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# **Annual Report and Accounts**

for the year ended 31st March 2011

**ANCHO Limited** 

Financial Services Authority 2559 R (S)

Communities Scotland Registration No. 306

Charity Reference SC036082

# ANCHO Financial Review

#### Summary

These financial results cover the Organisation's ninth year of operations.

The Organisation made a surplus in the year of £504,697 (£25,507 surplus in 2010). spent £480,875 was on planned maintenance (all programmed work was carried out under budget) bringing the total spend on our Investment Programme to almost £6.2 million and is in line with the long term business plan and commitments made to tenants.

1 property was sold under Right To Buy Legislation and 2 properties were acquired under the Mortgage to Rent Scheme.

#### **Turnover**

Turnover of £2.516 million relates mainly to the income from the letting of properties at affordable rents. A new rent setting policy was implemented, making our rents more equitable and fair. Some increases will be phased in over 3 years with around third of properties seeing no increase this year

#### Property Services

During the year 42 properties received new doors, 33 received new windows, 114 properties received new gas central heating systems. 165 properties received new smoke alarms. Work carried out in Kilwinning, Castlepark and Dreghorn.

#### **Owner Services**

The Organisation provides a factoring service to around 250 owners in the area. The Organisation also has a responsibility to maintain the open spaces surrounding its properties in Irvine and has made some progress towards resolving the issues

#### Wider Role Activities

The Community Link Project now employs 2 f/t staff and 4 sessional staff. This year we totalling received grants for the project. £86,068 Youth groups are run 5 evenings per week for young people aged between 8 - 16 vears. We continued to provide a job club / debt advice service in the Woodwynd Community hall in Kilwinning twice weekly. Over 70 young people are registered in our 12+ youth group and 62 children are registered in the 8 - 11 age group. Funding is provided by Lottery, North The Big Ayrshire Council. **BBC** Children in Need and Scottish Government. We now employ 3 f/t mobile caretakers to carry community caretaking services and provided training places for people through Future Jobs Fund and CEIS.

Treasury Management At 31 March 2011 £4.95 million (65%) of borrowings were subject to fixed rates of interest in excess of 1 year. Variable rates averaged at around 2.1% making savings of around £12,000 per month.

#### REPORT OF BOARD OF MANAGEMENT

The Board of Management presents their eighth Annual Report together with the Audited Accounts for the period ended 31 March 2011..

The Organisation is registered as a non-profit making organisation under the Industrial and Provident Societies Act 1965 No. 2559 R (S). The Organisation is constituted under its Rule Book. The Organisation is a registered Scottish Charity with the charity number SC036082.

#### Principal activity

The principal activity of the Organisation is the provision of social housing:

- To meet the housing needs and potentially the wider social and investment needs of current and future residents of North Ayrshire;
- to provide a high quality housing service and product to all Organisation tenants and customers;
- to develop and build new houses for rent or sale to meet defined housing need in North Ayrshire;
- to develop the Organisation's activities to ensure the future viability of the stock.

#### **Business review**

A review of the Organisation's performance during the year is contained in the Financial Review on page 1.

#### Surplus for the year and transfers

The results for the year are shown in the Income and Expenditure Account on page 13. The financial statements incorporate ANCHO Ltd's share of the Strathclyde Pension Fund which results in the inclusion of a liability of  $\pounds(92,000)$  in the Balance Sheet and an actuarial gain of £254,000 within the Statement of Total Recognised Gains and Losses.

#### Fixed assets

Changes in fixed assets in the year are set out in note 6 of the financial statements.

#### Members of Board of Management

The Members of the Board of the Organisation during the year were as follows:

At 31st March 2011

Resigned During The Year

(Chairperson)	Jackie Browne	Sam Walker
(Vice-Chair)	John Rodgers	John Bateman
(Member)	Stuart Young	James Sommerville
(Member)	Helen Malcolmson	
(Member)	John Hillis	
(Member)	Lynne Wilson	
(Member)	Ian Ross	
(Member)	Sonya Campbell	
(Member)	Lisa McColm	
(Member)	Thomas Long	
(Member)	Patricia McPhee	
(Member)	Janice Murray	

Roy Aitken

#### **Executive Officers**

(Member)

The senior staff of the Organisation at 31 March 2011 were as follows:

(Director)	Elaine Gibson
(Assistant Director)	Liz Docherty
(Housing Co-ordinator)	Keith Henderson
(Maintenance Co-ordinator)	Paul Andrews

#### **Management Board and Executive Officers**

The members of the Management Board and the Executive Officers are listed above.

Each member of the Management Board holds one fully paid share of £1 in the Organisation. The Executive Officers hold no interest in the Organisation's share capital and, although not having the legal status of Directors, they act as Executives within the authority delegated by the Management Board.

The members of the Management Board are also Trustees of the Charity. Members of the Management Board are appointed by the members at the Organisation's Annual General Meeting.

Registered Office	Solicitors
Sovereign House Academy Road	T C Young 7 West George Street
Irvine	Glasgow
KA12 8RL	G2 1BA

#### **External Auditors**

#### Bankers

Armstrongs

Royal Bank of Scotland

**Statutory Auditors** 

West of Scotland Corporate Office

Victoria Chambers

Floor 3, Kirkstane House

142 West Nile Street

139 St. Vincent Street

Glasgow

Glasgow

G1 2RO

G2 5JF

#### **Future developments**

The Organisation will continue with its policy of improving the scope and quality of housing within its area of activity working with its existing and new partners.

#### **Charitable Donations and Community Involvement**

The Organisation opened the Community Link Project in February 2007 and a second office /drop in centre in December 2007. The Centre acts as an information and advice Centre for a range of services and runs weekly youth groups. During the year ANCHO received £86,068 in grants to fund the project.

#### **Creditor Payment Policy**

The Organisation's policy concerning the payment of its trade creditors complies with the Confederation of British Industry guidelines.

#### **Internal Audit**

The last Internal Audit on Rent Arrears was carried out in January 2010 by North Glasgow Housing Association. A peer assessment approach by an 'A' graded association was deemed to be the most effective way of providing this service. Next year the following areas will be covered:

Repairs Procedures Anti-Social Behaviour

#### **Related Party Transactions**

The following members of the Board of Management are tenants:

Janice Murray

Thomas Long

Their tenancies are on the Organisation's normal tenancy terms and they cannot use this position to their advantage.

#### **Employee Involvement and Health & Safety**

The Organisation encourages employee involvement in all major initiatives. It shall hold an annual review day for staff and the Board of Management to agree corporate objectives and plans. A health and safety sub-committee meets regularly.

#### Statement as to Disclosure of Information to Auditors

So far as the Board are aware, there is no relevant audit information (as defined by Section 234ZA of the Companies Act 1985) which the organisation's auditors are unaware, and each Board member has taken all the steps that he or she ought to have taken as a Board member in order to make himself or herself aware of any relevant audit information and to establish that the organisation's auditors are aware of that information.

#### **Auditors**

A resolution to re-appoint Armstrongs will be proposed at the Annual General Meeting.

On behalf of the Board of Management

Sonya Campbell

Secretary

Date: 26<sup>th</sup> May 2011

#### STATEMENT OF BOARD OF MANAGEMENT RESPONSIBILITIES

The Industrial and Provident Societies Act 1965 to 2002 require the Board of Management to prepare Financial Statements for each financial year which give a true and fair view of the state of affairs of the Organisation and of the surplus or deficit of the Organisation for that period. In preparing those Financial Statements, the Board of Management is required to:-:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the Financial Statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Organisation will continue in business;
- prepare a statement on Internal Financial Control.

The Board of Management is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Organisation and to enable them to ensure that the Financial Statements comply with the Industrial and Provident Societies Act 1965 to 2002, the Housing (Scotland) Act 2001 and the Registered Social Landlords (Accounting Requirements) (Scotland) Order 2007. They are also responsible for safeguarding the assets of the Organisation and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. It is also responsible for ensuring the Organisation's suppliers are paid promptly.

The Board of Management must in determining how amounts are presented within items in the profit and loss account and balance sheet, have regard to the substance of the reported transaction or arrangement, in accordance with generally accepted accounting principles and practice.

In so far as the Board of Management are aware:

- There is no relevant audit information (information needed by the Housing Organisation's auditors in connection with preparing their report) of which the company's auditors are unaware, and
- The Board of Management have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the Housing Organisation's auditors are aware of that information.

#### BOARD STATEMENT OF INTERNAL FINANCIAL CONTROLS

The Board of Management acknowledge their ultimate responsibility for ensuring that the Organisation has in place a system of controls that is appropriate to the various business environments in which it operates. These controls are designed to give reasonable assurance with respect to:

- the reliability of financial information used within the Organisation or for publication;
- that transactions are properly authorised and recorded;
- the maintenance of proper accounting records; and
- the safeguarding of assets (against unauthorised use or disposition).

It is the Board of Management's responsibility to establish and maintain systems of internal financial control. Such systems can only provide reasonable and not absolute assurance against material financial misstatement or loss. The key elements of the systems of financial control are as follows:

- formal policies and procedures are in place, including the documentation of key systems and rules relating to the delegation of authorities, which allow the monitoring of controls and restrict the unauthorised use of the Organisation's assets.
- experienced and suitably qualified staff take responsibility for important business functions. Annual appraisal procedures are established to maintain standards of performance.
- forecasts and budgets are prepared regularly which allow the Board of Management and staff to monitor the key business risks and financial objectives, and progress towards financial plans set for the year and the medium term; monthly management accounts are prepared promptly, providing relevant, reliable and up-to-date financial and other information and significant variances from budgets are investigated as appropriate.
- all significant new initiatives, major commitments and investment projects are subject to formal authorisation procedures through the Board of Management.
- the Board of Management reviews reports from management, from the director, staff, internal auditors and from the external auditors to provide reasonable assurance that control procedures are in place and are being followed. This includes a general review of the major risks facing the Organisation.
- formal procedures have been established for instituting appropriate action to correct weaknesses identified from the above reports.

The Board of Management has reviewed the effectiveness of the system of internal financial control in existence in the Organisation for the period ended 31 March 2011. This was reviewed between the year end and the date below. No weaknesses were found within the internal financial controls which resulted in material losses, contingencies or uncertainties which require disclosure in the financial statements or in the auditors' report on the financial statements.

By order of the Board of Management

Sobya Campbell

Secretary

Date: 26<sup>th</sup> May 2011

# REPORT BY THE AUDITORS TO THE MANAGEMENT BOARD OF ANCHO LTD

# ON COMMITTEE STATEMENT ON THE ASSOCIATION'S SYSTEM OF INTERNAL FINANCIAL CONTROL FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2011

#### **Corporate Governance**

In addition to our audit of the Financial Statements, we have reviewed your statement on Pages 7 and 8 concerning the Association's compliance with the information required by the section on Internal Financial Control within SFHA's publication "Raising Standards in Housing".

#### **Basis of Opinion**

We carried out our review having regard to the Bulletin "Disclosures Relating to Corporate Governance" issued by the Auditing Practices Board. The Bulletin does not require us to review the effectiveness of the Association's procedures for ensuring compliance with the Guidance Notes, nor to investigate the appropriateness of the reasons given for non-compliance..

#### **Opinion**

In our opinion the Statement on Internal Financial Control on pages 6 and 7 has provided the disclosures required by the section on Internal Financial Control within SFHA's publication "Raising Standards in Housing" and is consistent with the information which came to our attention as a result of our audit work on the Financial Statements.

Through enquiry of certain members of the Management Committee and Officers of the Association, and examination of relevant documents, we have satisfied ourselves that the Management Committee's Statement on Internal Financial Control appropriately reflects the Association's compliance with the information required by the section on Internal Financial Control within SFHA's "Raising Standards in Housing".

ADAM ARMSTRONG LLB CA (Senior Statutory Auditor)

For and on behalf of Armstrongs

Statutory Auditor

**Chartered Accountants** 

Victoria Chambers

142 West Nile Street

Glasgow

G1 2RQ

26<sup>th</sup> May 2011

# INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF ANCHO LTD

We have audited the Financial Statements of ANCHO Limited for the year ended 31 March 2011 on pages 13 to 28. The financial reporting framework that has been applied in their preparation is applicable law and the Registered Social Landlords (Accounting Requirements)(Scotland) Order 2007.

This report is made solely to the Organisation's members, as a body, in accordance with Industrial and Provident Societies Acts 1965 to 2002. Our audit work has been undertaken so that we might state to the Organisation's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept nor assume responsibility to anyone other than the Organisation and the Organisation's members as a body, for our audit work, for this report, or for the opinions we have formed.

#### Respective Responsibilities of the Board of Management and Auditors

As described in the Statement of Management Board's Responsibilities the Organisation's Management Board are responsible for the preparation of the Financial Statements and for being satisfied that they give a true and fair view. Our responsibility is to audit the Financial Statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

#### Scope of the audit of the Financial Statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the Financial Statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the Organisation's circumstances and have been consistently applied and adequately disclosed, the reasonableness of significant accounting estimates made by the Management Board, and the overall presentation of the Financial Statements.

#### **Opinion on Financial Statements**

In our opinion the Financial Statements:

- give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice of the state of the Organisation's affairs as at 31<sup>st</sup> March 2011 and if its surplus for the year then ended.

  And
  - Have been properly prepared in accordance with the Industrial and Provident Societies Acts1965 to 2002, Schedule 1, the Housing (Scotland) Act 2001 and the Registered Social Lanlords (Accounting Requirements) (Scotland) Order 2007.

#### **Opinion on Management Board Report**

In our opinion the information given in the Report of the Management Board for the financial year for which the Financial Statements are prepared is consistent with the financial statements.

#### Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the current legislation requires us to report to you if, in our opinion:

- Adequate accounting records have not been kept, or returns adequate for out audit have not been received from branches not visited by us; or
- The Financial Statements are not in agreement with the accounting records and returns; or
- Certain disclosures of Management's remuneration specified by law are not made; or
- We have not received all the information and explanantions we require for our audit.

ADAM ARMSTRONG LLB CA (Senior Statutory Auditor)

For and on behalf of Armstrongs

Statutory Auditors

Chartered Accountants

Victoria Chambers

142 West Nile Street

Glasgow

G1 2RQ

26<sup>th</sup> May 2011

# INCOME & EXPENDITURE ACCOUNT for the period to 31 MARCH 2011

	<b>3.</b> 7 .	2011	2010
Turnover	Note 2	£ 2,516,336	£ 2,500,715
Operating Costs		(2,046,524))	(2,245,366)
Operating Surplus/(Deficit)	2	469,812	255,349
Gain on Sale of Fixed Assets	4	16,411	56,621
Interest Receivable		1,888	2,795
Other Income/(Costs) (Pension)	12	243,000	(3,000)
Interest Payable & Other Charges		(226,414)	(286,258)
Deficit on Ordinary Activities Before Tax		504,697	25,507
Tax on Deficit on Ordinary Activities		-	
Surplus/(Deficit) for the year		504,697	25,507
Statement of total recognised gains and l	osses	2011	2010
		£	£
Surplus/(Loss) for the year		504,697	25,507
Unrealised movement on revaluation of properties		-	-
Actuarial gain/(loss) on pension scheme	12	254,000	(637,000)
Total recognised gains		758,697	(611,493)
Note of historical cost profit and losses			
Surplus(Loss) for the year Difference between the historical cost depreciation charge and the actual depreciation charge of the year		758,697	(611,493)
calculated on the revalued amount		159,544	150,715
Realised Gain on Disposal		8,314	7,209
Historical cost surplus for the year		926,555	(453,569)

# ANCHO LTD BALANCE SHEET as at 31 MARCH 2011

			2011		2010
	Note	£	£	£	£
Tangible Fixed Assets					
Housing Properties			16,055,766		16,256,608
Community Link Office			12,943		13,230
IT System and Equipment			23,403		13,828
Other Fixed Assets inc Vehicles			15,845		1,159
	6	-	16,107,957	-	16,284,825
Debtors	7	159,077		158,230	
Cash at Bank and in Hand	,	839,199		500,943	
Casii at Daik and in Haid		998,276		659,173	
		<i>550,</i> <b>2</b> 70		,	
Creditors: amounts falling due					
within one year	8	(480,523)		(680,986)	)
Net Current Assets/(Liabilities)			517,753		(21,813)
Total Assets less Current		-		-	
Liabilities			16,625,710		16,263,012
Constitution and source follows due					
Creditors: amounts falling due after more than one year	9		(7,270,587)		(7,164,570)
Pension (Liability)/Asset	12		(92,000)		(594,000)
Net Assets		•	9,263,123	-	8,504,442
Net Assets		:		:	
Capital and Reserves					
Share capital	15		105		119
Revenue reserve	17		(255,323)		(1,181,877)
Revaluation reserve	17		9,518,342		9,686,200
22			9,263,123	•	8,504,442
		:	<del></del>	=	

The Financial Statements were approved by the Board of Management on 26<sup>th</sup> May 2011 and signed on their behalf by:

Chairperson

Secretary

Board Member

#### CASHFLOW STATEMENT FOR THE PERIOD ENDED 31 MARCH 2011

			2011	2010
	Notes	£	£	£
Net cash inflow from operating	16a		535,297	493,984
Activities				·
Datums on investments and sandain as				
Returns on investments and servicing of finance				
Interest received		1,888		2 705
Interest paid		(226,414)		2,795
		(220,414)		(286,258)
Net cash outflow from returns on	_			
investments and servicing of finance		(2	224,526)	(283,463)
Capital expenditure and financial				
investment				
Payments to acquire housing properties		(151,921)		(834,543)
Payments to acquire other fixed assets		(43,094)		(1,041)
Social housing grant receivable		59,042		546,752
Net Proceeds on disposal of properties		30,897		71,409
Proceeds on disposal of other fixed assets				
Net cash inflow from capital expenditure		(1	105,076)	(217,423)
Net cash inflow before use of				
liquid resources and financing		2	205,6965	(6,902)
Financing activities				
Issue of long term loan		42	4,243	
(Repayment) of long term loan			91,686)	(255,834)
Share capital issued		(	4	18
Net cash inflow/(outflow) from financing			132,561	(255,816)
			•	. , ,
Net Increase/(Decrease) in Cash in the				
Period	16b	_3	338,256	262,718

#### NOTES TO THE FINANCIAL STATEMENTS as at 31 MARCH 2011

#### 1. Principal Accounting Policies

#### a) Basis of Preparation

The accounts are also prepared under the historical cost convention (as modified by the revaluation of housing properties) and on the going concern basis.

The financial statements have been prepared in accordance with applicable accounting standards, the Statement of Recommended Practice – Accounting for Registered Social Landlords 2008 and comply with the Registered Social Landlords (Accounting Requirements) (Scotland) Order 2007.

#### b) Turnover

Turnover comprises rental and service charge income, factoring fees and any revenue grants receivable.

#### c) Housing Properties

Housing properties are stated at cost and revalued amount less accumulated depreciation. Depreciation is charged on a straight line basis over the expected useful economic lives of the properties at a rate of 2%.

#### d) Other Fixed Assets

A full years depreciation is charged in the year of acquisition but no charge is made in the year of disposal. Depreciation is charged at rates estimated to write off costs less the estimated residual value over the expected useful life.

Furniture, Fittings
Office Equipment and IT
Community Link Project
Motor Vehicles

20% reducing balance
25% reducing balance
2% straight line
25% reducing balance

#### Social Housing Grant and other grants in Advance/Arrears.

Where developments have been financed wholly or partly by Social Housing Grant or other capital grant, the cost of these developments has been reduced by the amount of the grant receivable. The amount of the grants receivable is shown separately in note 6.

Social Housing Grant received in respect of revenue expenditure is credited to the Income and Expenditure Account in the same period as the expenditure to which it relates. Although Social Housing Grant is treated as a grant for accounting purposes, it may nevertheless become repayable in certain circumstances, such as the disposal of certain assets. The amount repayable would be restricted to the net proceeds of sale.

#### e) Pension

The Organisation participates in the centralised Strathclyde Pensions Trust defined benefits pension scheme and retirement benefits to employees of the Organisation are funded by the contributions from all participating employers and employees in the scheme. Payments are made to the Trust in accordance with periodic calculations by consulting actuaries and are based on pension costs applicable across the various participating employers taken as a whole.

The expected cost to the Organisation of pensions is charged to income so as to spread the cost of pensions over the service lives of the employees in the scheme taken as a whole.

The Organisation has fully adopted accounting standard FRS17 'Retirement Benefits' during the year. The impact of this standard has been reflected throughout the financial statements. Prior year comparatives have been restated where appropriate.

The difference between the fair value of the assets held in the Organisation's defined benefit pension scheme and the scheme's liabilities measured on an actuarial basis using the projected unit method are recognised in the Organisation's balance sheet as a pension scheme liability.

#### f) Apportionment of Management Expenses

Direct employee administration and operating costs have been apportioned to the income and expenditure account on the basis of costs of the staff to the extent that they are directly engaged in each of the operations dealt with in those accounts.

#### g) Allocation of Owner Occupier Income

Monies charged to owner occupiers for common feu maintenance and insurance is credited into the income and expenditure account within the accounting period in which it relates.

#### h) Revaluation

A full valuation of the Organisation's housing properties was carried out based on Existing Use Value for Social Housing by Drivers Jonas in October 2008. They have valued the properties at £16,050,000. Drivers Jonas are independent from the reporting entity. The valuation report has been made in accordance with the RICS Appraisal and Valuation Manual. The Board of Management do not believe that the values would have been materially different at the balance sheet date. Had the properties not been restated at valuation the carrying value based on historical cost less social housing grant and depreciation would have been £6,535,867 at 31st March 2011 (2010 - £6,570,408).

#### i) Operating Leases

Costs in respect of operating leases are charged to the Income and Expenditure Account on a straight line basis over the lease term.

### 2. Particulars of Turnover, Operating Costs and Operating Surpluses

	<b>.</b>	2011 Operating	Operating
	Turnover £	Costs £	Surplus £
Social Lettings	2,278,257	1,908,092	370,165
Other Activities	238,079	138,432	99,647
Total	2,516,336	2,046,524	469,812
		2010	
	Turnover £	Operating Costs £	Operating Surplus £
Social Lettings	2,223,815	1,968,388	255,427
Other Activities	276,900	276,978	(78)
Total	2,500,715	2,245,366	255,349

# 3a. Particulars of Turnover, Operating Costs and Operating Surplus from social letting

	General Needs Housing	Supported Housing Accom	Shared Housing Accom	Total 2011	Total for 2010
	£	£	£	£	£
Rent receivable net of service charges	2,312,528	-	-	2,312,528	2,248,012
Service Charges	-	-	——————————————————————————————————————		
Gross income from rents and service		-	-	0.010.500	2 249 012
charges	2312,528			2,312,528	2,248,012
Less voids	(34,271)			(34,271)	(24,197)
Net income from rents and service charges Grants from the Scottish Ministers Other revenue grants Total turnover from social letting activities	2,278,257	-	-	2,278,257	2,223,815
	••	-	-	-	-
	-	-	-	-	
	2,278,257	-	_	2,278,257	2,223,815
Management & Maint Admin costs	524,616			524,616	493,125
Planned, cyc & Major Repair costs	471,549	-	-	471,549	588,138
Reactive maintenance costs	608,361	-	-	608,361	595,380
Bad Debts, rents & service charges	24,044	_	-	24,044	22,091
Depreciation of Social Housing	279,522	-	-	279,522	269,654
Operating costs for Social Letting	1,908,092	-	-	1,908,092	1,968,388
Operating surplus for social lettings For 2011	370,165	-	-	370,165	-
Operating surplus for social lettings 2010	255,427		-	-	255,427

3b. Particulars of Turnover, Operating Costs & Surpluses/Deficits from Other Activities

ting Is/	it 2010)	£(803)	(70	(7.8.7)	(10)							£36 511	110,0			(01/3
Operating Sumplus /	(Defic	\$J\$	2	£(35 787	, 2							£3'	7			•
Operating Surplus/	(Deficit 2011) (Deficit 2010)	f/38 024)	(20,05)	£ 11 477								£127.004	2121,007	200 5	120,000	
Other Operating	costs	1												ı		
Operating costs – bad	debts	£124.992		£4.114								9CE 65	C-10 (1)	£138 432	201 forces	070 7763
Total Turnover		£86.068		£ 15.591								£136.420	2 62	£238.079		000 9263
Other Income				£15,591								£48,069		£63.660		\$67 003
Supporting People	Income															
Other Revenue	Grants	£46,138										£49,855		£95,993		£80.903
Grants from	Scottish Ministers	£39,930										£38,496		£78,426		£128.094
		Wider Action	Care & Repair	Factoring	Development	Activities	Support Activities	Care Activities	Other	Manangement	Services	Other Activities	Total from Other	Activities	Total from Other	Activities 2010

Other Grants from Scottish Ministers include £25,161 MTR, £13,335 Med Adaps, Other Income of £48,069 includes £1,007 for R/Repairs & £38,871 for the provision of services.

#### 4. Sale of Housing Properties

	2011	2010
	£	£
Sale proceeds	31,600	72,000
Less: cost of sales	(15,189)	(15,379)
Gain on Disposal	16,411	56,621

<sup>1</sup> Sale of property has occurred under Right to Buy legislation. Cashflow figure for sales proceeds is net of legal costs.

#### 5. Taxation

The Organisation was awarded Charitable status with effect from 26 October 2004. Therefore there is no Corporation Tax liability.

6. Tangible Fixed Assets

	Housing Properties Held For Letting	Community Link Project	Office Equipment & IT	Furniture & Fittings	Motor Vehicles	Total
Cost/Valuation	3		H	÷	+1	<del>:+3</del>
At 1st April 2010	17,595,310	73,019	261,357	44.840		17.974.526
Additions during the year	151,921		23,723	14,871	4,500	195.015
Disposals during the year	(15,090)	•	ı	, 1	•	(15.090)
At 31st March 2010	17,732,141	73,019	285,080	59,711	4,500	18,154,451
Housing Association Grant						
At 1st April 2009	1,065,495		1	1		1.065.495
Additions during the year	59,042					59.042
At 31st March 2010	1,124,537					1 124 537
Other Grants						1006, 006
As at 1st April 2009		28,666				58.666
Additions during the year						
As at 31st March 2010		58,666				58.666
<u>Depreciation</u>			The state of the s			
At 1st April 2009	273,207	1,123	247,529	43,681		565.540
Provided during the year	279,235	287	14,148	3,561	1,125	298,356
Disposals during the year	(604)		1	. 1		(604)
At 31" March 2010	551,838	1,410	261,677	47,242	1,125	863,292
Mat Deel- 17-1						
Tyel Dook Value						
As at 31" March 2011	16,055,766	12,943	23,403	12,469	3,375	16,107,956
As at 31° March 2010	16,256,608	13,230	13,828	1,160	0	16,284,825

#### 7. Debtors

8.

9.

Facility Loan

<b>2011</b> £	<b>2010</b> £
144,627 ( 33,905) 4,385 43,970 159,077	144,856 (33,905) 6,896 40,383 158,230
2011 £ 257,692 31,467 25,695 - 165,669 480,523	2010 £ 231,150 70,025 55,047 - 324,764 680,986
2011	2010
	£  144,627 (33,905) 4,385 43,970 159,077  2011 £ 257,692 31,467 25,695  165,669 480,523

The Dunfermline Building Society holds a standard security and floating charge on the Organisation's 905 properties and garages. The loan is repayable at rates between 1.6% and 6.94% of interest in instalments due as follows:

7,270,587

7,164,570

	2011	2010
	£	£
Less than one year	257,692	231,150
Between one and two years	346,593	238,880
Between two and five years	1,092,825	769,130
In five years or more	5,831,169	6,156,560
Less: amounts shown due within one year	(257,692)	(231,150)
	7,270,587	7,164,570

#### 10. Employees

	2011	2010
Staff costs (including Directors emoluments)	£	£
during the year: (exc agency staff)		
Wages and salaries	477,673	496,988
Social security costs	35,854	39,989
Other pension costs (Note 12)	52,876	38,862
	566,403	575,839

The average weekly number of persons employed by the Organisation during the year were as follows:

	2011	2010
Housing Staff	4	4
Maintenance Staff	2	2
Administrative and Finance Staff	6	6
Wider Action Staff	2	3
Caretaking staff	3	2
Total	17	17

#### 11. Directors Emoluments

The remuneration paid to the Directors (defined as the Board of Management, the Director and other senior staff members whose total emoluments individually exceed £60,000 per year) of the Organisation were:

	2011	2010
	£	£
Total Emoluments	70,782	69,349
(including pension contribution and benefits in kind)		
The emoluments (excluding pension contributions)		
of the highest paid Director amounted to	60,542	59,783
The emoluments (excluding pension contributions)		
of the Chairman amounted to	Nil	Nil

Directors are ordinary members of the Organisation's pension scheme described in Note 12. No enhanced or special terms apply to membership and they have no other pension arrangements to which the Organisation contributes. The Organisation's contributions for Directors in the year amounted to £9,566 (2009 - £9,289 – threshold for disclosure now £60,000).

	2011	2010
Total Emoluments		
£55,001 - £60,000	1	1

	2011	2010
Total expenses reimbursed to Directors in so far as not		
chargeable to United Kingdom Income Tax	£1,703	£1,851

The Organisation is managed by a voluntary Board of Management whose members act as Directors of the Organisation.

No member of the Board of Management received any emoluments in respect of their services to the Organisation for the year ended 31 March 2011.

#### 12. Retirement Benefit Obligations

The Association contributes to Strathclyde Pension Fund administered by Glasgow Council, a defined benefit scheme, which is externally funded and contracted out of the State Earnings-Related Pension Scheme. The assets of the scheme are held in a separate trustee-administered fund. The pension costs are assessed with the advice of independent qualified actuaries, using the projected unit method.

The assumptions and other data that have the most significant effect on the determination of the contribution levels of the scheme are as follows:-

	2011	2010
Latest actuarial date	31 March 2011	31 March 2010
Inflation / Pension Increase Rate	2.8%	3.8%
Salary scale increases per annum	5.1%	5.3%
Discount rate	5.5%	5.5%
Expected Return on Assets	6.9%	7.2%
The Associations share of assets in the scheme a	and expected rate of r	eturn were:-

2010 2011 7.8% 7.5% **Equities** 4.9% 5.0% **Bonds** 5.5% 5.8% **Property** 4.8% 4.6% Cash 2010 2011 1,660,000 1,869,000 Estimated employer asset share (1,961,000)(2,254,000)Present value of scheme liabilities Present value of unfunded liabilities (594,000)(92,000)Total value of liabilities <u>(92,000)</u> (594,000)Net Pension (Liability)/Asset

#### 12. Pension Costs (Cont.d)

Analysis of amount charged to operating profit	2011
Service costs	£ 68,000
Past service costs	-
Curtailment and settlements	
Decrease in irrecoverable surplus	-
Total operating charge	<u>68,000</u>
Analysis of amount credited to other finance income	<b>2011</b> £
Expected return on employers assets	122,000
Interest on pension scheme liabilities	(118,000)
Net return	4,000
	1,000
Net revenue account cost	<u>64,000</u>
Analysis of recognised in Statement of Total Recognised Gains and Losses (STRGL)	2011
Actual return less expected return on pension scheme assets Experience gains and losses arising on the scheme liabilities Changes in financial assumptions underlying the present value	£ 12,000
of the scheme assets	242,000
Actual gain/(loss) in pension plan	254,000
Increase in irrecoverable surplus from the membership fall and other factors	, -
Actuarial gain/(loss)recognised in STRGL	<u>254,000</u>
Movement in surplus during the year	2011
Deficit at beginning of year	£ (594,000)
Current service cost	(68,000)
Employers contributions	60,000
Past service costs	00,000
Estimated Benefits paid	8,000
Net returns on assets	248,000
Actuarial gain/(loss)	254,000
(Deficit)/Surplus at end of year	(92,000)

#### 12. Pension Costs (Cont.d)

	History of Experience Gains and Losses	2011	
	Fair value of Employer Assets	1,869,000	
	Present Value of Defined Benefit Obligation	(1,961,000)	
	Surplus / (Deficit)	(92,000)	
	Experience Gains /(losses) on Assets	12,000	
	Experience Gains / (Losses on Liabilities	254,000	
13.	Deficit on Ordinary Activities Before Taxation	2011	2010
		2011 £	2010 £
	Deficit on Ordinary Activities before Taxation is	£	,c
	stated after charging:	280,958	280,958
	Depreciation - Tangible Fixed Assets	(56,621)	(56,621)
	Gain on Disposal of Fixed Assets	27,000	27,000
	Operating Lease Rental - Office	27,000	27,000
14.	Auditors' Remuneration	2011	2010 £
		£	L
	The remuneration of the auditors (including expenses and excluding VAT for the year)	<u>6,066</u>	<u>6066</u>
	Remuneration of the auditors in respect of		
	services other than those of auditors	<u>0</u>	<u>0</u>
4=	Share Comital		
15.	Share Capital	2011	2010
		£	£
	Shares of £1 fully paid and issued at beginning of year	119	113
	Shares issued during year	4	18
	Shares cancelled during the year	<u>(18)</u>	(12)
	Shares issued at end of year	105	119
	Dilition induced at our or James	<del></del>	

Each member of the Organisation holds one £1 share in the Organisation. These shares carry no right to dividend or distributions on a winding up. When a shareholder ceases to be a member, that person's share is cancelled and the amount paid thereon becomes the property of the Organisation. Each member has a right to vote at members' meetings.

#### 16. Notes to the Cash Flow Statement

			2011	2010
->	The second 12 of the se		£	£
a)	Reconciliation of operating sur from operating activities	plus to net cash inflor	<b>V</b>	
	Operating Surplus/(Deficit)		469,812	255,349
	Depreciation		298,356	280,958
	FRS 17 Pension Cost Adjustmen	t	(5,000)	(24,000)
	(Increase)Decrease in debtors		(847)	2,777
	(Decrease)/Increase in creditors		(227,006)	(21,088)
	Shares cancelled during the year		(18)	(12)
	Net cash inflow/(outflow) from	operating activities	535,297	493,984
b)	Analysis of changes in cash and during the year	l cash equivalents		
	Balance at start of year		500,943	763,661
	Net cash movement during the ye	ear	338,256	(262,718)
	Balance at end of year		839,199	500,943
			2011	2010
c)	Analysis of the balance of cash shown in the Balance Sheet	and cash equivalents a	£	£
	Cash at bank and on hand		839,199	500,943
	Bank overdraft		-	-
			839,199	500,943
		At 01/04/10	Cashflow	At 31/03/11
d)	Analysis of changes in net debt	£	£	£
	Cash at hand and in bank Bank overdraft	500,943	338,256	839,199
	Debt due within one year	(231,150)	(26,542)	(257,692)
	Debt due after one year	(7,164,571)	(106,016)	(7,270,587)
		(6,894,778)	205,698	(6,689,080)

#### 17. RESERVES

(2	a) Revenue Reserves	To 201		
	As at 1 <sup>st</sup> April 2010 Transfer from Revaluation Reserve – Depreciation Transfer from Revaluation Reserve – Gain on Sale Actuarial gain / (loss) recognised (Deficit) for the year As at 31 <sup>st</sup> March 2011	159, 8, 254 <u>504</u>	1,877) (728,308) ,544 150,715 ,314 7,209 1,000 (637,000) 1,697 25,507 1,322) (1,181,877)	
(	b) Revaluation Reserves			
	As at 1 <sup>st</sup> April 2010 Transfer to Revenue Reserves – Revaluation Transfer to Revenue Reserves – Gain on Sale Revaluation in Year As at 31 <sup>st</sup> March 2011	(159 (8	5,200       9,844,124         9,544)       (150,715)         3,314)       (7,209)         18,342       9,686,200	
18.	Commitments Under Operating Leases			
	At the period end the annual commitments under operati	ng leases were as t <b>2011</b>	follows: <b>2010</b>	
	Photocopier - expiring in 2-5 years	£ 2,811 £ 2	2,811	
	Office premises - expiring within 1-2 years	£27,000	£27,000	
19.	Capital Commitments	<b>2011</b> £	<b>2010</b> £	
	Expenditure authorised by the Board of Management less certified.  Expenditure is funded from existing resources	<u>25,537</u>	<u>48,002</u>	
21.	Unit Numbers			
		2011	2010	
	Housing properties Garage units	684 205 891	702 <u>205</u> 907	

# STATEMENT OF OPERATING COSTS For the period ended 31 March 2011

	2011 Total £	Housing Management	Repairs and Day to day	Planned Maintenance	Medial Adap/MTR	Owners	Wider Action	Finance and Corporate
<b>Employee Costs</b>	P	}	1	ન	¥	ı≩	H	₽
575,839 Management and Administrative Staff	566,403	167,995	108,996	ı	ı	1,624	73,565	214,223
Estate Costs								
Insurance Costs	31,233	31.635	,	ı	•	402	i	
Repairs and Maintenance Office Overheads	817,403		305,278	471,549	9,326	7	31,250	1 1
Printing, Stationery, Advertising	21,102	•	•	1	,	•	2.081	19.021
Affiliation Fees	16.767	•	•	•	1		; î	15,01
Audit and Accountancy	6,779	1	,		1 1		B 1	6 770
Bank Charges and Interest	9,277	8,265	1	•	ı	. 1	1	1.012
Office Rental, Rates and Insurance	36,827		1	1	1	ı	1	36.27
Sovereign House Factoring Costs	57,533		•	1	1	ı		57,527
Telephone and Postage	17,356	1		•	1		3.077	14.284
Heat, Light, Cleaning	9,040	ı	1	1	1		2,0,0	4,204
Training and Conferences (inc	11,877	•	,	•	•		7,700	11 877
					1	I	ı	11,0/1
Office Repairs & Maintenance	36,493	•	1	1	ı	1	1	36.403
Ayr Road Set Up Costs	15,154	•	•	i	1	1	•	15 154
Year 10 Promotional Costs & Misc	28,120		į	•	,	1	12 232	15.88
Consultancy and Legal Fees	35,838	10,679	•	ı		1	102671	25.159
Tenant Participation & Service Plus	968'9	968'9	,	•	1	1	•	
Bad debt write off	24,044	24,044	ı	,	•	ı	. 1	, 1
Depreciation	298,356	279,522	1	ı	1	1	,	18.834
	2,046,524	529,036	414,274	471,549	9,326	1,222	124.966	496.125
Allocation of Finance and Corporate		299,146	194,087		,	2,892		(496,125)
Total	2,046,524	828,182	608,361	471,549	9,326	4,114	124,992	1