### ARDENGLEN HOUSING ASSOCIATION LIMITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2012

Registered Housing Association No. HCB 219

Financial Services Authority No. 2339R(S)

Charity No. SC032542

BAKER TILLY UK AUDIT LLP Chartered Accountants

Glasgow

### FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2012

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### **Registration Particulars:**

Financial Services Authority	Industrial and Provident Societies Act 1965 Registered Number 2339R(S)
Scottish Housing Regulator	Housing (Scotland) Act 2001 Registered Number HCB219
Charity No.	Charities and Trustee Investment Act (Scotland) 2005 Scottish Charity Number SC032542

### Professional Advisors

Auditors	Bankers	Solicitors
Baker Tilly UK Audit LLP	Bank of Scotland	TC Young
Breckenridge House	82 Main Street	7 West George Street
274 Sauchiehall Street	Rutherglen	Glasgow
GLASGOW	Glasgow	G2 1BA
G2 3EH	G73 2HZ	

### REPORT OF COMMITTEE OF MANAGEMENT

### 31 MARCH 2012

The Committee of Management present their report and audited financial statements for the year ended 31 March 2012.

Principal activity

The principal activity of the Association is the provision of housing for let at rents affordable to the client groups for whom it intends to provide.

### **Business Review**

Following the implementation of the Statement of Recommended Practice – Accounting by registered social housing providers – Update 2010 (SORP 2010), the Association has implemented component accounting. As a result of the changes brought about by the SORP 2010 and the detailed guidance of the Technical Notes, the Association has adopted a new accounting policy, which has resulted in a prior period adjustment. The 2011 comparative figures have been restated. This is further explained on page 3 of the Committee of Management and in Note 22 to the financial statements.

The Association recognise we are operating in challenging times, both for the business and for our tenants and other customers.

The Governments Welfare Reform proposals represent a clear and significant financial risk and the Association is working to mitigate the serious negative outcomes which may result. This includes a further review of the Association's long term Business Planning assumptions and analysis of the risk associated with a more demanding financial and cash flow environment, following the removal in 2013 of the direct payment of Housing Benefit.

As discussed last year, the political, financial and business environment for the Housing Association sector in Scotland has changed profoundly. National austerity measures will continue to affect our ability to meet increased demand for social housing and there is little doubt that the worst has yet to come in relation to the value for money agenda and further efficiency savings.

On a positive note, the Association has taken advantage of a positive procurement climate to bring forward improvement works associated with meeting the Scottish Housing Quality Standard (SHQS). The outcome of this additional investment is that all the Association's stock now meets the SHQS, three years ahead of the 2015 Scottish Government deadline.

The Association continued to actively expand our role as a "Community Anchor" organisation through the development of the Maureen Cope Community Hall which is being used to deliver a host of community services and activities. We also continue to be engaged in wider activities to tackle areas such as fuel poverty and the development of social enterprises.

Whether we like it or not, we remain under pressure to do more with less, to be more efficient, to eliminate waste. We can either choose to do this through the traditional methods of simple cost cutting or making service "tweaks", or alternatively embrace a more radical long term agenda and have a complete rethink of our housing systems and how we deliver services.

We therefore welcome the new Scottish Housing Regulators direct focus on customer services. Good service will always result in lower costs. We will therefore continue to look at what matters most to our customers and rather than simply looking at "costs" in isolation, will instead spotlight attention on the cause of costs. It involves taking a fresh look through the eyes of our customer's at our services as a system and design policies and procedures to deliver that system in the most efficient way.

### REPORT OF COMMITTEE OF MANAGEMENT

31 MARCH 2012 (Continued)

Simply put, we cannot expect to keep doing the same things that were done last year and the year before that, but expect different results!

### **Future Developments**

The changed grant regime will make it extremely difficult for the Association to consider future developments based on the traditional methods of procuring or funding new housing.

The Association however, still has at least one development opportunity within our area and will continue to examine innovative methods of delivering at least some new housing over the coming years.

### Surplus for the year and transfers

The results for the year are shown in the Income and Expenditure Account on page 10.

Transfer to designed reserves:	£	£
Cyclical maintenance reserve	. <del></del>	
Major repairs reserve	593,447	
FairSpace reserve	4,294	597,741
Transfer to revenue reserve	<del>, , , , , , , , , , , , , , , , , , , </del>	199,247
		796,988

### REPORT OF COMMITTEE OF MANAGEMENT

### 31 MARCH 2012 (Continued)

### Members of Committee of Management

The members of the Committee of Management of the Association during the year to 31 March 2012 were as follows:

Maureen Cope MBE

(Chairperson)

Sharon McElwaine

Sheena Cadden

(Secretary)

Bobby Mitchell

Isa Brier Carol Mitchell (Vice Chairperson) (Treasurer) Don Cope

Maureen Coyle

Sandy Stone Frank Young

Liz McKenzie

Jacqueline Brown

Ann Marie Docherty

Angela McHugh (co-optee)

### Component Accounting

Ardenglen has adopted Component Accounting into its financial statements this year in compliance with the SORP 2010. Major Components (Note 1) of our buildings are identified and depreciated over specific economic life spans. Their replacement is then capitalised in the accounts as they occur. There are resulting prior year adjustments shown to the relevant notes to the accounts and detailed in Note 22.

### **Credit Payment Policy**

The Association's policy concerning the payment of its trade creditors complies with the Confederation of British Industry guidelines. The average payment period is thirty days.

### Treasury Management

The Association has an active treasury management function, which operates in accordance with the Treasury Management Policy approved by the Committee of Management. In this way the Association manages its borrowing arrangements to ensure that it is always in a position to meet its financial obligations as they fall due, whilst minimising excess cash and liquid resources held.

The Association, as a matter of policy, does not enter into transactions of a speculative nature. At 31 March 2012, the Association has a mix of fixed and variable rate finance, which it considers appropriate at this time.

### **Quality and Integrity of Personnel**

The integrity and competence of personnel are ensured through high recruitment standards and subsequent training courses. High quality personnel are seen as an essential part of the control environment and the ethical standards expected are communicated through the Director.

### Employee Involvement and Health & Safety

The Association encourages employee involvement in all major initiatives.

### Maintenance policies

The Association seeks to maintain its properties to the highest standard. To this end, programmes of cyclical repairs are carried out in the medium term to deal with the gradual and predictable deterioration of building components. It is expected that the cost of all these repairs would be charged to the Income and Expenditure account.

### REPORT OF COMMITTEE OF MANAGEMENT

### 31 MARCH 2012 (Continued)

In addition, the Association has a long-term programme of major repairs to cover for works which have become necessary since the original development was completed, including works required by subsequent legislative changes. This includes replacement or repairs to features of the properties, which have come to the end of their economic lives. In line with the SORP 2010, replacements to building components (as identified in Note 1) are capitalised in the accounts as they occur. All other major repairs are charged to the Income and Expenditure account.

### **Budgetary Process**

Each year the Committee of Management approves the annual budget and rolling three-year strategic plan. Key risk areas are identified. Performance is monitored and relevant action taken throughout the year through quarterly reporting to the Committee of variances from the budget, updated forecasts for the year together with information on the key risk areas. Approval procedures are in place in respect of major areas of risk such as major contract tenders, expenditure and treasury management.

### Rental income

The Association's Rent Policy is a points system based on the size, type and facilities of the accommodation. The policy ensures that the rent structure is easy to administer and covers the wide variations within the Association's properties. The points value is reviewed annually to ensure that the rents cover the required costs. This policy follows the generally accepted practice/principles of the Housing Movement.

### Disabled employees

Applications for employment by disabled persons are given full and fair consideration for all vacancies in accordance with their particular aptitudes and abilities. In the event of employees becoming disabled, every effort is made to retrain them in order that their employment with the Association may continue. It is the policy of the Association that training, career development and promotion opportunities should be available to all employees.

### Information for auditors

As far as the Committee members are aware there is no relevant audit information of which the auditors are unaware and the Committee members have taken all the steps they ought to have taken to make themselves aware of any relevant audit information and to ensure that the auditors are aware of any such information.

### Auditors

Baker Tilly UK Audit LLP have indicated their willingness to continue acting as auditor to the Association.

### Going Concern

The Committee of Management has reviewed the results for this year and has also reviewed the projections for the next five years. It, therefore, has a reasonable expectation that the Association has adequate resources to continue in operational existence for the foreseeable future. For this reason, the going concern basis has been adopted in these financial statements.

On behalf of the Committee of Management

Date: 7/8/12

Name: 1. Attitute

### STATEMENT OF COMMITTEE RESPONSIBILITIES

The Committee is responsible for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to Industrial and Provident Societies requires the Committee to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Association for that period. In preparing these financial statements the Committee are required to:

- select suitable accounting policies and apply them consistently;
- Observe the methods and principles in the RSL SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Association will continue in business.

The Management Committee confirm that the financial statements comply with the requirements.

The Management Committee are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Association and to enable them to ensure that the financial statements comply with the Industrial and Provident Societies Act 1965 to 2002, the Housing (Scotland) Act 2001 and the Registered Social Landlords Requirements (Scotland) Order 2007. They are also responsible for safeguarding the assets of the Association and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

As far as the Management Committee members are aware there is no relevant audit information of which the auditors are unaware and the Management Committee members have taken all the steps they ought to have taken to make themselves aware of any relevant audit information and to ensure that the auditors are aware of any such information.

### COMMITTEE OF MANAGEMENT'S STATEMENT ON INTERNAL FINANCIAL CONTROL

### 31 MARCH 2012

The Committee of Management acknowledge their ultimate responsibility for ensuring that the Association has in place a system of controls that is appropriate to the various business environments in which it operates. These controls are designed to give reasonable assurance with respect to:

- the reliability of financial information used within the Association or for publication
- the maintenance of proper accounting records; and
- the safeguarding of assets (against unauthorised use or disposition).

It is the Committee of Management's responsibility to establish and maintain systems of internal financial control. Such systems can only provide reasonable and not absolute assurance against material financial misstatement or loss. Key elements include ensuring that:

- formal policies and procedures are in place, including the documentation of key systems and rules relating to the delegation of authorities, which allow the monitoring of controls and restrict the unauthorised use of the Association's assets.
- experienced and suitably qualified staff take responsibility for important business functions; annual appraisal procedures have been established to maintain standards of performance.
- forecasts and budgets are prepared regularly which allow the Committee of Management and staff to
  monitor the key business risks and financial objectives, and progress towards financial plans set for the
  year and the medium term; regular management accounts are prepared promptly, providing relevant,
  reliable and up-to-date financial and other information and significant variances from budgets are
  investigated as appropriate.
- all significant new initiatives, major commitments and investment projects are subject to formal authorisation procedures, through relevant sub-committees comprising Committee of Management members and others.
- the Committee of Management review reports from management, from directors, staff and from the internal and external auditors to provide reasonable assurance that control procedures are in place and are being followed. This includes a general review of the major risks facing the Association.
- formal procedures have been established for instituting appropriate action to correct weaknesses identified from the above reports.

### COMMITTEE OF MANAGEMENT'S STATEMENT ON INTERNAL FINANCIAL CONTROL

### 31 MARCH 2012

The Committee of Management have reviewed the effectiveness of the system of internal financial control in existence in the Association for the year ended 31 March 2012 and until the below date. No weaknesses were found in internal financial controls which resulted in material losses, contingencies, or uncertainties which require disclosure in the financial statements or in the auditors' report on the financial statements.

By order of the Committee of Management

Name: A. Amutall

Date: 7/8/12

### AUDITORS' REPORT ON CORPORATE GOVERNANCE MATTERS

### **Corporate Governance**

In addition to our audit of the financial statements, we have reviewed the Committee of Management's statement on pages 6 and 7 concerning the Association's compliance with the information required by the section on Internal Financial Control within SFHA's publication "Raising Standards in Housing".

### **Basis of Opinion**

We carried out our review having regard to Bulletin 2009/4 issued by the Auditing Practices Board. The Bulletin does not require us to review the effectiveness of the Association's procedures for ensuring compliance with the guidance notes, nor to investigate the appropriateness of the reasons given for non-compliance.

### **Opinion**

In our opinion the Statement on Internal Financial Control on pages 6 and 7 has provided the disclosures required by the section on Internal Financial Control within SFHA's publication "Raising Standards in Housing" and is consistent with the information which came to our attention as a result of our audit work on the financial statements.

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Baker Tilly UK Audit LLP
Statutory Auditor
Breckenridge House
274 Sauchiehall Street
Glasgow
G2 3EH

Date: S. August 2012

### INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF

### ARDENGLEN HOUSING ASSOCIATION LIMITED

We have audited the financial statements of Ardenglen Housing Association Limited for the year ended 31 March 2012 on pages 10 to 30. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the Association's members as a body, in accordance with section 9 of the Friendly and Industrial and Provident Societies Act 1968. Our audit work has been undertaken so that we might state to the Association's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Association and the Association's members as a body, for our audit work, for this report, or for the opinions we have formed.

### Respective responsibilities of the Committee and auditor

As explained more fully in the Committee's Responsibilities Statement set out on page 5, the Committee are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

### Scope of the audit of the financial statements

A description of the scope of an audit of financial statements is provided on the APB's website at www.frc.org.uk/apb/scope/private.cfm.

### **Opinion on financial statements**

In our opinion the financial statements:

- give a true and fair view of the state of the Association's affairs as at 31 March 2012 and of its income and expenditure for the year then ended; and
- have been prepared in accordance with the requirements of the Industrial and Provident Societies Acts 1965 to 2002, Schedule 7 of the Housing (Scotland) Act 2001 and the Registered Social Landlords Accounting Requirements (Scotland) Order 2007.

### Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Industrial and Provident Societies Acts 1965 to 2002 requires us to report to you if, in our opinion:

- a satisfactory system of control over transactions has not been maintained; or
- the Association has not kept proper accounting records; or
- the financial statements are not in agreement with the books of account of the Association; or
- we have not received all the information and explanations we require for our audit.

BAKER TILLY ŬK AUDIT LLP

Baker Tuly UK Andel LAP

Statutory Auditor

Breckenridge House

274 Sauchiehall Street

**GLASGOW** 

G2 3EH

Date:

8 August 2012

### **INCOME & EXPENDITURE ACCOUNT**

### FOR THE YEAR ENDED 31 MARCH 2012

	Notes	2012	2011 As restated
		£	£
Turnover	2	3,296,404	2,948,521
Less: Operating Costs	2	(2,293,740)	(2,072,574)
Operating Surplus	2	1,002,664	875,947
Profit on sale of Fixed Asset Interest receivable and other income Interest payable and other charges	4	3,774 25,661 (235,111)	39,741 (261,475)
Surplus on ordinary activities before tax		796,988	654,213
Taxation on surplus on ordinary activities	5	(a. 4. f)	<u>~</u>
Surplus for the year	6	796,988	654,213

The results for the year relate wholly to continuing activities.

There are no recognised gains or losses for the period and in the previous period other than the surplus reported above.

### STATEMENT OF TOTAL RECOGNISED SURPLUSES AND DEFICITS FOR THE YEAR ENDING 31 MARCH 2012

	2012 £	2011 As restated £
Surplus for the year	796,988	654,213
Prior period adjustment (Note 22)	576,599	-
Total surpluses and deficits recognised since last reporting period	1,373,587	654,213

### **BALANCE SHEET**

### **AS AT 31 MARCH 2012**

	Notes		2012	2011
Tangible Fixed Assets		£	£	As restated £
Tangible Fixed Assets				
Housing properties	_			
- gross cost less depreciation Less: Housing Association Grant	7 7		49,402,013 (38,960,021)	48,640,002 (38,965,207)
Desc. Housing Historian Grant	,		10,441,992	9,674,795
			10,441,992	9,074,793
Other Assets	7		446,417	469,837
			10,888,409	10,144,632
Investments	19		1_	1_
			10,888,410	10,144,633
Current Assets				
Debtors	8	334,571		1,782,176
Cash at hand and in bank		2,135,897		2,247,007
		2,470,468		4,029,183
Current Liabilities				
Creditors due within one year	9	(1,163,021)		(2,418,974)
Net current assets			1,307,447	1,610,209
			12,195,857	11,754,842
Creditors due after one year	10		(6,965,435)	(7,321,450)
Net Assets			5,230,422	4,433,392
Capital and Reserves				
Share capital	13		369	328
Designated reserves Revenue reserve	6 6		3,420,605 1,809,448	2,822,864 1,610,201
222.22.40	U	-		
		-	5,230,422	4,433,393

The financial statements on pages 10 to 30 were approved by the Committee of Management and authorised for issue on \_\_\_\_\_\_ and signed on their behalf by

Secretary: Sheema backlin.

Member: Matthett

Member: 4Brej

### CASH FLOW STATEMENT

### YEAR TO 31 MARCH 2012

	Notes			
		2012	2012	2011 As restated
		£	£	£
Net cash inflow from operating activities	14		48,348	3,927,486
Returns on investments and servicing of finance				
Interest received Interest paid	3	25,661 (235,111)	(209,450)	39,741 (261,475) (221,734)
Capital expenditure and financial investments				
Cash paid for construction and purchases Housing association grant received Proceeds of disposal Purchase of other fixed assets	-	(1,154,179) 1,569,039 21,381 (31,269)		(4,477,447) 1,462,851 8,737 (32,659)
Net cash inflow/(outflow) from investing activities			404,972	(3,038,518)
Net cash inflow before financing			243,870	667,234
Financing Loan principal repayments Increase in share capital Net cash inflow from financing	y. <b>-</b>	(355,048) 68	(354,980)	(334,818) 100 (334,718)
(Decrease)/Increase in cash and cash equivalents			(111,110)	332,516

Further details are given in note 14.

### NOTES TO THE FINANCIAL STATEMENTS

### **AS AT 31 MARCH 2012**

### 1. Principal accounting policies

### a) Basis of Accounting

The Association is incorporated under the Industrial and Provident Societies Act 1965 and is registered with the Financial Services Authority. The accounts have been prepared under the historical cost convention, and in compliance with The Registered Social Landlords Accounting Requirements (Scotland) Order 2007 and The Statement of Recommended Practice (SORP), "Accounting by Registered Social Housing Providers Update 2010" and applicable Accounting Standards.

### b) Turnover

Turnover represents rental income receivable from tenants, development administration and other income.

### c) Housing Association Grants

Housing Association Grants (HAG) are made by the grant awarding body and are utilised to reduce the amount of mortgage loans in respect of an approved scheme to the amount which it is estimated can be serviced by the net annual income of the scheme.

HAG is repayable under certain circumstances, primarily following the sale of property, but will normally be restricted to net proceeds of sale.

### d) Fixed Assets - Housing Land and Buildings

Housing land and buildings are stated at cost. The development cost of housing properties funded with HAG includes the following: -

- i. Cost of acquiring land and buildings
- ii. Development expenditure
- iii. Interest charged on the loans during the development period of the Scheme
- iv. Development costs are capitalised to the extent that they are attributable to specific schemes, where such costs are not felt to be excessive.

### e) Depreciation

### i. Housing Land and Buildings

Housing Properties are stated at cost, less social housing and other public grants and less accumulated depreciation. Depreciation is charged on a straight line basis over the expected economic useful lives of each major component that makes up the housing property as follows:

Land	Not depreciated
Structure	Over 60 years
Bathroom	Over 30 years
Kitchen	Over 20 years
Boiler	Over 15 years
Window	Over 50 years

### ii. Other Fixed Assets

Depreciation is charged by equal annual instalments at rates estimated to write off costs less any residual value over their expected useful lives.

### NOTES TO THE FINANCIAL STATEMENTS

### **AS AT 31 MARCH 2012**

### 1. Principal accounting policies (Contd.)

The following rates have been used: -

Office Equipment

25% per annum

Computers

25% per annum

Office Premises

3.33% per annum

### f) Sale of Housing Properties

Properties are disposed of under the appropriate legislation and guidance. All costs and grants relating to the share of property sold are removed from the financial statements at the date of sale, except for first tranche sales. Any grants received that cannot be repaid from the proceeds of sale are abated and the grants removed from the financial statements.

First tranche Shared Ownership disposals are credited to turnover on completion, the cost of construction of these sales is taken to operating costs. Disposals of subsequent tranches are treated as fixed asset disposals with the gain or loss on disposal taken to the income and expenditure account, in accordance with the Statement of Recommended Practice.

### g) Designated Reserves

### i) Cyclical Maintenance Reserve

This reserve is based on the Association's liability to maintain housing properties in accordance with a planned programme of works. The reserve represents amounts set aside in respect of future costs and will be released to the Income and Expenditure Account as required.

### ii) Major Repairs Reserve

This reserve is based on the Association's liability to maintain housing properties in a state of repair, which at least maintains their residual value in prices prevailing at the time of acquisition and construction. Provision is made for such future repair expenditure and the actual cost of repairs is charged to this reserve.

### ii) Fairspace Reserve

This reserve represents the equivalent of the annual charge to the subsidiary for the interest on the loan to them and capital repaid, and is being set aside for the replacement of the extension at a future date.

### h) Pensions

The Association participates in the centralised SHPS Defined Benefit Pension Scheme and retirement benefits to employees of the Association are funded by the contributions from all participating employers and employees in the Scheme. Payments are made in accordance with periodic calculations by consulting Actuaries and are based on pension costs applicable across the various participating Associations taken as a whole.

### i) Value added tax

The Association is VAT registered. However, a large proportion of the income, namely rents, is exempt for VAT purposes and therefore gives rise to a partial exemption calculation. Expenditure as a result is shown inclusive of VAT.

### NOTES TO THE FINANCIAL STATEMENTS

### **AS AT 31 MARCH 2012**

### 1 Principal accounting policies (Contd.)

### j) Consolidation

The Association and its subsidiary undertaking comprise a group. The FSA has granted exemption from preparing group accounts. The financial statements represent the results of the Association and not of the group.

### k) Improvements

In previous years, improvements are capitalised where these result in an enhancement of the economic benefits of the property. Such enhancement can occur if the improvements result in:-

- an increase in rental income, or
- a material reduction in future maintenance costs, or
- a significant extension to the life of the property.

Works to existing properties, which fail to meet the above criteria, are charged to the Income and Expenditure account.

The adoption of Component Accounting during the year represents a change in accounting policy. Previously the major components of the Association's housing properties were deemed to be land and buildings. The major components are now deemed to be Land, Structure, Roofs, Windows, Kitchens, Bathrooms and Central Heating. Each component has a substantially different economic life and is depreciated over this individual life. Depreciation rates are shown in Note 1(e)(i). The new accounting policy is compliant with the SORP 2010.

### l) Impairment of fixed assets

Reviews for impairment of housing properties are carried out on an annual basis and any impairment in an income-generating unit is recognised by a charge to the income and expenditure account. Impairment is recognised where the carrying value of an income-generating unit exceeds the higher of its net realisable value or its value in use. Value in use represents the net present value of expected future cash flows from these units.

Impairment of assets would be recognised in the Income and Expenditure account.

### NOTES TO THE FINANCIAL STATEMENTS

### AS AT 31 MARCH 2012 (Continued)

### 2. Particulars of turnover, operating costs and operating surplus or deficit

	Note	Turnover £	Operating Costs £	Operating Surplus £	Operating Surplus As restated 2011
Social lettings	3a	3,135,275	(2,140,490)	994,785	895,924
Other activities	3b	161,129	(153,250)	7,879	(19,977)
Total	-	3,296,404	(2,293,740)	1,002,664	875,947
2011 as restated	_	2,948,521	(2,072,574)	875,947	

### NOTES TO THE FINANCIAL STATEMENTS

### AS AT 31 MARCH 2012 (Continued)

### 3a.Particulars of turnover, operating costs and operating surplus from social letting activities

	General Needs Housing £	Shared Ownership £	Supported Housing £	2012 Total £	2011 Total £
Rent receivable net of identifiable service charges Service charges	3,117,350	22,976	-	3,140,326	2,874,013
Gross income from rents and service charges	3,117,350	22,976	-	3,140,326	2,874,013
Less: Rent loss from voids	(4,861)	(190)	-	(5,051)	(9,430)
Net income from rents and service charges	3,112,489	22,786	-	3,135,275	2,864,583
Grants from Scottish Ministers Grants from Glasgow CC			-	-	*
Total turnover from social letting activities	3,112,489	22,786		3,135,275	2,864,583
Management and maintenance administration costs Service costs Planned and cyclical maintenance	915,355	6,045	 	921,400	916,153
including major repairs costs Reactive maintenance costs Bad debts – rents and service charges Depreciation of social housing	534,155 342,964 21,952 315,160	- - 4,859		534,155 342,964 21,952 320,019	410,188 324,254 56,826 261,238
Total Expenditure on Lettings	2,129,586	10,904		2,140,490	1,968,659
Operating Surplus on Letting Activities	982,903	11,882		994,785	895,924
2011 as restated	885,204	10,720	-	895,924	

The amount of service charges receivable on housing accommodation not eligible for Housing Benefit was £nil (2011-£nil).

## NOTES TO THE FINANCIAL STATEMENTS

### Year ended 31 March 2012 (Continued)

# 3b. Particulars of turnover, operating costs and operating surplus from other activities

	Grants from Scottish Ministers	Other revenue grants	Supporting people income	Other	Total Turnover	Operating costs – bad debts	Other operating costs	Operating surplus or (deficit)	Operating surplus or (deficit) for previous period of account
	ч	43	£	£	4	4	4	4	ĊĮ.
Seedcom	1			1	1	•	1	r.	•
Wider action/wider role	Ĩ	ı			ī	•	75,285	(75,285)	(27,958)
Tenant participation	ı	1	ľ	î	ì	•	7,287	(7,287)	(26,411)
Factoring	ī	I		1,470	1,470	i	1,364	106	226
Development and construction of property									
activities	1	1		ľ	•	ï	ī	ï	
Support activities	ī	1	<b>1</b>	3,654	3,654	,	4,154	(200)	<b>T</b> .
Care activities	٠	1	5	Ü	Î	ř	ť	ı	ı
Agency/management services for registered social landlords	ı	•	į	1	Î	ĵ	i.	9	ı
Other agency/management services	í	•	ľ	18,909	18,909	ı	18,030	879	4,445
Developments for sale to registered social							*		00000000000000000000000000000000000000
landlords	•	1		1	ī	t	ı		i
Developments and improvements for sale to non									
registered social landlords	Ĭ	1	•	j	i	ì	3	1	•
Other activities	1	•	t	137,096	137,096	•	47,130	996'68	29,721
Total from other activities				161,129	161,129	•	153,250	7,879	(19,977)
				6			2		
2011		1	1	83,938	83,938		(103,915)	(19,977)	

Included within other activities is other rental income of £59,081 and the release of retentions and housing benefit received of £70,434.

### NOTES TO THE FINANCIAL STATEMENTS

### AS AT 31 MARCH 2012 (Continued)

### 4. Interest payable

interest payable	2012	2011
	£	£
Interest paid in period	240,964	291,043
Less: interest capitalised	(5,853)	(29,568)
*	235,111	261,475

### 5. Taxation

The Association was granted charitable status with effect from 30 November 2001, and no tax arises on its charitable activities.

### 6. Reserves

### (a) Designated reserves

	At 31 March 2011 £	Transfer from Revenue Reserve	At 31 March 2012 £
Cyclical maintenance reserve Major repairs reserve Fairspace reserve	350,000 2,433,646 39,218	593,447 4,294	350,000 3,027,093 43,512
	2,822,864	597,741	3,420,605

No restrictions are placed upon these reserves, but the Committee have designated their use for specific purposes.

### (b) Revenue reserve

	2012 £	As restated 2011
		£
At 1 April 2011 as originally reported	1,033,602	1,315,865
Prior Year Adjustment (Note 22)	576,599	<b>=</b> 6
At 1 April 2011 as restated	1,610,201	1,315,865
Surplus for year	796,988	654,213
Transfer (to) designated reserves	(593,447)	(355,583)
Transfer (to) Fairspace reserves	(4,294)	(4,294)
Closing balance at 31 March 2012	1,809,448	1,610,201

### NOTES TO THE FINANCIAL STATEMENTS

### AS AT 31 MARCH 2012 (Continued)

### 7. Tangible Fixed Assets

	Housing	Housing	Completed		Furniture	
	properties held for	properties in course of	Shared ownership	Office	fittings &	
	letting	construction	properties	premises	Equipment	Total
Cost	£	£	£	£	£	£
At 1 April 2011	48,601,305	40,619	693,155	641,055	288,670	50,264,804
Prior Period						1.006.216
Adjustment (Note 22)	1,006,216	- 40.610	- (02.155	- C41 055	200 670	1,006,216 51,271,020
As restated	49,607,521	40,619	693,155	641,055	288,670	A (2)
Additions during year	1,127,597	14,210	12,372	16,021	15,248	1,185,448
Disposals	(77,678)	=	-			(77,678)
At 31 March 2012	50,657,440	54,829	705,527	657,076	303,918	52,378,790
Housing Association Grant						
At 1 April 2011	38,382,716	39,449	502,715	-	<del></del> 3	38,924,880
Prior Period Adjustment (Note 22)	40,327	-	_		_	40,327
As restated	38,423,043	39,449	502,715	-	) <b>-</b>	38,965,207
Additions during year	99,356		100 to 10	-	-	99,356
Repaid and abated						721 210
during year	(54,543)		-	3-3	50,000	(54,543)
Transfers	(50,000)		Silver Design - Crossing House	-	50,000	-
At 31 March 2012	38,417,856	39,449	502,715	-	50,000	39,010,020
Depreciation						1 551 001
At 1 April 2011	1,277,893	-	34,110	225,747	234,141	1,771,891
Prior Period Adjustment (Note 22)	389,290	<del>-</del>	_	-	-	389,290
As restated	1,667,183	-	34,110	225,747	234,141	2,161,181
Provided during year	315,160	-	4,859	21,941	(17,252)	324,708
Disposals in year	(5,528)	-	-	-	-	(5,528)
At 31 March 2012	1,976,815	3.5	38,969	247,688	216,889	2,480,361
Net book value						
As at 31 March 2012	10,262,769	15,380	163,843	409,388	37,029	10,888,409
As at 31 March 2011 as restated	9,517,295	1,170	156,330	415,308	54,529	10,144,632

### NOTES TO THE FINANCIAL STATEMENTS

### AS AT 31 MARCH 2012 (Continued)

### 7. Tangible Fixed Assets (contd)

Development administration costs capitalised amounts to £15,398 (2011 - £24,983) for which Housing Association grants amounting to £1,709 (2011 - £1,855) were received in the year. Clerk of Works administration costs capitalised amounts to £2,066 (2011 - £22,239) for which Housing Association grants amounting to £nil (2011 - £nil) were received in the year. Interest capitalised in the year amounted to £5,853 (2011 - £29,568). None of the Association's land or property is held under a lease.

8.	Debtors	2012	2011
	Amounts falling due within one year:	£	£
	Gross Rent arrears	142,989	163,187
	Less: bad debt provision	(70,508)	(83,266)
	restantante di dictionale antici di co. ♣ rom di cultura	72,481	79,921
	Development funding receivable	50,526	1,508,850
	Prepayments and accrued income	31,139	53,943
	Balance owed by group company	56,072	56,416
	Other debtors	124,353	83,046
	44.4	1. The state of th	
		334,571	1,782,176

The level of technical arrears contained within the gross rent arrears total was £28,819 (2011 - £25,732). Included within amounts owed by group company is £27,189 (2011 - £42,259) which is due greater than one year.

9.	Creditors due within one year	2012	2011
	Transitive developments in the control of the contr	£	£
	Bank loans and overdrafts (note 10)	300,569	1,829,538
	Trade creditors	516,385	94,240
	Other creditors – development	129,065	117,706
	Other creditors	147,487	251,308
	Taxation and social security	12,586	=
	Accruals and deferred income	38,910	100,396
	Rents in advance	18,019	25,786
		1,163,021	2,418,974

### NOTES TO THE FINANCIAL STATEMENTS

### AS AT 31 MARCH 2012 (Continued)

10.	Creditors due outwith one year	2012	2011
	Loans	£ 6,965,435	7,321,450
	Loans are secured by specific charges on the Association's properties interest ranging from $0.45\%$ to $7.52\%$ ( $2011-0.95\%$ to $7.5\%$ ) in insta	es and are repayab Ilments due as follo	ole at rates of ows:
	In one year or less Between one and two years Between two and five years In five years or more Less: Included in current liabilities	300,569 302,911 951,773 5,710,751 7,266,004 (300,569) 6,965,435	299,602 297,869 931,016 6,092,565 7,621,052 (299,602) 7,321,450
11.	Employees	2012 £	2011 £
	Staff costs during year	£	£
	Wages and salaries Social security costs Other pension costs Temporary, agency and seconded staff	538,999 42,367 83,139 18,720	511,710 41,369 58,712 19,350
	-	683,225	631,141
	The average full time equivalent number of persons employed by the Association during the year were as follows:	No	No
	Administration and maintenance	18	17
	The Directors are defined as the members of the Management Coother person reporting directly to the Directors or the Management emoluments including pension contributions exceed £60,000 per year	ement Committee	whose total
		£	£
	Aggregate Emoluments payable to Directors (1 Employee) (including pension contributions and benefits in kind)	65,309	66,695
	Emoluments payable to Highest Paid Director (excluding pension contributions)	59,624	57,836
	The Association's pension contributions for the Director in the year £8,859).	ar amounted to £	5,685 (2011 -

£60,000 were as follows:

There was one director (2011 - Nil) whose emoluments, including pension contributions, were over

### NOTES TO THE FINANCIAL STATEMENTS

### AS AT 31 MARCH 2012 (Continued)

	•	-		/ 11
1	L .	Emp	loyees	(contd)

	£60,000 to £65,000 £65,001 to £70,000 £70,001 to £75,000	2012 No 1	2011 No - 1
	Total expenses reimbursed insofar as not chargeable to UK Income Tax	£	£
	Committee of Management	1,759	1,684
	No members of the Committee of Management received any emoluto the Association.	ments in respect	of their services
12.	Auditors' Remuneration	2012 £	2011 £
	The remuneration of the auditors (including expenses and excluding VAT for the year)	10,424	8,893
	Remuneration of the auditors in respect of services other than those of auditors of Baker Tilly UK Audit LLP	1,514	
	(including expenses and excluding VAT for the year)	11,938	8,893
13.	Share Capital	2012 £	2011 £
	Shares of £1 fully paid and issued at 1 April Shares issued during year Shares withdrawn	328 68 (27)	245 100 (17)
	Shares issued at 31 March	369	328

Each member of the Association holds one share of £1 in the Association. These shares carry no rights to dividend or distributions on a winding up. When a shareholder ceases to be a member, that person's share is cancelled and the amount paid thereon becomes the property of the Association. Each member has a right to vote at members' meetings.

### NOTES TO THE FINANCIAL STATEMENTS

### AS AT 31 MARCH 2012

14.	Notes	to the Cash Flow Statemen	(Continu nt	ied)	2012	2011 As restated £
	(a)	Reconciliation of surplu operating activities	s to net cash i	nflow from	£	<b>.</b>
		Surplus for year Net interest payable			796,988 209,450	654,213 221,734
		Operating surplus for the payable	year excluding into	erest and tax	1,006,438	875,947
		Depreciation Profit on sale of other Fixe Shares cancelled (Increase) / Decrease in deb (Decrease)/Increase in crea	otors		324,708 (3,774) (27) (10,719) (1,268,278)	309,078 (17) 1,022,462 1,720,016
		Net cash inflow from ope	rating activities		48,348	3,927,486
	(b)	Reconciliation of net cash	flow to movement	in net debt		
		(Decrease)/Increase in cas Loan repayments	h for the year		(111,110) 355,048	332,516 334,818
		Change in net debt Net debt as at 1 April 2011			243,938 (5,374,045)	667,334 (6,041,379)
		Net debt as at 31 March 20	012		(5,130,107)	(5,374,045)
	(c)	Analysis of changes in net	debt			
			As at 1 April 2011	Cash Flow	Other Changes	As at 31 March 2012
		Cash at bank and in hand Debt due within one year Debt due after one year	£ 2,247,007 (299,602) (7,321,450)	£ (111,110) 355,048	£ (356,015) 356,015	£ 2,135,897 (300,569) (6,965,435)
			(5,374,045)	243,938	-	(5,130,107)

### NOTES TO THE FINANCIAL STATEMENTS

### AS AT 31 MARCH 2012 (Continued)

### 15. Pension Fund General

Ardenglen Housing Association Limited participates in the SHPS Pension Scheme (the "Scheme"). The Scheme is funded and is contracted out of the State Pension scheme.

It is not possible in the normal course of events to identify the share of underlying assets and liabilities belonging to an individual participating employer as the Scheme is a multi-employer arrangement where the assets are co-mingled for investment purposes, benefits are paid from the total Scheme assets, and the contribution rate for all employers is set by reference to the overall financial position of the Scheme rather than by reference to individual employer experience. Accordingly, due to the nature of the Scheme, the accounting charge for the period under FRS17 represents the employer contribution payable. The Trustee commissions an actuarial valuation of the Scheme every three years. The main purpose of the valuation is to determine the financial position of the Scheme in order to determine the level of future contributions required so that the Scheme can meet its pension obligations as they fall due.

The last formal valuation of the Scheme was performed at 30 September 2009 by a professionally qualified actuary using the Projected Unit Credit method. The market value of the Scheme's assets as at the valuation date was £295 million. The valuation showed a shortfall of assets compared to liabilities of £160 million, equivalent to a past service funding level of 64.8%.

The Scheme Actuary has prepared an Actuarial Report that provides an approximate update on the funding position of the Scheme as at 30 September 2011. Such a report is required by legislation for years in which a full actuarial valuation is not carried out. The funding update revealed an increase in the assets of the Scheme to £341 million and indicated an increase in the shortfall of assets compared to liabilities to approximately £207 million, equivalent to a past service funding level of 62.2%.

Following a change in legislation in September 2005 there is a potential debt on the employer that could be levied by the Trustee of the Scheme. The debt is due in the event of the employer ceasing to participate in the Scheme or the Scheme winding up.

The debt for the Scheme as a whole is calculated by comparing the liabilities for the Scheme (calculated on a buy-out basis i.e. the cost of securing benefits by purchasing annuity policies from an insurer, plus an allowance for expenses) with the assets of the Scheme. If the liabilities exceed assets there is a buy-out debt.

The leaving employer's share of the buy-out debt is the proportion of the Scheme's liability attributable to employment with the leaving employer compared to the total amount of the Scheme's liabilities (relating to employment with all the employers). The leaving employer's debt therefore includes a share of any 'orphan' liabilities in respect of previously participating employers. The amount of the debt therefore depends on many factors including total Scheme liabilities, Scheme investment performance, the liabilities in respect of current and former employees of the employer, financial conditions at the time of the cessation event and the insurance buy-out market. The amounts of debt can therefore be volatile over time.

Ardenglen Housing Association Limited has been notified by The Pensions Trust of the estimated employer debt on withdrawal from the SHPS Scheme based on the financial position of the Scheme as at 30 September 2011. As of this date the estimated employer debt for Ardenglen Housing Association Limited was £2,984,887.

### NOTES TO THE FINANCIAL STATEMENTS

### AS AT 31 MARCH 2012 (Continued)

### 15. Pension Fund General (continued)

The Scheme offers five benefit structures to employers, namely:

- Final salary with a 1/60<sup>th</sup> accrual rate.
- Career average revalued earnings with a 1/60<sup>th</sup> accrual rate.
- Career average revalued earnings with a 1/70<sup>th</sup> accrual rate.
- Career average revalued earnings with a 1/80<sup>th</sup> accrual rate.
- Career average revalued earnings with a 1/120<sup>th</sup> accrual rate, contracted in.

An employer can elect to operate different benefit structures for their active members (as at the first day of April in any given year) and their new entrants. An employer can only operate one open benefit structure at any one time. An open benefit structure is one which new entrants are able to join.

Ardenglen Housing Association Limited has elected to operate the final salary with a 1/60<sup>th</sup> accrual rate

Benefit option for active members as at 1 April 2011 and the same benefits

During the accounting period Ardenglen Housing Association Limited paid contributions at the rate of 9.6% of pensionable salaries. Member contributions were 9.6%.

As at the balance sheet date there were 16 active members of the Scheme employed by Ardenglen Housing Association Limited. The annual pensionable payroll in respect of these members was £492,239.

Ardenglen Housing Association Limited continues to offer membership of the Scheme to its employees

The key valuation assumptions used to determine the assets and liabilities of the Scottish Housing Associations' Pension Scheme are:

2009 Valuation Assumptions	% p.a.	
Investment return pre retirement	7.4	
Investment return post retirement – Non pensioners	4.6	
Investment return post retirement - Pensioners	4.8	
Rate of salary increases 4.5		
Rate of pension increases		
- Pension accrued pre 6 April 2005 in excess of GMP	2.9	
- Pension accrued post 6 April 2005		
(for leavers before 1 October 1993 pension increases are 5.0%)	2.2	
Rate of price inflation 3.0		

### NOTES TO THE FINANCIAL STATEMENTS

### AS AT 31 MARCH 2012 (Continued)

Mortality Ta	bles
Non-	SAPS (S1PA) All Pensioners Year of Birth Long Cohort with 1% p.a.
pensioners	minimum improvement
Pensioners	SAPS (S1PA) All Pensioners Year of Birth Long Cohort with 1% p.a.
	Minimum improvement

Contribution Rates for Future Service (payable from 1 April 2011)	% p.a.
Final salary 1/60ths	19.2
Career average revalued earnings 1/60ths	17.1
Career average revalued earnings 1/70ths	14.9
Career average revalued earnings 1/80ths	13.2
Career average revalued earnings 1/120ths	9.4
	10.4
Additional rate for deficit contributions*	10.4

(\*expressed in nominal pound terms (for each employer) increasing each 1 April in line with the rate of salary increases assumption. Earnings as at 30 September 2009 are used as the reference point for calculation the additional contributions).

Ardenglen Housing Association has been notified by the Pension Trust of the Scottish Housing Association Pension Scheme (SHAPS) that past service deficit contributions payable for the year to 31 March 2013 is £43,573.

16.	Capital Commitments	2012 £	2011 £
	Expenditure authorised by the Committee of Management contracted less certified	15,648	117,706
	Capital commitments will be fully funded by private finance.		
17.	Housing Stock	2012	2011
	The number of units in Management at 31 March was as follows:		
		No	No
	New build	406	407
	Rehabilitation – leased	1	1
	Rehabilitation	256	256
	Shared ownership	13	13
	Mortgage to rent	6	4
	SST	291	291
		973	972

### NOTES TO THE FINANCIAL STATEMENTS

### AS AT 31 MARCH 2012 (Continued)

### 18. Related Parties

Various members of the Management Committee are tenants of the Association. The transactions with the Association are all done on standard terms, as applicable to all tenants.

### 19. Subsidiary Company

The Association has a subsidiary company Ardenglen Developments Limited. This company is intended to handle the activities that the Association cannot undertake due to its charitable status. The company is a company limited by shares with one hundred ordinary shares of which one £1 share has been issued to Ardenglen Housing Association, and is registered in Scotland. The company's activity in the year to 31 March 2011 related to the construction of and renting out of office space adjacent to the Association's own offices.

During the year ending 31 March 2012, a rent charge of £19,596 (2011: 19,596) was paid by Ardenglen Housing Association Limited to Ardenglen Developments Limited, the company's subsidiary company for the rental of office space.

Ardenglen Housing Association Limited charged a management fee of £600 (2011: 600) to Ardenglen Developments Limited in the year for the provision of administration services.

As at 31 March 2012, Ardenglen Housing Association had a loan due from its subsidiary company which totalled £42,259 (2011: £56,414). Repayments totalling £14,157 were made in the year. The loan accrues interest at 6.75% for which £3,639 (2011: £4,494) was charged in the year.

Amounts due to Ardenglen Housing Association Limited at the year-end totaled £13,813 (2011: £nil) and amounts from Ardenglen Housing Association Limited to Ardenglen Developments Limited totalled £1,200 (2011: £1,200).

### 20. Housing Association Grant

Housing Association Grant allocated to components (as detailed in Note 1 (e) (i)) that have subsequently been replaced by the Association are recognised in the Income and Expenditure account, with the cost of the replacement and any additional funding for this replacement being capitalised. The recycled grant recognised in the Income and Expenditure account at 31 March 2012 was £53,551 (2011: £53,551).

### NOTES TO THE FINANCIAL STATEMENTS

### AS AT 31 MARCH 2012 (Continued)

### 21. Reconciliation of Funds

	2012 £	2011 as restated £
At 1 April 2011 as originally reported	3,856,794	3,779,097
Prior Year Adjustment (note 22)	576,599	9 8-
At 1 April 2011 as restated	4,433,393	3,779,097
Surplus for year	796,988	654,213
New Shares Issued	68	100
Shares Cancelled	(27)	(17)
Net Change in Funds	797,029	654,296
At 31 March 2012	5,230,422	4,433,393

### 22. Prior Period Adjustment- Component Accounting

Following the implementation of the Statement of Recommended Practice – Accounting by registered social housing providers – Update 2010 (SORP 2010), the Association has implemented component accounting. As a result of the changes brought about by the SORP 2010 and the detailed guidance of the Technical Notes, the Association has adopted a new accounting policy, which has resulted in a prior period adjustment.

The principle of component accounting is to account separately for each major component of a property asset with substantially different useful economic lives, and to depreciate them over their useful economic life. This has resulted in major works expenditure written off in prior years being capitalised, and an additional depreciation charge being recognised. In total this has led to an adjustment as at 31 March 2010 of an increase of fixed assets of £396,496. This is represented by £59,673 and an increase in accumulated depreciation of £307,581.

£
744,404
(40,327)
(307,581)
396,496

### NOTES TO THE FINANCIAL STATEMENTS

### AS AT 31 MARCH 2012 (Continued)

The effect of this change on the comparative year's figures of 2011 has been to:

Increase depreciation charge Decrease major works charged against income	£ (81,709) <u>261,812</u>
Increase in the surplus for the year	180,103
The total effect upon the balance sheet has been to:	
Increase fixed asset cost Increase fixed asset HAG Increase fixed asset depreciation	1,006,216 (40,327) ( <u>389,290</u> )
Net movement in the balance sheet - increase	<u>576,599</u>