other Grants Received Proceeds on Disposal of Properties		(26,058) (3,649) 19,349 - 7,845		(2,285,756) (2,446) 1,707,337 90,695	
Net Cash (Outflow) from Capital Expenditure and Financial Investment			(2,513)		(490,170) 
Net Cash (Outflow) / Inflow before use of Liquid Resources and Financing			1,747,531		(246,714)
Acquisitions and Disposals  Consideration paid to acquire Cernach LHO			(2,948,765)		-
Financing Loan Advances Received Loan Redemption Payments Loan Principal Repayments Share Capital Issued  Net Cash Inflow from Financing		3,506,764 (186,123) 18	3,320,659	612,755 (141,123) 12	471,644
Increase in Cash	15.		2,119,425 ———		224,930

### FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2010

### NOTES TO THE FINANCIAL STATEMENTS

### 1 PRINCIPAL ACCOUNTING POLICIES

**Basis Of Accounting** 

The Financial Statements have been prepared in accordance with applicable Accounting Standards, the Statement of Recommended Practice - Accounting by Registered Social Landlords 2008, and on the historical cost basis. They also comply with the Registered Social Landlords Accounting Requirements (Scotland) Order 2007. A summary of the more important accounting policies is set out below.

Turnover represents rental and service charge income receivable, fees receivable and revenue grants receivable.

### Retirement Benefits

The Association participates in the S.F.H.A. Defined Benefits Pension Scheme and retirement benefits to employees of the Association are funded by the contributions from all participating employers and employees in the Scheme. Payments are made in accordance with periodic calculations by consulting Actuaries and are based on pension costs applicable across the various participating Associations taken as a whole.

Valuation Of Housing Properties

Housing Properties are stated at cost, less social housing and other public grants and less accumulated depreciation. Depreciation is charged on a straight line basis over the expected economic useful lives of the properties at an annual rate of 2%. Land is not depreciated. Housing Properties are reviewed for impairment if events or circumstances indicate that the carrying value is higher than the recoverable amount.

### Depreciation And Impairment Of Other Fixed Assets

Other Fixed Assets are stated at cost less accumulated depreciation. Depreciation is charged on a straight line basis over the expected economic useful lives of the assets at the following annual rates:-

Office Premises

2%

**Furniture and Fittings** 

10-25%

The carrying value of tangible fixed assets are reviewed for impairment in periods if events or changes in circumstances indicate the carrying value may not be recoverable.

### Social Housing Grant And Other Grants In Advance/Arrears

Where developments have been financed wholly or partly by Social Housing Grant or other capital grant, the cost of those developments has been reduced by the amount of the grant receivable. The amount of the grants receivable is shown separately on the Balance Sheet.

Social Housing Grant received in respect of revenue expenditure is credited to the Income and Expenditure Account in the same period as the expenditure to which it relates.

Although Social Housing Grant is treated as a grant for accounting purposes, it may nevertheless become repayable in certain circumstances, such as the disposal of certain assets. The amount repayable would be restricted to the net proceeds of sale.

### FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2010

### NOTES TO THE FINANCIAL STATEMENTS (Continued)

### 1 PRINCIPAL ACCOUNTING POLICIES (Continued.)

### Sales Of Housing Properties

First tranche Shared Ownership disposals are credited to turnover on completion. The cost of construction of these sales is taken to operating cost. In accordance with the Statement of Recommended Practice, disposals of subsequent tranches are treated as fixed asset disposals with the gain or loss on disposal shown in the Income and Expenditure Account.

Disposals of housing property under the Right to Buy scheme are treated as a fixed asset disposal and any gain and loss on disposal accounted for in the Income and Expenditure Account.

Disposals under shared equity schemes are accounted for in the Income and Expenditure Account. The remaining equity in the property is treated as a fixed asset investment, which is matched with the grant received.

### Leases/Leased Assets

Costs in respect of operating leases are charged to the Income and Expenditure Account on a straight line basis over the lease term. Assets held under finance leases and hire purchase contracts are capitalised in the Balance Sheet and are depreciated over their useful lives.

### Works to Existing Properties

The Association capitalises major repairs expenditure where these works result in an enhancement of economic benefits by increasing the net rental stream over the life of the property.

### Capitalisation Of Development Overheads

Directly attributable development administration costs relating to development activities are capitalised in accordance with the Statement of Recommended Practice.

### **Development Interest**

Interest incurred on financing a development is capitalised up to the date of practical completion of the scheme.

### **Designated Reserves**

The Association has designated part of its reserves to meet its long term obligations.

The Cyclical Maintenance Reserve has been designated to meet future repair and maintenance obligations which are cyclical in nature. These are carried out in accordance with a planned programme of works.

The Major Repairs Reserve is based on the Association's liability to maintain housing properties in a state of repair which at least maintains their residual values in prices prevailing at the time of acquisition and construction.

### FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2010

NOTES TO THE FINANCIAL STATEMENTS (Continued)

### 1 PRINCIPAL ACCOUNTING POLICIES (Continued.)

### **Negative Goodwill**

Negative goodwill created through transfer of engagements is written off to the Income and Expenditure account as the non-cash assets acquired are depreciated or sold.

# FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2010

NOTES TO THE FINANCIAL STATEMENTS (Continued)

# 2. PARTICULARS OF TURNOVER, COST OF SALES, OPERATING COSTS AND OPERATING SURPLUS

			2	010			200	9	
			<b>.</b>	010	Operating				Operating
				Operating	Surplus /			Operating	Surplus /
		Notes	Turnover	Costs	(Deficit)		Turnover	Costs	(Deficit)
		110105	£	£	£		£	£	£
	Carlet Lattings	3.	1,128,445	902,445	226,000		1,054,759	882,257	172,502
	Social Lettings Other Activities	3. 4.	129,284	258,284	(129,000)		92,828	101,955	(9,127)
	Office Activities	٦.			· <del></del>		1 147 507	984,212	163,375
	Total		1,257,729	1,160,729 ———	97,000		1,147,587 ———	====	====
3.	PARTICULARS OF (	NCOME & EXPI	ENDITURE FROM	SOCIAL LET	General Needs	Supported	Shared	2010 Total	2009 Total
					Housing	Housing	ownership £	£	£
					£	£	L		~
	Income from Lettings		nice Charges		1,061,845	_	29,800	1,091,645	1,018,825
	Rent Receivable Net		rvice Charges		34,464	_	4,186	38,650	38,553
	Service Charges Rec	eivable						1 100 005	1.057.270
	Gross Rents Receive				1,096,309	-	33,986	1,130,295	1,057,378 2,619
	Less: Rent losses fro	om voids			1,850			1,850	
	Net Rents Receivab	le			1,094,459	-	33,986	1,128,445	1,054,759
	Revenue Grants from		rs		-	-	•	-	-
	Revenue Grants From	n Local Authoritie	es and Other Agend	cies					
	Total Income From S	Social Letting			1,094,459		33,986	1,128,445	1,054,759
	Expenditure on Soci	al I ettino Activiti	es						
	Service Costs	e, coming , tour			34,464	-	4,186	38,650	38,553
	Management and ma	intenance admin	istration costs		445,305	-	13,805	459,110	455,066
	Reactive Maintenance				115,618	-	-	115,618	155,048
	Bad Debts - Rents ar		es		10,762	-	•	10,762	8,265
	Planned and Cyclical			oirs	193,918	-	-	193,918	153,816
	Depreciation of Socia				76,683	-	7,704	84,387	71,509 ———
	Operating Costs of S	Social Letting			876,750	<u> </u>	25,695	902,445	882,257
	Operating Surplus o	n Social Letting	Activities		217,709		8,291	226,000	172,502
	20	09			167,134	<u>.</u>	5,368		

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2010

NOTES TO THE FINANCIAL STATEMENTS (Continued)

# 4. PARTICULARS OF TURNOVER, OPERATING COSTS AND OPERATING SURPLUS OR DEFICIT FROM OTHER ACTIVITIES

	Grants							Operating	Operating
	From	Other	Supporting			Operating	Operating	Surplus	Surplus
	Scottish	Revenue	People	Other	Total	Costs	Costs	/ (Deficit)	/ (Deficit)
	Ministers	Grants	Income	Income	Turnover	Bad Debts	Other	2010	2009
	ы	ш	ધ	બ	ધા	W	ы	ш	ы
Wider Role Activities	38,974	•	•	8.000	46.974	4,090	59,958	(17.074)	(13,955)
Factoring		,	,	2,785	2,785	•	2,785	1	367
Seedcorn	56,350	•	,	•	56,350	1	164,659	(108.309)	4.461
LHO	•	22,683	•	•	22.683	1	23,165	(482)	•
Other Income	•	•	1	492	492	•	3,627	(3,135)	•
Total From Other Activities	95,324	22,683	'	11.277	129,284	4,090	254,194	(129,000)	(9,127)
2009	49.732	22.007	.	21,089	92.828	366	101,589	(9,127)	

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2010		
NOTES TO THE FINANCIAL STATEMENTS (Continued)		
5. OFFICERS' EMOLUMENTS		
The Officers are defined in s74 of the Industrial and Provident Societies A		2009
1965 as the members of the Management Committee, managers or servants the Association.	of £	£
Aggregate Emoluments payable to Officers with Emoluments greater the £60,000 (excluding Pension Contributions)	65,524	62,321
Pension contributions made on behalf on Officers with emoluments greater than £60,000	9,180	9,023
Emoluments payable to Chief Executive (excluding pension contributions)	65,524	62,321 ——
The number of Officers, including the highest paid Officer, who received emocontributions) over £60,000 was in the following ranges:-	luments (excludinç	j pension
£60,001 to £70,000	Number 1	Number 1

### 6. EMPLOYEE INFORMATION

	2010	2009
	No.	No.
The average monthly number of full time equivalent persons employed during the year was	8	_9
The average total number of Employees employed during the year was	8	9
Staff Costs were:	£	£
Wages and Salaries	249,733	245,556
Social Security Costs	20,394	19,159
Other Pension Costs	29,598	30,962
Temporary, Agency and Seconded Staff	18,630	24,237
	318,355	319,914

### FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2010

NOTES TO THE FINANCIAL STATEMENTS (Continued)

### 7. INTEREST PAYABLE

	2010 £	2009 £
On Bank Loans & Overdrafts	56,670	150,451
On Other Loans		
	56,670	150,451
Less: Interest Capitalised		
	56,670	150,451

Interest incurred in the development period of housing properties which has been written off to the income and expenditure account amounted to £0 (2009 £0).

### 8. SURPLUS ON ORDINARY ACTIVITIES BEFORE TAXATION

	2010	2009
Surplus on Ordinary Activities before Taxation is stated after charging:-	£	£
Depreciation - Tangible Owned Fixed Assets	121,078	107,907
Auditors' Remuneration - Audit Services	6,000	5,520
- Other Services	1,000	_
	==	

### 9. TAX ON SURPLUS ON ORDINARY ACTIVITIES

The Association is a Registered Scottish Charity and is not liable to United Kingdom Corporation Tax on its charitable activities.

### FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2010

NOTES TO THE FINANCIAL STATEMENTS (Continued)

### 10. TANGIBLE FIXED ASSETS

a) Housing Properties	Housing Properties Held for Letting £	Housing Properties In course of Construction £	Completed Shared Ownership Properties £	Total £
COST				
As at 1st April 2009	22,917,370	-	1,539,560	24,456,930
Additions	26,058		-	26,058 5 745 000
Acquisition at Fair Value	4,858,000	887,000	(37,802)	5,745,000 (37,802)
Disposals	-	_	(37,602)	(37,002)
Schemes Completed				
As at 31st March 2010	27,801,428	887,000	1,501,758	30,190,186
DEPRECIATION			<del></del>	
As at 1st April 2009	594,009	-	57,192	651,201
Charge for Year	76,683	-	9,591	86,274
Disposals	-	-	(1,887)	(1,887)
As at 31st March 2010	670,692	<u>-</u>	64,896	735,588
SOCIAL HOUSING GRANT				
As at 1st April 2009	18,201,447	-	936,996	19,138,443
Additions	19,349	-	-	19,349
Disposals	-	-	(28,073)	(28,073)
Schemes Completed	<u> </u>			
As at 31st March 2010	18,220,796		908,923	19,129,719
OTHER CAPITAL GRANTS				
As at 1st April 2009	1,024,457	-	-	1,024,457
Additions	-	-	-	-
Disposals	-	-	-	-
Schemes Completed	-			
As at 31st March 2010	1,024,457		-	1,024,457
NET BOOK VALUE	<del></del> -	<del></del>	<del></del>	
As at 31st March 2010	7,885,483	887,000	527,939	9,300,422
As at 31st March 2009	3,097,457	<del></del>	<del></del> 545,372	3,642,829
AS at 3 15t Match 2009	=======================================			

Additions to housing properties includes capitalised development administration costs of £1,754 (2009 - £5,853) and capitalised major repair costs to existing properties of £0 (2009 £0)

All land and housing properties are freehold.

### FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2010

### NOTES TO THE FINANCIAL STATEMENTS (Continued)

### 10. TANGIBLE FIXED ASSETS (Continued)

b) Other Tangible Assets	Office Premises £	Furniture & Equipment £	Total £
COST			
As at 1st April 2009	611,829	392,680	1,004,509
Additions	-	3,649	3,649
Eliminated on Disposals			
As at 31st March 2010	611,829	396,329	1,008,158
GRANTS RECEIVED			
As at 1st April 2009	11,661	88,067	99,728
Received in year	-	-	-
Repaid on Disposal			
As at 31st March 2010	11,661	88,067	99,728
AGGREGATE DEPRECIATION			
As at 1st April 2009	35,058	198,650	233,708
Charge for year	11,643	23,161	34,804
Eliminated on disposal	• •	· -	-
As at 31st March 2010	46,701	221,811	268,512
NET BOOK VALUE			
As at 31st March 2010	553,467	86,451	639,918
As at 31st March 2009	565,110	105,963	67 <u>1,073</u>
44 CADITAL COMMITMENTO			
11, CAPITAL COMMITMENTS			
		2010	2009
		£	£
Capital Expenditure that has been contracted for but has	not been provided		
for in the Financial Statements		-	-

The above commitments will be financed by a mixture of public grant, private finance and the Association's own resources.

### FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2010

NOTES TO THE FINANCIAL STATEMENTS (Continued)

### 12. DEBTORS

	2010 £	2009 £
Arrears of Rent & Service Charges Less: Provision for Doubtful Debts	105,453 (52,508)	47,702 (43,081)
Less. Provision for Doublid Debts	52,945	4,621
Other Debtors	93,606	50,549
	146,551 ———	55,170
3. CREDITORS: Amounts falling due within one year		
	2010	2000

### ; 13

£
32,200
19,569
7,801
30,226
15,967
25,763

At the balance sheet date there were pension contributions outstanding of £0 (2009 £0)

### 14. CREDITORS: Amounts falling due after more than one year

	2010 £	2009 £
Housing Loans	7,008,743	3,780,403
Housing Loans are secured by specific charges on the Association's housing properties and are repayable at varying rates of interest in instalments, due as follows:-		
Within one year	254,500	162,200
Between one and two years	265,000	170,500
Between two and five years	858,000	562,500
In five years or more	5,885,743	3,047,403
	7,263,243	3,942,603
Less: Amount shown in Current Liabilities	254,500	162,200
	7,008,743	3,780,403

### FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2010

### NOTES TO THE FINANCIAL STATEMENTS (Continued)

### 15. CASH FLOW STATEMENT

Reconciliation of operating surplus to net cash inflow from operating activities			2010 £	2009 £
Operating Surplus Depreciation Change in properties developed for resale			97,000 121,078 -	163,375 107,907 13,750
Change in Debtors Change in Creditors Share Capital Written Off			(58,100) 1,639,155 (7)	25,060 40,308 (8)
Net Cash Inflow from Operating Activities			1,799,126	350,392
Reconciliation of net cash flow to movement in net debt	2010 £	£	2009 £	£
Increase in Cash Cash flow from change in debt	2,119,425 (3,320,640)		224,930 (471,632)	
Movement in net debt during year Net debt at 1st April 2009		(1,201,215) (2,854,461)		(246,702) (2,607,759)
Net debt at 31st March 2010		(4,055,676)		(2,854,461)
Analysis of changes in net debt	At 01.04.09 £			At 31.03.10 £
Cash at bank and in hand Bank Overdrafts	1,088,142	2,119,425		3,207,567 -
Debt: Due within one year		(92,300)		3,207,567 (254,500)
Due after more than one year	(3,780,403)	(3,228,340)		(7,008,743)
Net Debt	(2,854,461)	(1,2 <u>01,215)</u>		(4,055,676)

### FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2010

NOTES TO THE FINANCIAL STATEMENTS (Continued)

### 16. SHARE CAPITAL

Shares of £1 each Issued and Fully Paid	£
At 1st April 2009	196
Issued in year	18
Cancelled in year	(7)
At 31st March 2010	207

Each member of the Association holds one share of £1 in the Association. These shares carry no rights to dividend or distributions on a winding up. When a shareholder ceases to be a member, that person's share is cancelled and the amount paid thereon becomes the property of the Association. Each member has a right to vote at members' meetings.

### 17. RESERVES

(a) Designated Reserves	Cyclical Maintenance £	Major Repairs £	Total £
At 1st April 2009	125,000	892,048	1,017,048
Transfer to / (from) Revenue Reserves	-	35,938	35,938
At 31st March 2010	125,000	927,986	1,052,986
(b) Revenue Reserves			Total £
At 1st April 2009			233,804
Surplus for the Year			47,918
Transfer (to) / from Designated Reserves			(35,938)
At 31st March 2010			245,784

### 18. HOUSING STOCK

The number of units of accommodation in management	2010	2009
at the year end was:-	No.	No.
General Needs - New Build	291	291
- Rehabilitation	460	40
Shared Ownership	20	21
	771	352

### FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2010

NOTES TO THE FINANCIAL STATEMENTS (Continued)

### 19. RELATED PARTY TRANSACTIONS

Members of the Management Committee are related parties of the Association as defined by Financial Reporting Standard 8.

The related party relationships of the members of the Management Committee is summarised as follows:

- 3 members are tenants of the Association
- 2 members are factored owners

Those members that are tenants of the Association have tenancies that are on the Association's normal tenancy terms and they cannot use their positions to their advantage.

Governing Body Members cannot use their position to their advantage. Any transactions between the Association and any entity with which a Governing Body Member has a connection with is made at arm's length and is under normal commercial terms.

### 20. NEGATIVE GOODWILL

	2010 f
Balance as at 1 April 2009 Arising from Second Stage Transfer in the year Release during the year	2,829,516 -
As at 31 March 2010	2,829,516

### FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2010

NOTES TO THE FINANCIAL STATEMENTS (Continued)

### 21. SECOND STAGE TRANSFER

On 29th March 2010 the Association acquired housing assets and the related rent arrears from Glasgow Housing Association Limited as part of a Second Stage Transfer. The Association acquired 446 housing units that were managed by Cernach LHO. The identifiable assets and liabilities have been incorporated in the balance sheet of the Association at their fair value on acquistion.

### **Analysis of Acquistion**

	Book Value	Adjustment to Fair Value	Fair Value
	£	£	£
Housing Properties	2,915,484 a)	2,829,516	5,745,000
Debtors - Rent Arrears	33,281	-	33,281
	2,948,765	2,829,516	5,778,281
Consideration - at fair value			2,948,765
Negative Goodwill Arising on Acquisition			2,829,516

### Adjustments

 a) Housing Property has been recognised at its fair value, being its value using the EUV-SH basis at acquistion

### FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2010

NOTES TO THE FINANCIAL STATEMENTS (Continued)

### 22. RETIREMENT BENEFIT OBLIGATIONS

### General

Cernach Housing Association Limited participates in the SFHA Pension Scheme.

The SFHA Pension Scheme is a multi-employer defined benefit scheme. The Scheme is funded and is contracted out of the state scheme

The Scheme offers three benefit structures to employers, namely:

- Final salary with a 1/60th accrual rate.
- Career average revalued earnings with a 1/60th accrual rate
- · Career average revalued earnings with a 1/70th accrual rate

An employer can elect to operate different benefit structures for their active members (as at the first day of April in any given year) and their new entrants. An employer can only operate one open benefit structure at any one time. An open benefit structure is one which new entrants are able to join.

Cernach Housing Association Limited has elected to operate the final salary with a 1/60th accrual rate benefit structure for active members as at 31 March 2008 and the final salary with a 1/60th accrual rate benefit structure for new entrants from 1 April 2008.

The Trustee commissions an actuarial valuation of the Scheme every 3 years. The main purpose of the valuation is to determine the financial position of the Scheme in order to determine the level of future contributions required so that the Scheme can meet its pension obligations as they fall due.

The actuarial valuation assesses whether the Scheme's assets at the valuation date are likely to be sufficient to pay the pension benefits accrued by members as at the valuation date. Asset values are calculated by reference to market levels. Accrued pension benefits are valued by discounting expected future benefit payments using a discount rate calculated by reference to the expected future investment returns.

During the accounting period Cernach Housing Association Limited paid contributions at the rate of 15.4% of pensionable salaries. Member contributions were 7.7%.

As at the balance sheet date there were 6 active members of the Scheme employed by Cernach Housing Association Limited. The annual pensionable payroll in respect of these members was £192,195. Cernach Housing Association Limited continues to offer membership of the Scheme to its employees.

It is not possible in the normal course of events to identify the share of underlying assets and liabilities belonging to individual participating employers. SFHA is a multi-employer scheme where the scheme assets are co-mingled for investment purposes, benefits are paid from the total scheme assets, and the contribution rate for all employers is set by reference to the overall financial position of the scheme rather than by reference to individual employer experience. Accordingly, due to the nature of the Plan, the accounting charge for the period under FRS17 represents the employer contribution payable.

The last formal valuation of the Scheme was performed as at 30 September 2006 by a professionally qualified actuary using the Projected Unit Credit method. The market value of the Scheme's assets at the valuation date was £268m. The valuation revealed a shortfall of assets compared with the value of liabilities of £54m (equivalent to a past service funding level of 83.4%).

### FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2010

NOTES TO THE FINANCIAL STATEMENTS (Continued)

### 22. RETIREMENT BENEFIT OBLIGATIONS (Continued)

The Scheme Actuary has prepared an Actuarial Report that provides an approximate update on the funding position of the Scheme as at 30 September 2008. Such a report is required by legislation for years in which a full actuarial valuation is not carried out. The funding update revealed a decrease in the assets of the Scheme to £265 million and indicated an increase in the shortfall of assets compared to liabilities to approximately £149 million, equivalent to a past service funding level of 63.9%. Annual funding updates of the SFHA Pension Scheme are carried out using approximate actuarial techniques rather than member by member calculations, and will therefore not produce the same results as a full actuarial valuation. However they will provide a good indication of the financial progress of the scheme since the last full valuation.

Since the contribution rates payable to the Scheme have been determined by reference to the last full actuarial valuation the following notes relate to the formal actuarial valuation as at 30 September 2006.

# Financial Assumptions

The financial assumptions underlying the valuation as at 30 September 2006 were as follows:

	% p.a.
- Investment return pre-retirement	7.2
- Investment return post-retirement	4.9
- Rate of Salary increases	4.6
- Rate of pension increases:  pension accrued pre 6 April 2005 pension accrued from 6 April 2005 (for leavers before 1 October 1993 pension increases are 5.0%)	2.6 2.25
- Rate of price inflation	2.6

The valuation was carried out using the PA92C2025 short cohort mortality table for non-pensioners and PA92C2013 short cohort mortality table for pensioners. The table below illustrates the assumed life expectancy in years for pension scheme members at age 65 using these mortality assumptions:

	Males	Females
	Assumed life expectancy in years at age 65	Assumed life expectancy in years at age 65
Non-pensioners	21.6	24.4
Pensioners	20.7	23.6

### FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2010

NOTES TO THE FINANCIAL STATEMENTS (Continued)

### 22. RETIREMENT BENEFIT OBLIGATIONS (Continued)

### Valuation Results

The long-term joint contribution rates required from employers and members to meet the cost of future benefit accrual were assessed as:

Benefit Structure	Long-term joint contribution rate (% of pensionable
Final salary - 60ths	17.8
Career average 60ths	14.6
Career average 70ths	12.6

If an actuarial valuation reveals a shortfall of assets compared to liabilities the Trustee must prepare a recovery plan setting out the steps to be taken to make up the shortfall.

Following consideration of the results of the valuation it was agreed that the shortfall of £54m would be dealt with by the payment of additional contributions of 5.3% of pensionable salaries per annum with effect from 1 April 2008. It is the Scheme policy that the joint contribution rate payable is split between employers and members in the ratio 2:1. Accordingly the joint contribution rates from 1 April 2008 for each of the benefit structures will be:

Joint contribution rate (% of pensionable salaries)
23.1% comprising employer contributions
of 15.4% and member contributions of 7.7%
19.9% comprising employer contributions of 13.3% and member contributions of 6.6%
or 13.3% and member contributions of 6.6%
17.9% comprising employer contributions of 11.9% and member contributions of 6.0%

### FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2010

NOTES TO THE FINANCIAL STATEMENTS (Continued)

### 22. RETIREMENT BENEFIT OBLIGATIONS (Continued)

A small number of employers that have closed the Scheme to new entrants are required to pay an additional employer contribution loading of 3.5% to reflect the higher costs of a closed arrangement.

If the valuation assumptions are borne out in practice, this pattern of contributions should be sufficient to eliminate the past service deficit, on an on-going funding basis, by 31 March 2020.

A copy of the recovery plan, setting out the level of deficit contributions payable and the period for which they will be payable, must be sent to the Pensions Regulator. The Regulator has the power under Part 3 of the Pensions Act 2004 to issue scheme funding directions where it believes that the actuarial valuation assumptions and/or recovery plan are inappropriate. For example the Regulator could require that the Trustee strengthens the actuarial assumptions (which would increase the scheme liabilities and hence impact on the recovery plan) or impose a schedule of contributions on the Scheme (which would effectively amend the terms of the recovery plan). The Regulator has reviewed the recovery plan for the SFHA Pension Scheme and confirmed that, in respect of the September 2006 actuarial valuation, it does not propose to issue any scheme funding directions under Part 3 of the Pensions Act 2004.

The current triennial valuation, as at 30 September 2009, is being undertaken by a professionally qualified actuary. The provisional results of this valuation were issued by the SFHA Pension Scheme in May 2010. These figures show that the deficit on the scheme has increased from £53.6million to £160million. The funding level of liabilities, based on these figures, would be 64.8% (2006 - 83.4%).

As a result of this valuation the total contribution rate must increase on average by 7% of pensionable earnings for all existing benefit options structures from April 2011.

As a result of Pension Scheme legislation there is a potential debt on the employer that could be levied by the Trustee of the Scheme. The debt is due in the event of the employer ceasing to participate in the Scheme or the Scheme winding up.

The debt for the Scheme as a whole is calculated by comparing the liabilities for the Scheme (calculated on a buyout basis i.e. the cost of securing benefits by purchasing annuity policies from an insurer, plus an allowance for expenses) with the assets of the Scheme. If the liabilities exceed assets there is a buy-out debt.

The leaving employer's share of the buy-out debt is the proportion of the Scheme's liability attributable to employment with the leaving employer compared to the total amount of the Scheme's liabilities (relating to employment with all the currently participating employers). The leaving employer's debt therefore includes a share of any "orphan" liabilities in respect of previously participating employers. The amount of the debt therefore depends on many factors including total Scheme liabilities, Scheme investment performance, the liabilities in respect of current and former employees of the employer, financial conditions at the time of the cessation event and the insurance buy-out market. The amounts of debt can therefore be volatile over time.